

Benzie Senior Resources
Board of Directors Meeting
June 15th, 2022 Meeting Minutes
The Gathering Place Senior Center and Conference Call-in

Call to Order: Nancy Mullen Call called the meeting to order at 4:44 pm

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Nancy Mullen Call, Victor Dinsmoore, Pam Howe-Perry, Leo Hughes, Linda Ringleka, Deb Rogers, Ingrid Turner and Paul Turner

Via Conference Call: None

Excused: Rosemary Russell

Also, In-Person: Doug Durand, Dawn Bousamra, Sabra Boyle, and Benzie County Commissioner - Tim Markey

Approval of the June 15, 2022 Agenda – A motion to approve the agenda as amended (added action items) was made by Deb Rogers and seconded by Ingrid Turner. All in-person board members said Aye. Motion approved.

Approval of Minutes from the previous meeting - May 18, 2022 – Motion by Ingrid Turner to accept the minutes as presented. Seconded by Pam Howe-Perry. All in-person board members said Aye. Motion approved.

Public Input: No public at the meeting.

Information Items

- A. **Executive Committee Report** – Nancy Mullen Call summarized the content of the Leadership Committee meeting on June 8. They discussed the Strategic Plan Tactical Activity B2A and suggested it be postponed or eliminated for now as that is not the current priority, the Strategic Plan will be updated to reflect this change; It was also suggested in the future we ask Dawn Bousamra to provide an overview of the actions the Fund Development Committee is taking in total; The County Commissioners meeting Doug Durand was to attend has been postponed; The committee then discussed what items need to be on the BOD agenda.
- B. **Fund Development Report** – Ingrid Turner highlighted the early results of the Golf Outing donation. Good general discussion on how to recognize Jamie Gray and Dave Stapleton for their hosting/contributions. Ingrid Turner advised that Dawn Bousamra is working with the “website guy” and has learned how to make many edits herself. The WAT planning is going well with communications to churches and sponsor/businesses went out this week.
- C. **Directors Report – May 2022/June 2022** – Doug Durand summarized the following items: Doug Durand will be attending the Zonta meeting in Benzonia; All Weather Seal was a sponsor at the Mesick Mushroom Festival last month and donated funds to Benzie Senior Resources; Subaru “Share the love” event generated \$2000 for BSR this year; The Alzheimer’s Association of MI is offering scholarships to families for respite care help to offset the family’s cost; The Dental program has been a challenge this year since they have to go to Traverse City (Northwest Health Services) for services currently; The lawn chore program is now closed as we have reached capacity; The Senior Project Fresh officially began on June 6th and 88 coupon booklets have been distributed; A new Homemaker Contractor has been added which has helped reduce the waitlist by 35-40%.
- D. **Program/Services Report – May 2022** – Doug Durand highlighted the following: The Snow Removal Program numbers are finalized, and they provided 1,231 plows with the clients paying an average voucher cost of \$11.32. Doug Durand also summarized how the Senior Essential Needs Fund is doing well, highlighting a story where BSR was able to through a donation provide a client with a much needed electric scooter to help with mobility.
- E. **Board of Commissioners Update** – Tim Markey, County Commissioner, had to leave the meeting for an EMS call he received.

Action Items

- 1. Finance Committee Report on the May 2022 Financials with Board Approval of the May 2022 Financials** – Deb Rogers outlined that expenses are increasing and adversely impacting our financials. Doug Durand advised BSR will be receiving a reimbursement check for 2019/2020/2021 at a new formula rate (nutrition program) as well as some additional ARPA funding which will help offset some of the increases. Deb Rogers further advised that the Finance Committee had reviewed the financials before the Board meeting and are recommending board approval. A motion to approve the financial report was made by Deb Rogers and was seconded by Pam Howe-Perry. Roll Call: Nancy Mullen Call - Yes; Victor Dinsmoore - Yes; Pam Howe-Perry - Yes; Leo Hughes - Yes; Linda Ringleka - Yes; Deb Rogers - Yes; Ingrid Turner - Yes; Paul Turner - Yes. Motion approved.
- 2. Staff Volunteer Mileage Reimbursement Increase** – Deb Rogers outlined an update to the IRS mileage rate which is increasing to .625 cents per mile and a Finance Committee proposal that BSR move to the new rate. The Finance Committee also proposed we keep the temporary mileage subsidy in place for now. Good general discussion followed. A motion to approve the mileage reimbursement increase and the continuation of the temporary mileage supplement was made by Leo Hughes and was seconded by Pam Howe-Perry. Roll Call: Nancy Mullen Call - Yes; Victor Dinsmoore - Yes; Pam Howe-Perry - Yes; Leo Hughes - Yes; Linda Ringleka - Yes; Deb Rogers - Yes; Ingrid Turner - Yes; Paul Turner - Yes. Motion approved.

New Business

- 1. Area Agency on Aging FY' 2022 Contractor Programmatic & Fiscal Assessment Report** – Doug Durand highlighted the assessment report "Findings - Item 1" and advised a process is in place to ensure compliance. Good general discussion.
- 2. The Gathering Place Senior Center Advisory Council Activities Update** – Dawn Bousamra advised that they have planned a yard sale for July 16th from 9:00 am – 4:00 pm to raise funds for senior activities. They also did a survey of what seniors are interested in with 50 responses received so far.

Old Business

- 1. Update on Benzie Bus HealthRides Program** – Doug Durand advised that another entity (MTC) raised their hand to support this effort at 50%, but they have some specific requirements. Doug Durand is working through the details of this offer.

Board Round Table Discussion/Evaluation of Meeting – Nancy Mullen Call reminded all board members that all committees need to review their respective charters and be prepared to propose any changes/updates to the Board at next month's meeting, Wednesday, July 20th, 2022

Adjournment: There being no further business to discuss, a motion to adjourn was made by Deb Rogers and was seconded by Leo Hughes. All agreed to adjourn. Meeting adjourned at 6:00 pm.

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board.

NEXT MEETING: Wednesday, July 20th, 2022 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640