

Benzie Senior Resources
LEADERSHIP COMMITTEE MEETING
October 12, 2022 Meeting Minutes

In attendance via Zoom: Dawn Bousamra, Nancy Mullen Call, Doug Durand, Leo Hughes, Deb Rogers, and Paul Turner

Meeting called to order at 8:01 am

1. **Roll Call** – Present: Dawn Bousamra, Nancy Mullen Call, Doug Durand, Leo Hughes, Deb Rogers, and Paul Turner
2. **Approval of 10/12/2022 Agenda** – Motion by Deb Rogers to accept meeting agenda as presented. Motion seconded by Paul Turner. Roll Call: Leo Hughes – Yes, Deb Rogers – Yes, Paul Turner – Yes, and Nancy Mullen Call – Yes. Motion approved.
3. **Approval of 9/14/2022 Leadership Committee Meeting Minutes** – Motion by Deb Rogers to approve meeting minutes as presented. Motion seconded by Paul Turner. Roll Call: Leo Hughes – Yes, Deb Rogers – Yes, Paul Turner – Yes, and Nancy Mullen Call – Yes. Motion approved.
4. **Discussion Topics**
 - a. **Finalize draft Leadership Committee Report for Annual Meeting** – Nancy Mullen Call briefly outlined her draft report, and the committee had no additional recommendations for inclusion.
 - b. **Process of updating Strategic Plan & Status of Progress**

Good group discussion on what the Strategic Plan update process should be. The general thought was as follows:

Annual Meeting in October:

 - Committees each present a 1-page report to the board summarizing accomplishments for the past year and goals for the coming year.
 - Staff updates portal-available strategic plan, based upon the committee reports.

Monthly Board Meetings in January, April & July:

 - Committee reports to address any required updates to strategic plan including status on initiatives.
 - Staff updates portal-available strategic plan, based upon the committee reports.
5. **Agenda Items for 10/19/2022 Board of Directors Meeting and the 2022 Annual Meeting**
 - a. Approval of September 2022 Financials
 - b. Annual Meeting Agenda Items
 - i. Election of Board Members
 - ii. Election of Officers
 - iii. Committee Reports
 - iv. Strategic Plan ongoing update process
6. **Other**
7. **Adjournment:** By Consensus at 8:28 am

Next Leadership Committee Meeting: November 9, 2022 at 8am via Zoom Meeting

Committee Members: Nancy Mullen-Call, Paul Turner, Deb Rogers & Leo Hughes

Staff Members: Douglas Durand & Dawn Bousamra

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