

BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING

October 17, 2018

Chair Beverly Holbrook called the meeting to order at 4:32 p.m. Prayer of invocation was given by Ned. Pledge of Allegiance was recited by all.

ROLL CALL: Beverly Holbrook, Anne Dawe, Ned Edwards, Jane Elzerman, Shirley Robert, Nancy Mullen Call, and Denise Favreau. Absent and excused: Rosemary Russell, Barbara Johnson and Ron Dykstra. We also welcomed new board member, Chris Jahr. Also present: Doug Durand, Sabra Boyle, Sherri Moseler and Commissioner Roger Griner.

APPROVAL OF AGENDA

Item added to the agenda under New Business: Annual Dinner. Motion by Denise, supported by Jane to approve the agenda as amended. All ayes, motion carried.

APPROVAL OF MINUTES-Sept. 19, 2018

- Corrections made to the minutes from previous meeting: Under Action Items (3)- Property on Riverside Drive-Motion by Donna, supported by Barb to refrain from accepting the property due to the cost of improvements. Roll call vote taken. All ayes, motion carried.
- Under New Business (4)-Correction is "New Board Member, Chris Jahr, application given to the board for review"
- Under New Business (5)-Doug had a study of the Gathering Place done to look into the accessibility for handicapped persons. Should say "Handicap accessible parking is adequate".
- Under Old Business (B) 1. Walk-a-Thon Update-Correction is "Still waiting on one last business.

After corrections, motion by Nancy, supported by Jane to approve the minutes as amended. All ayes, motion carried.

No public input, suggestion box is empty.

Financial Committee Report: After discussion, motion by Denise, supported by Ned to approve the Financial Statement for September 2018 and year end. All ayes, motion carried.

ANNUAL MEETING ACTION ITEMS:

- a. Election of Officers: Recommendations/nominations made by the committee of Barbara Johnson, Anne Dawe and Denise Favreau:
 - Chairperson-Beverly Holbrook
 - Vice-Chairperson-Ron Dykstra
 - Secretary-Denise Favreau
 - Treasurer-Jane Elzerman

There were no other additional nominations, so a motion by Ned, supported by Nancy to accept the nominations. Roll call vote: Beverly Holbrook, yes; Anne Dawe, yes; Ned Edwards, yes; Jane Elzerman, yes; Shirley Robert, yes; Nancy Mullen Call, yes; Chris Jahr, yes; and Denise Favreau, yes. Members excused, Rosemary Russell, Barbara Johnson and Ron Dykstra. All ayes, motion carried, nominations accepted and slate of officers confirmed as recommended.

- b. Committee Appointments
 1. Leadership-Beverly Holbrook, Ron Dykstra, Denise Favreau, Jane Elzerman
 2. Finance-Jane Elzerman, Nancy Mullen Call, Beverly Holbrook
 3. Fund Development/Marketing-Nancy Mullen Call, Ron Dykstra, Ned Edwards, Barbara Johnson, Anne Dawe, Bob McQuilkin, Jean Bower
 4. Program and Personnel-Ad hoc
 5. Agency/Building Needs-Ron Dykstra, Shirley Robert, Ned Edwards, Chris Jahr, Jane Elzerman, Beverly Holbrook

Continue with normal Board of Directors Meeting

INFORMATION ITEMS:

- A. Director's Report-September/October 2018: Doug's report was received by the board. One of the major highlights: the signing, by the President, of the Fiscal Year (FY) 2019 Department of Defense and Labor, Health and Human Services Appropriations Act, which guarantees a \$10 million increase in funding for the Older Americans Act Nutrition Program.
- B. Program/Service Reports-Sept. 2018: The program/services report was presented. For Fiscal Year 2018, the Home Delivered Meals Program increased 15% as compared to FY 2017. There were 58,195 meals delivered! Another milestone! There were 103 bus passes issued to customers in Sept. 2018, representing 1,236 rides for the month. There were 19,536 rides provided for FY 2018, increase of 12% over FY 2017, or an additional 2,100 rides. In-Home Services caseload increased 27% in FY 2018. Total client hours increased 19%, and Respite Care visits increased 10% compared to FY 2017.

- C. Senior Center Coordinator's Report Sept./Oct 2018. The senior center reported was submitted and activities are well attended.
- D. Board of Commissioners Update-Commissioner Roger Griner presented the report for the Board of Commissioners.
 - Commissioner Griner volunteered to be on the Agency/Building Needs Committee starting January 2019. He will be off the Board of Commissioners at the end of 2018.
 - Benzie Summit will be held Oct. 30, 2018 at Grow Benzie.
 - The State of Michigan is looking for space for Lawyers to meet with clients. Looking at Government Center for space.

ACTION ITEMS: Nothing

NEW BUSINESS:

1. AAANM Nutritional Assessment Site Report-A report from Darcia Brewer, RD, Nutrition & Healthy Aging Programs Coordinator was presented to the Board. AAANM reviewed all programmatic areas and no findings of non-compliance were found. Great report!
2. Annual Dinner-There is two seats left for the Benzie County Chamber of Commerce Annual Dinner to be held from 5:30-9 p.m., Nov 13 at Crystal Mountain. Must RSVP by Nov. 8th. The cost is \$50/per person. BCCofC is celebrating the 2018 Outstanding Business of the Year-Stormcloud Brewing; and 2018 Community Impact Award Recipient-Benzie Senior Resources.

OLD BUSINESS:

1. MERS Update-Finance Committee met with Attorney Chris Cook regarding MERS. Chris is attempting to meet with MERS to try to lower our obligation even more. Chris will be attending the Nov 14th Board Meeting, with a final offer. We have to decide if we are going to accept the new offer to resolve this issue by Dec. 31.
2. Fund Development Committee Update-Ned reports that the banner has been running on the screen at the Garden Theater. Also at the Monday, 10/15 meeting the Year End Fundraising letter will be reviewed and sent out by the 11/5 meeting. The committee has been working on the Build a Van Campaign to get ready to send to inactive donors. A sample of the letter was passed out to board members. There may be a change from the cartoon van to a photograph of the "fleet" of meal delivery vans. Dawn & Doug are looking at photos of the van fleet. The yearend appeal letters generated \$51,000 in 2017.

PUBLIC COMMENT: none

BOARD ROUND TABLE DISCUSSION/EVALUATION OF MEETING-Beverly commented that we are in for a busy, busy year! We have a lot to do. This is going to be a GREAT year!

With no further business to discuss, motion by Ned, supported by Denise to adjourn the meeting. Meeting adjourned at 6:18 p.m.

Respectfully submitted

Denise Favreau, Board of Directors Secretary

Benzie Senior Resources

NEXT MEETING

WEDNESDAY, NOVEMBER 14, 2018

THE GATHERING PLACE SENIOR CENTER

HONOR, MI