

BENZIE SENIOR RESOURCES
FINANCE COMMITTEE MEETING MINUTES
March 15, 2023

The Finance Committee meeting was called to order by Victor Dinsmoore, Committee Chair at 3:17 pm. This meeting is being conducted in person at the Administrative Office and Zoom.

Committee Members Present: Victor Dinsmoore & Nancy Mullen Call

Via Zoom: Paul Turner

Staff Present: Douglas Durand & Sabra Boyle both are non-voting members

Staff via zoom: Dawn Bousamra – non-voting member

Committee Members Absent & Excused: None

Staff Members Absent & Excused: None

Public/Others: None

Agenda

Motion by Nancy Mullen Call to accept the 3/15/2023 agenda as presented. Seconded by Victor Dinsmoore. All Ayes. Motion approved.

Minutes

Motion made by Nancy Mullen Call to accept the 2/15/2023 meeting minutes as present. Seconded by Victor Dinsmoore. All Ayes. Motion approved.

Review and Approve February 2023 Financials and Narratives with Recommendations to the full Board to approve.

Discussion took place regarding the quarterly bill related to the sewer costs for TGP site. Victor did try to call the Village of Honor offices, but they do not have public hours on Wednesdays. Positive statements made regarding the recent success of BSR being awarded grants dollars. Doug reported that he has been encouraged to apply for an Emergency Grant proposal to the Benzie County Community Chest for the need of a new replacement vehicle for HDM. Discussion on the prospects of obtaining additional Federal USDA funding. Doug reported that we should see another allotment in June/July. Contractual costs were down due to many of the snow contractors turn in their collected vouchers only 1 time a month instead of the requested 2 times a month. So far in March, we are seeing the snowplow contractors turning in their vouchers from February plowing.

Victor requested a little background/history of Benzie County Community Chest and Doug provided the history of its formation and how important the Community Chest has been to several of BSR's programs for funding.

After the above discussions, a motion was made by Nancy Mullen Call to recommend to the full board for approval of the February 2023 Financials and Narrative. Seconded by Victor Dinsmoore. All Ayes. Motion passed.

Review and sign the February 2023 Bank Statements

Committee Members Nancy Mullen Call and Victor Dinsmoore reviewed and signed off on the February 2023 bank statements.

Other

- Paul requested that on the Statement of Financial Position page to put the numbers as of September 20, 2022, as a comparison throughout the fiscal year.
- It was officially approved to start the Finance Committee Meetings at 3:15pm.
- Victor requested that Doug provide Dawn with the Finance Committee Meeting Minutes so she may post them to the BoD portal section of the BSR Webpage.
- There was a minor correction made to the Finance Committee 2022 Accomplishments Document.

Adjournment

Motion made by Victor Dinsmoore to adjourn the meeting. Seconded by Nancy Mullen Call. All Ayes. Motion passed. Meeting ended at 4:03 pm

Next scheduled Finance Committee will be on April 19, 2023 at 3:15pm.

Respectfully submitted,

Douglas Durand