

Benzie Senior Resources
LEADERSHIP COMMITTEE MEETING
January 17, 2023 Meeting Minutes

In attendance –

In-Person: Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, Doug Durand, and Dawn Bousamra
Via Zoom: Paul Turner

Meeting called to order at 1:06pm

1. **Roll Call** – Present: Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, Paul Turner (via Zoom), Doug Durand, and Dawn Bousamra
2. **Approval of 1/17/2023 Agenda** – Motion by Victor Dinsmoore to accept the meeting agenda as presented. Motion seconded by Paul Turner. Roll Call: Victor Dinsmoore – Yes, Leo Hughes – Yes, Paul Turner – Yes, and Nancy Mullen Call – Yes. Motion approved.
3. **Approval of 12/14/2022 Leadership Committee Meeting Minutes** – Motion by Victor Dinsmoore to approve meeting minutes as presented. Motion seconded by Paul Turner. Roll Call: Victor Dinsmoore – Yes, Leo Hughes – Yes, Paul Turner – Yes, and Nancy Mullen Call – Yes. Motion approved.
4. **Discussion Topics**
 - a. **Senior Center Benchmarking Visit Report** – Nancy Mullen Call introduced the topic of discussion starting with brief comments regarding what the benchmarked centers offer clients in comparison to what Benzie Senior Resources offer clients. This included a good general discussion by all participants of the various programs we currently offer and if we should consider adding, deleting, or modifying what is offered. Paul Turner suggested a framework for evaluating the various programs should include the client need(s)/wants(s), the financial impact to the budget, the impact on staffing and volunteer workload, the feasibility considering our current facility. The discussion continued with a focus on the facility capabilities of the benchmarked centers and if/how our facilities currently limit our ability to expand. Nancy Mullen Call then asked for Doug Durand's feedback, and he expressed interest in exploring the following opportunities:
 - Portable durable medical equipment building to free up Adm. Bldg. office space
 - Strong desire to add social worker and fund development positions
 - Potential expansion of congregate meals in Frankfort and Lake Ann
 - Evaluation of how to offer technology lab/classes and promote utilization including the potential for a remote teaching pilotPaul Turner asked who participated in the technology outreach offered by the centers visited. Leo Hughes advised that while that was not discussed during the visits, he committed to drafting follow-up questions to be sent to the various center Directors to gather demographics of who normally participates in online activities (same client base or new clients, etc.).

The general discussion continued surrounding the need/opportunity to reorganize/purge items at The Gathering Place. Several committee members offered to help as needed.

Doug Durand also advised that participation in "Activities" is increasing while participation in the mid-day congregate meals is declining. He further stated there is significant client interest in expanding the evening activities offered, but there is a lack of employee willingness to work evenings. We had a good general discussion of how to increase employee interest in supporting this activity.
5. **Other** – None
6. **Adjournment:** By Consensus at 3:52 pm.

Next Leadership Committee Meeting: February 8, 2023 at 8am via Zoom Meeting

Committee Members: Nancy Mullen-Call, Paul Turner, Leo Hughes, and Victor Dinsmoore

Staff Members: Douglas Durand & Dawn Bousamra