

Benzie Senior Resources
Board of Directors Meeting
April 20th, 2022 Meeting Minutes
The Gathering Place Senior Center and Conference Call-in

Call to Order: Nancy Mullen Call called the meeting to order at 4:37 p.m.

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Nancy Mullen Call; Victor Dinsmoore; Leo Hughes; Linda Ringleka; Deb Rogers; Rosemary Russell; and Ingrid Turner

Via Conference Call: Paul Turner

Absent: Pam Howe-Perry

Also, In-Person: Doug Durand, Dawn Bousamra; Sabra Boyle, and Benzie County Commissioner - Tim Markey

Approval of the April 20, 2022 Agenda – A motion to approve the agenda was made by Ingrid Turner and seconded by Rosemary Russell. All in-person board members said Aye. Motion approved.

Approval of the March 16, 2022 Meeting Minutes – Motion by Linda Ringleka to accept the minutes as presented. Seconded by Deb Rogers. All in-person board members said Aye. Motion approved.

Public Input: No public at the meeting.

Information Items

- A. **Executive Committee Report** – Nancy Mullen Call asked Leo Hughes to summarize the content of the Leadership Committee meeting. Leo highlighted the following topics discussed: The need to finalize the committee structure and ensure alignment with the strategic plan; Upcoming Board of Commissioners meeting to clarify BSR contract with the County; and the balance of items discussed will be covered in the Directors Report (see item “C” below).
- B. **Fund Development Report** – Ingrid Turner summarized the content of the Fund Development Committee meeting which included the following: The Committee will be working to update the BSR website; There is a meeting tomorrow, April 21st, via zoom with Jamie Gray to discuss details of the June 12th golf outing; Nancy Mullen Call updated the Board on the upcoming “100+ Women Who Care” meeting scheduled for 4/27 and that we are hoping one of the BSR representatives name is drawn to present a request for financial assistance to continue the fresh produce initiative until permanent funding can be identified. The committee also discussed the annual BSR Walk-a-thon scheduled for Saturday, August 6th and are starting to prepare for the event. Doug Durand advised that Bellows Park has been reserved for the event.
- C. **Directors Report – March 2022/April 2022** – Doug Durand summarized the following items: On April 8th BSR and the Manistee Commission on Aging hosted an extremely well received event at the American Legion Hall in Copemish for 25 attendees which included socializing, “Produce” bingo, and lunch; this week is National Volunteer Week; the new initiative for Non-Emergency Medical HealthRides offered Monday-Wednesday is being well received; the Area Agency on Aging of Northwest Michigan performed their review of the Home Delivered Meals and Home Healthcare programs and gave extremely positive feedback on BSR’s compliance with both programs; The Lawn Chore program has 4 confirmed contractors, but we would like to identify 2 additional contractors; The recruiting actions for 2-3 additional Homemaker Contractors continue in an effort to reduce the client waiting list.
- D. **Program/Services Report – March 2022** – Doug Durand summarized the success of several other programs including the Fresh Produce Bag program, the Benzie Bus Senior Ride program, the Snow Removal program and the Foot Care program which continues, but no longer handled by Comfort Keepers.

- E. **Board of Commissioners Update** – Tim Markey, County Commissioner, advised that the County continues work on ARPA fund utilization; August election and millage proposals have been released and are available on the County’s website. The County is also working on updating their mass casualty plan and have scheduled mass shooter response training for all area agencies on Aug 2-3 at Frankfort High School. Tim also reminded everyone that wildfire season is upon us and we need to remind everyone how important it is to check the DNR website for daily burn requirements/restrictions prior to any burn.

Action Items

1. **Finance Committee Report on the March 2022 Financials with Board Approval of the March 2022 Financials** – Deb Rogers advised that the Finance Committee had reviewed the financials before the Board meeting and are recommending board approval. Nancy Mullen Call made a motion to approve the financial report which was seconded by Rosemary Russell.
Roll Call: Nancy Mullen Call-Yes; Victor Dinsmoore-Yes; Leo Hughes-Yes; Linda Ringleka-Yes; Rosemary Russell-Yes; Deb Rogers-Yes; and Ingrid Turner-Yes. Motion approved.
2. **Executive Director Vehicle/Gas Allowance Increase** – Nancy Mullen Call reviewed Executive Director compensation and vehicle allowance and proposed that the vehicle allowance be increased to \$3000 annually. Deb Rogers made a motion to approve the vehicle allowance increase which was seconded by Ingrid Turner.
Roll Call: Nancy Mullen Call-Yes; Victor Dinsmoore-Yes; Leo Hughes-Yes; Linda Ringleka-Yes; Rosemary Russell-Yes; Deb Rogers-Yes; and Ingrid Turner-Yes;. Motion approved.

New Business

1. Strategic Planning Discussion, the next step – Nancy Mullen Call solicited committee participation and the board had a great discussion on the strategic plan and associated committees. Based on this discussion Leo Hughes will draft the initial committee alignment to the Strategic Plan, have Doug Durand and Nancy Mullen Call review the draft and then distribute the draft to the entire board with a copy of each of the committee drafts. All Board Members will be asked to confirm receipt of the draft and advise of any recommended edits or provide preliminary agreement on the draft alignment.
2. Area Agency on Aging Multi-Year Area Plan FY 2023-2025 Summary – Doug reviewed their plan and how BSR can partner in their plan.
3. Benzie Bus HealthRides Program Collaboration – Doug Durand reviewed the program during his Directors Report.

Old Business – None

Board Round Table Discussion/Evaluation of Meeting – None

Adjournment: There being no further business to discuss, a motion to adjourn was made by Nancy Mullen Call and all agreed to adjourn. Meeting adjourned at 6:08 p.m.

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board.

NEXT MEETING: Wednesday, May 18th, 2022 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640