

Benzie Senior Resources
Board of Directors Meeting
March 16th, 2022 Meeting Minutes
The Gathering Place Senior Center and Conference Call-in

Call to Order: Nancy Mullen Call called the meeting to order at 4:33p.m.

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Nancy Mullen Call; Victor Dinsmoore; Leo Hughes; Linda Ringleka; and Ingrid Turner

Via Conference Call: Pam Howe-Perry; Rosemary Russell; and Paul Turner

Also, In-Person: Dawn Bousamra; Sabra Boyle, and Benzie County Commissioner - Tim Markey

Approval of the March 16, 2022 Agenda – As amended to include a new business item requesting board input on Executive Director annual review and old business regarding committee purpose and responsibility. A motion to approve the amended agenda was made by Linda Ringleka and seconded by Ingrid Turner. All in-person board members said Aye. Motion approved.

Approval of the February 16, 2022 Meeting Minutes – Motion by Ingrid Turner to accept the minutes as presented. Seconded by Rosemary Russell. All in-person board members said Aye. Motion approved.

Public Input: No public at the meeting.

Information Items

- A. **Executive Committee Report** – Nancy Mullen Call summarized the content of the Executive (Leadership) Committee meeting. Topics referenced were mileage reimbursement revision proposal; the Platte River School as a potential community center in the future; the preparation of the Executive Director’s annual review; and the agenda items for today’s board meeting.
- B. **Fund Development Report** – Ingrid Turner summarized the content of the Fund Development Committee meeting which was a presentation by the Donor Perfect regarding what the software is capable of to support fund development.
- C. **Directors Report – February 2022/March 2022** – Nancy referenced Doug’s report. No other input
- D. **Program/Services Report – February 2022** – Nancy referenced Doug’s report. No other input.
- E. **Board of Commissioners Update** - Tim Markey, County Commissioner, advised that Amy Bissell, Benzie County Register of Deeds is retiring. The County Commissioners passed the wording for the upcoming millage proposal on animal control, drug enforcement, jail. They are also working on the verbiage for the school resource and youth officer. An EMS millage is also being considered to support appropriate sizing for the current and future needs of Benzie County EMS. The County also needs consider the need for expanded space for Central Dispatch. Next month the Commissioners will be continuing work on ARPA fund utilization. The commissioners also heard presentations on the Kayak launch to be built on Crystal Lake and True North’s plans to build a new fuel station/market on the “brownfield” where Bud’s Service used to be. True North will be seeking assistance to clean up the “brownfield” site in the way of potential tax subsidies.

Action Items

1. **Finance Committee Report on the February 2022 Financials and Approval of the February 2022 Financials** Nancy Mullen Call advised that the Finance Committee had reviewed the financials before the Board meeting and are recommending board approval. Linda Ringleka made a motion to approve the financial report which was seconded by Ingrid Turner.
Roll Call: Nancy Mullen Call-Yes; Victor Dinsmoore-Abstained; Leo Hughes-Yes; Linda Ringleka-Yes; and Ingrid Turner-Yes. Motion approved.

2. Approval of the Draft of the FY'2021 Financial Audit

Board member Victor Dinsmoore had several questions regarding the audit report. Sabra Boyle answered the questions and Victor Dinsmoore made a motion to approve the draft of the FY'2021 Financial Audit which was seconded by Leo Hughes.

Roll Call: Nancy Mullen Call-Yes; Victor Dinsmoore-Yes; Leo Hughes-Yes; Linda Ringleka-Yes; and Ingrid Turner-Yes. Motion approved.

3. Proposed Mileage Reimbursement Policy and Temporary Fuel Subsidy

Nancy Mullen Call reviewed the proposed mileage reimbursement and temporary fuel subsidy. There was good general discussion on the topic. Ingrid Turner then made a motion to approve the proposed Mileage Reimbursement Policy and Temporary Fuel Subsidy which was seconded by Linda Ringleka.

Roll Call: Nancy Mullen Call-Yes; Victor Dinsmoore-Yes; Leo Hughes-Yes; Linda Ringleka-Yes; and Ingrid Turner-Yes. Motion approved.

New Business

1. Executive Director Annual Performance Review: Nancy Mullen Call requested input from all board members by next Wednesday, March 23, 2022. Nancy Mullen Call will send out a copy of the Executive Director's position responsibilities for everyone's reference.

Old Business

1. Committee Structure Discussion: Nancy Mullen Call framed the discussion of the committee structure and handed out a summary of the current committee membership by board members. She suggested all board members consider where they can add value to the various committee(s) and advise her of their interest. Nancy Mullen Call suggested the need to round out the committee membership before each committee finalizes their purpose and responsibilities.

Board Round Table Discussion/Evaluation of Meeting – None

Adjournment: There being no further business to discuss, a motion to adjourn was made by Nancy Mullen Call and all agreed to adjourn. Meeting adjourned at 5:26 p.m.

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board.

NEXT MEETING: Wednesday, April 20th, 2022 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640