

Benzie Senior Resources
Board of Directors Meeting
January 19th, 2022 Meeting Minutes
The Gathering Place Senior Center and Conference Call-in

Call to Order: Paul Turner called the meeting to order at 4:32 p.m.

Prayer of Invocation: No volunteers to provide invocation

Pledge of Allegiance: Said by all present

Roll Call:

In Person: Victor Dinsmoore; Leo Hughes; Deb Rogers; Ingrid Turner and Paul Turner

Via Conference Call: Nancy Mullen Call; Pam Howe-Perry; Linda Ringleka; and Rosemary Russell

Excused: None

Also, In-Person: Dawn Bousamra; Sabra Boyle, Doug Durand, and Benzie County Commissioner - Tim Markey

Approval of the January 19, 2022 Agenda – Motion by Leo Hughes to accept the Agenda as amended (adding action item #2 Financial Committee Report on the December 2021 Financials and Approval of the December 2021 Financials). Seconded by Ingrid Turner. All in-person board members said Aye. Motion approved.

Approval of the December 15, 2021 Meeting Minutes – Motion by Leo Hughes to accept the minutes as presented. Seconded by Ingrid Turner. All in-person board members said Aye. Motion approved.

Public Input: No public at the meeting.

Information Items

- A. **Executive Committee Report** - Paul Turner briefly reviewed items discussed at the last Leadership Committee Meeting including how the actions outlined in the strategic plan need to be aligned with the appropriate committee and may require modification to our current committee structure. Paul Turner further advised that Doug Durand would be updating the board later in the meeting regarding Staffing, COVID-19, and the Year End Appeal.
- B. **Fund Development Report** - Leo Hughes advised that the January Fund Development Meeting was a presentation on the Network for Good software by Stephanie Wire of Network for Good. Following the Fund Development Meeting Linda Ringleka sent an email asking what other systems are used by area non-profits. Nancy Mullen Call suggested that if we have other options, we should get a demo of those systems as well. Linda Ringleka advised that she can contact some local non-profits to see what they are using if someone could provide the names. Doug Durand mentioned Father Fred and Goodwill Industries as well as other possible local non-profits Elizabeth Oliver Art Center, The Friends of Betsie Pointe Lighthouse, Paul Oliver Memorial Hospital Auxiliary, and ECHO His Love (formerly Love INC).
- C. **Directors Report – December 2021/January 2022** - Doug Durand highlighted that COVID is still impacting everything BSR does and advised that he has suspended all large group activities at The Gathering Place and will wait until infection rate falls below 3% before reducing the restrictions. Doug also mentioned the staff work restrictions have been updated in accordance with CDC guidelines. Other items mentioned were that the sliding scale fee is being updated based on the federal poverty guidelines they just received; the orientation for Nicole Olney is going well; and the impact of the federal budget being held constant until the new budget is approved will adversely impact BSR due to expense increases.

- D. **Program/Services Report – December 2021** - Doug Durand reviewed his report and mentioned that there will be no face-to-face meetings for tax preparation services, but they have a process to provide support electronically. Health and Family Services advised Doug that they have lost their local Dentist and until replaced clients will need to go to Traverse City for treatment. Staff and Volunteer Sensitivity Training is currently being developed. They have added two new meal delivery drivers. Services going well overall. Nancy Mullen Call asked about foot care and Doug outlined that BSR will continue to outsource the foot care clinic at this time, but that they are still looking for additional RN/LPN support.
- E. **Board of Commissioners Update** - Tim Markey, County Commissioner advised that the county is starting to work on how the county plans to use ARPA funds now that the Federal Government has given clear direction on how the funds can be used. The County is also starting to work on how to address the negative impact of the Headlee Amendment. Tim Markey mentioned that currently County EMS is transporting on average one COVID case per day. Additionally, Tim mentioned that the County recently held active shooter exercises at both Benzie Central and Frankfort/Elberta Schools with great participation by all area agencies and said the exercise went well and they will continue to be conducted. A winter water rescue exercise is currently being planned.

Action Items

1. **Approval of the Strategic Plan.** The strategic plan was provided to all Board members for final review at the December 2021 Board Meeting. Doug Durand requested Board approval of the Strategic Plan. A motion to approve the Strategic Plan was made by Deb Rogers and seconded by Ingrid Turner. Roll Call: Victor Dinsmoore-Yes; Deb Rogers-Yes; Leo Hughes-Yes; Ingrid Turner-Yes and Paul Turner-Yes. Motion approved.
2. **Finance Committee Report on the December 2021 Financials and Approval of the December 2021 Financials.** Deb Rogers referenced the financials included in the board materials and advised that the Finance Committee has is recommending board approval. A motion to approve the financial report was made by Ingrid Turner and seconded by Paul Turner. Roll Call: Victor Dinsmoore-Yes; Leo Hughes-Yes; Deb Rogers-Yes; Ingrid Turner-Yes and Paul Turner-Yes. Motion approved.

Old Business – None

New Business - None

Board Round Table Discussion/Evaluation of Meeting – None

Adjournment: There being no further business to discuss, a motion to adjourn was made by Deb Rogers and seconded by Leo Hughes. All agreed to adjourn. Meeting adjourned at 5:15 p.m.

Respectfully submitted:

Leo Hughes

Secretary, Benzie Senior Resources Board.

NEXT MEETING: Wednesday, February 16th, 2022 at 4:30 p.m.

Location: The Gathering Place Senior Center, 10579 Main Street, Honor, MI 49640