

BENZIE SENIOR RESOURCES
LEADERSHIP COMMITTEE MEETING
May 10, 2023
Meeting Minutes

In attendance – Via Zoom: Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, Paul Turner, Dawn Bousamra and Doug Durand

Meeting called to order at 8:02 am

1. **Roll Call:** Present – Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, Paul Turner, Dawn Bousamra and Doug Durand
2. **Approval of 5/10/2023 Agenda** – Motion by Leo Hughes to accept the meeting agenda as amended (BOD meeting date). Motion seconded by Paul Turner. All members present said Aye. Motion approved.
3. **Approval of 4/12/2023 Leadership Committee Meeting Minutes** – Motion by Victor Dinsmoore to approve meeting minutes. Motion seconded Paul Turner. All members present said Aye. Motion approved.
4. **Agenda Items for the 5/17/2023 Board of Directors Meeting** – General discussion on whether we will have a quorum since at least 5 board members will be out of town next week. Decision was made that without a quorum we need to cancel the May BOD meeting. Nancy Mullen Call to send a note to all Board members advising the meeting will be cancelled. Doug Durand will still send out the normal BOD information package for their reference. We had a brief discussion regarding the upcoming Golf outing and any required Board involvement will be handled via email. April 2023 financials will be reviewed and submitted for approval at the June BOD meeting.
5. **Recap Zoom Meeting with Tim Ervin and Mike Corby, President of Integrated Architecture**
Nancy Mullen Call summarized our discussion with Tim Ervin and Mike Corby. Mike Corby will be providing an outline of how we might want to proceed with a formal needs assessment and community engagement effort. There was a good general discussion, and we will determine next steps once we have an opportunity to review Mike Corby's outline.
6. **Executive Director Updates**
Doug Durand updated us on the following: progress being made on exterior storage building with site evaluation and plan being developed; BSR is now required to offer COBRA insurance due to the size of the organization; The recent Northern Healthcare Management review identified 2 items (Journal documentation and a formal policy on client surveys) which Doug Durand has addressed.
7. **Other** – Leo Hughes advised that he has identified a potential new BSR Board member, Eugene Allen of Thompsonville and the committee supported inviting him to apply for a Board position. Leo Hughes to reach out to Eugene Allen as soon as possible.
8. **Meeting Adjourned by Consensus at 8:51am.**

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board

Committee Members: Nancy Mullen-Call, Paul Turner, Leo Hughes, and Victor Dinsmoore

Staff Members: Douglas Durand and Dawn Bousamra

Next Leadership Committee Meeting: June 14, 2023 at 8am via Zoom Meeting