

Benzie Senior Resources
Governance Committee Meeting via Zoom
January 23, 2023 @ 10:00am

Meeting Minutes

Call to order: Leo Hughes called the meeting to order at 10:06am

Roll Call: Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, and Dawn Bousamra

Absent: Doug Durand and Rosemary Russell

Approval of 1/23/2022 Agenda – Motion to approve the agenda was made by Nancy Mullen Call and seconded by Victor Dinsmoore. **Roll Call:** Victor Dinsmoore – Yes; Leo Hughes – Yes; Nancy Mullen Call – Yes.

Approval of 11/28/2022 Meeting Minutes – Motion to approve the prior meeting's minutes was made by Victor Dinsmoore and seconded by Nancy Mullen Call. **Roll Call:** Victor Dinsmoore – Yes; Leo Hughes – Yes; Nancy Mullen Call – Yes.

Discussion Topics

1. Facility Needs Assessment Taskforce Update – The committee discussed next steps and when Doug Durand returns to the office Dawn Bousamra will discuss the proposed next step of distributing the Facility Benchmarking Report to the entire board for their review prior to the February Board Meeting. Then at the February meeting we can answer any questions from board members as well as have Doug Durand provide his feedback on which near term opportunities he would explore.
2. Board Member Committee Membership Summary – The Committee briefly reviewed the summary and plan to focus initially on building membership of the Fund Development Committee. There was additional discussion regarding the “Walk-a-thon” Committee and Dawn Bousamra is going to contact Judy Welsh to see if she would be interested in joining the WAT committee.
3. New Board Member “Revised” Orientation Package – We had a brief discussion about uploading the recently revised New Board Member Orientation Package to the portal for access by all board members. Dawn Bousamra with review with Doug Durand and believes it would be relatively easy to accomplish. Then all future material updates can be posted on the portal for the entire board to have access to when needed.
4. Priority for new Board Member search – Leo Hughes outlined our ongoing need to continue building the board membership and further advised that Deb Rogers is planning to resign as a board member as of our February 2023 board meeting. Nancy Mullen Call will be contacting Deb Rogers to discuss her resignation and let her know to send the communication to Nancy Mullen Call electronically and to copy Doug Durand. Nancy also plans to invite/encourage Deb Rogers to join the Fund Development as a non-board member. Leo Hughes asked if anyone had any ideas on board member candidates that have a legal background. Victor Dinsmoore mentioned that he has a potential candidate (Cathy Wolfe) that he will be meeting with to discuss her interest. Nancy Mullen Call mention two names (Nancy Kida and Linda Kerr) as potential candidates, but she does not know them personally. No one in the meeting indicated that they know either potential candidate, but we may need to check with other board members.

Adjournment: Having no additional items to cover meeting adjourned by consensus at 10:46am

Committee Members: Nancy Mullen Call, Victor Dinsmoore, Leo Hughes, Rosemary Russell

Next Governance Committee Meeting: Monday, February 27, 2023 @ 10:00am via Zoom