

Benzie Senior Resources
Board of Directors Meeting
December 18th, 2024 Meeting Minutes

Call to Order: Nancy Mullen Call called the meeting to order at 4:30pm

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Nancy Mullen Call, Victor Dinsmoore, Dinah Haag, Leo Hughes, Rob Manilla, Rosemary Russell, Ingrid Turner and Paul Turner

Also, In-Person: Eric Cobb, Doug Durand, Tim Markey, Kelly Ottinger, and Hugh Walton

Approval of the December 18, 2024 Agenda – A motion to approve the agenda was made by Victor Dinsmoore and seconded by Ingrid Turner. All board members said Aye. Motion approved.

Approval of Minutes from the November 20, 2024 Board Meeting – A motion to accept the minutes was made by Rosemary Russell and seconded by Victor Dinsmoore. All board members said Aye. Motion approved.

Public Input: None

Action Item (A):

- 1. Approval of appointing Hugh Walton to the Board of Directors:** A motion to appoint Hugh Walton to the Board of Directors was made by Nancy Mullen Call and seconded by Paul Turner. All members said Aye. Motion approved.

Information Items:

- A. Leadership Committee Report** – Nancy Mullen Call advised that the Leadership Committee has been focused on the Executive Director search efforts and Doug Durand’s transition plans.
- B. Governance Committee Report** – No meeting
- C. Personnel and Program Committee Report** – No meeting
- D. Fund Development/Marketing Director Report** – Kelly Ottinger provided a summary and highlighted the Seabury Foundation’s gift and advised that they are coming for a tour in January. Her focus remains on the Year-end giving and match.
- E. Executive Director’s Report** – Doug Durand briefly highlighted the Christmas Bag program and referred the Board to his Director’s report and the Program and Services Report
- F. Program/Services Report – November 2024** – see above
- G. Board of Commissioners Update** – Tim Markey, County Commissioner, summarized the following points:
 - At our November 26th BOC (Board of Commissioners) meeting we had a presentation from John Petoskey of the Grand Traverse Band of Ottawa and Chippewa Indians. John informed the BOC of the tribe’s plan to open a new casino on their land in Benzie County (behind Wesco).
 - At their December 9th Village of Honor Council, they decided to move forward with their Corridor Improvement Authority (CIA). And On December 10, the BOC agreed to support the CIA.
 - Also, at our December 10 BOC meeting the NPS recognized K9 officer Omar and Deputy Dumond for their assistant in apprehending a wanted person out of Wisconsin.
 - In January the BOC will hold an organizational meeting to determine how commissioners will be aligned with various organizations.

- Tim Markey Public service announcements:
 - There were 375 emergency runs this year which is up from an average of the low 300's.
 - Homestead TWP had a successful CPR call recently Tim shared the "feel good" story.
 - Driving conditions reminder for all to be safe and not in a hurry.

Action Items:

- 1. Finance Committee Report on the November 2024 Financials with Board of Director's Approval** – Victor Dinsmoore summarized the November 2024 financials. A motion to approve the November 2024 Financials was made by Rob Manilla and seconded by Leo Hughes. Roll Call: Victor Dinsmoore – Yes; Dinah Haag – Yes; Leo Hughes – Yes; Rob Manilla – Yes; Rosemary Russell – Yes; Ingrid Turner – Yes; Paul Turner – Yes; Hugh Walton – Yes; and Nancy Mullen Call – Yes. Motion approved.
- 2. Board Resolution to remove Doug Durand from all State Savings Bank Accounts effective 12/31/24** – A motion to approve the resolution was made by Rosemary Russell seconded by Rob Manilla. Roll Call: Victor Dinsmoore – Yes; Dinah Haag – Yes; Leo Hughes – Yes; Rob Manilla – Yes; Rosemary Russell – Yes; Ingrid Turner – Yes; Paul Turner – Yes; Hugh Walton – Yes; and Nancy Mullen Call – Yes. Motion approved.
- 3. Budget Amendment to increase 721 Computer Expenses** – Nancy Mullen Call and Victor Dinsmoore summarized the Budget Amendment Request to increase the 721.2 Computer Expense-IT budget by \$22,000 to cover the Salesforce Database Migration Project with NM Datum. This project cost is being underwritten by a grant from the Seabury Family Foundation. A motion to approve the increase was made by Rob Manilla and seconded by Victor Dinsmoore. Roll Call: Victor Dinsmoore – Yes; Dinah Haag – Yes; Leo Hughes – Yes; Rob Manilla – Yes; Rosemary Russell – Yes; Ingrid Turner – Yes; Paul Turner – Yes; Hugh Walton – Yes; and Nancy Mullen Call – Yes. Motion approved.

New Business:

Old Business:

- 1. Executive Director Transition Plan Update:** Nancy Mullen Call summarized the progress of our search. Doug Durand is working on a transition plan and expressed his willingness to help in the transition after he leaves the organization. Doug Durand summarized his transition plans and the unfortunate impact of his health on his current ability to finalize the plan. He will continue to work with Kelly Ottinger on the plan and Kelly Ottinger expressed that she is up for the challenge.

Other Business:

Board Round Table Discussion/Evaluation of Meeting – None

Adjournment: There being no further business to discuss a motion to adjourn at 5:28pm was made. All Board members said Aye. Motion approved.

Respectfully submitted:

Leo Hughes, Secretary, Benzie Senior Resources Board

NEXT MEETING: Wednesday, January 17, 2025 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640