

BENZIE SENIOR RESOURCES

BOARD OF DIRECTORS

MEETING MINUTES

October 21, 2020

Zoom Virtual Meeting

Called to Order: Ron Dykstra, 4:30 p.m.

Prayer of Invocation: Al Amstutz

Pledge of Allegiance: All

Roll Call: Ron Dykstra, Deb Rogers, Nancy Call, Rosemary Russell, Al Amstutz, Leo Hughes, Ingrid Turner, Paul Turner and Denise Favreau. Also: Doug Durand, Sabra Boyle and Commissioner Sherry Taylor.

Approval of the October 21, 2020 Agenda: An addition was made under New Business (2) BSR new service agreement with Benzie County. Motion by Rosemary, supported by Denise to approve the agenda as amended. Roll call: Dykstra, yes; Rogers, yes; Call, yes; Russell, yes; Amstutz, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Favreau, yes. **MOTION CARRIED.**

Approval of Minutes from previous meeting of September 16, 2020: Motion by Al, supported by Leo to approve the minutes of Sept. 16, 2020 meeting. Roll call: Dykstra, yes; Rogers, yes; Call, yes; Russell, yes; Amstutz, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Favreau, yes. **MOTION CARRIED.**

Public Input: None

Annual Meeting called to order at 4:35 p.m.

- a. **Election of Officers:** The Nominating Committee Chair, Al Amstutz reports that the nominating committee nominates Nancy Call for President. There being no further nominations made; motion by Rosemary, supported by Deb to nominate Nancy Call for Board President. Roll call: Dykstra, yes; Rogers, yes; Call, yes; Russell, yes; Amstutz, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Favreau, yes. **MOTION CARRIED.** The slate of officers for 2020-2021 are: Nancy Call, President; Ron Dykstra, Vice President; Deb Rogers, Treasurer; and Denise Favreau, Secretary.
- b. **Executive Committee meeting time:** The Executive Committee will meet monthly. The first meeting will be at 8 a.m., Wednesday, Nov. 11th.
- c. **Selection of Committee Appointments.** Tabled until November or December.

Return to Regular Board of Directors Meeting: 4:58 p.m.

Finance Committee Report-Motion by Al, supported by Denise to approve the BSR Financial Statements for August 2020. Roll call: Dykstra, yes, Rogers, yes; Call, yes; Russell, yes; Amstutz, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Favreau, yes. **MOTION CARRIED.**

Information Items:

- A. **Director's Report-September 2020/October 2020:** Doug reports that nine churches are signed up to participate in the Holiday Christmas Bag Program; Shop n Save is not participating this year. A new Home Health Aide started this week. Three vehicles will need new snow tires this year. Subaru's Share the Love Event is set for November 19, 2020 through January 4, 2021. Changes are being made related to COVID-19 with an emphasis on social media and less in person events. This past year we qualified for \$4,075 by participating in this event.
- B. **Program/Services Report-September 2020:** HDM-5,260 meals were provided to 184 clients. For the year, we have provided over 60,200 meals. Surpassing 60,000 meals is a milestone for the agency! Congregate Meals-The Gathering Place is closed; however, 722 meals were served through our curbside takeout service; the second highest monthly amount since the start of curbside meals. Overall, just over 13,000 meals were provided. Lawn Chore Program saw a 25% increase over last year. We increased the number of seniors served in Benzie County by an additional 151, primarily due to additional home delivered meals, shelf stable foods and the extra Q-Boxes and Fresh Produce Boxes to help with nutritional needs as our Seniors shelter in place. We saw a 56% increase in the number of clients requiring 7 or more services (29 additional clients).
- C. **Board of Commissioners Update:** Commissioner Sherry Taylor reports that the Benzie County Road Commission has added more solar panels to Cedar Run and Lake Ann Roads; A "Get Set Up" program is slated for Seniors to learn technology; the generator is getting hooked up for the Maples; Ironman 2021 is potentially set for Sept. for Benzie County Only. All townships must agree. Commissioner Taylor also gave an update from the health department on COVID-19 cases: There are two new cases, 94 positives; 26 actives; 66 recoveries; 20 have been hospitalized. However, currently, there are no patients hospitalized.

Action Items

1. **Annual Subscription to the Fundraising Center Directory:** Motion by Deb, supported by Rosemary to approve the Annual Subscription of \$1,499/yr for the Fundraising Center Directory. Roll call: Dykstra, yes, Rogers, yes; Call, yes; Russell, yes; Amstutz, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Favreau, yes. **MOTION CARRIED**
2. **New Board Members Discussion/Vote:** Two potential board member applications were presented. After discussion, motion by Nancy, supported by Al to accept Pamela Perry as a new board member. Roll call: Dykstra, yes, Rogers, yes; Call, yes; Russell, yes; Amstutz, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Favreau, yes. **MOTION CARRIED**

Motion by Ingrid, supported by Deb to accept Linda Ringleka as a new board member. Roll call: Dykstra, yes, Rogers, yes; Call, yes; Russell, yes; Amstutz, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Favreau, yes. **MOTION CARRIED.** Welcome to our board Pamela and Linda.

New Business:

1. **Financial Audit November 2-5, 2020**
2. **New Service Agreement with County:** A motion by AI to approve the new service agreement with Benzie County was rescinded. A motion by Deb, supported by Nancy to delay accepting the contract until we can have our attorney look it over for any changes or corrections that need to be made. Roll call: Dykstra, yes, Rogers, yes; Call, yes; Russell, yes; Amstutz, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Favreau, yes. **MOTION CARRIED.**

Old Business:

1. **Fund Development Committee Update:** Year End appeal timeline-Gone to printer; A list of numbers of donors of clients families and emergency contacts is being generated; the tri-fold has three stories and a nice endorsement from Paul Oliver Emergency Department; and the Christmas card is in process.

Public Comment: None

There being no further business to discuss, meeting adjourned at 5:50 p.m.

NEXT MEETING

November 18, 2020

4:30 p.m.

By Zoom Virtual Meeting