

**Benzie Senior Resources  
Governance Committee Meeting via Zoom  
February 27, 2023 @ 10:00am**

**Meeting Minutes**

**Call to order:** Leo Hughes called the meeting to order at 10:00 am

**Roll Call:** Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, Dawn Bousamra and Doug Durand

Absent: Rosemary Russell

**Approval of 2/27/2023 Agenda** – Motion to approve the agenda was made by Victor Dinsmoore and seconded by Nancy Mullen Call. **Roll Call:** Victor Dinsmoore – Yes; Leo Hughes – Yes; and Nancy Mullen Call – Yes.

**Approval of 1/23/2023 Meeting Minutes** – Motion to approve the prior meeting's minutes was made by Victor Dinsmoore and seconded by Nancy Mullen Call. **Roll Call:** Victor Dinsmoore – Yes; Leo Hughes – Yes; and Nancy Mullen Call – Yes.

**Discussion Topics**

1. Senior Center Benchmarking Report Distribution to all Board Members – The committee discussed the distribution and Nancy Mullen Call suggested that it be sent out to all Board Members as soon as possible so all Board Member can have time to review it before the next Board meeting. Leo Hughes will distribute the Benchmarking Report as well as the input from Doug Durand and Dawn Bousamra on nearterm priorities electronically to the Board Membership and advise that we can discuss and answer any questions at the next Board Meeting.
2. Committee Membership Update/Solicitation – The committee reviewed the summary and provided a few updates. Leo Hughes to update the document based on this feedback and send it out to the Governance Committee members.
3. New Board Member Candidate Search Update – The committee discussed potential Board Member candidates and Victor Dinsmoore advised that his potential candidate discussed at last month's Governance meeting thanked him for considering her, but at this time she is not interested in applying. Nancy Mullen Call advised that one of her potential candidates recently joined the Habitat for Humanity Board and therefore will not be approached for BSR Board membership at this time.
4. Outdoor Facility for Durable Medical Equipment – Leo Hughes outlined his discussion with Doug Durand relative to his estimated need for up to a 400sq.ft. shed. Doug Durand to contact Katelyn Zeits, Benzie County Administrator, to discuss the need and potential installation of a storage shed on the BSR Administration property and to discuss what the process would be to get necessary approvals. Doug Durand to advise Leo Hughes of the result of the discussion so we can research what is available for purchase based on what Katelyn Zeits advises is acceptable.

**Adjournment:** Having no additional items to cover meeting adjourned by consensus at 10:41am

**Committee Members:** Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, Rosemary Russell

**Next Governance Committee Meeting:** Monday, March 27, 2023 @ 10:00am via Zoom