

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

March 17, 2021

Zoom Virtual Meeting

Chair Nancy Call called the meeting to order at 4:40 p.m.

Prayer of invocation was said by Ron Dykstra

Pledge of Allegiance was said by all on Mute.

ROLL CALL: Present: Nancy Call, Ron Dykstra, Deb Rogers, Leo Hughes, Ingrid Turner, Paul Turner, Pam Howe-Perry and Denise Favreau. Absent: Rosemary Russell and Linda Ringleka.

Also present: Doug Durand and Sabra Boyle.

Approval of the March 17, 2021 Agenda: Motion by Leo, supported by Ron to approve the agenda of March 17th. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Favreau, yes. Absent: Russell and Ringleka. MOTION CARRIED.

Approval of minutes from the February 17, 2021 meeting: Just two typo corrections. Motion by Denise, supported by Deb to approve the minutes from February 17th meeting. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Favreau, yes. Absent: Russell and Ringleka. MOTION CARRIED.

Public Input: None

INFORMATION ITEMS:

- A. Executive Committee Report: Nancy Call did a recap of the Executive Committee Meeting. Executive Director Evaluation letters will be sent with employees 3/25 paychecks to be returned by 4/8. Employees can drop them into the drop box to be able to keep them anonymous. Strategic Planning Proposals were sent from Jen Booher and Elaine Woods. Huge difference with proposals regarding price. Jen Booher's, \$25,000; Elaine Woods, \$5,100. Nancy and Doug have recommended Elaine Woods for our Strategic Planning. We can start with Elaine later in the Fall.
- B. Fund Development Report: Ron reports the Thank You postcards are finished and have been mailed out. Magnetic signs will be purchased for the vehicles. Still waiting on grant approval from Cherryland Cares, Olsen Foundation and the Grand Traverse Band of Ottawa and Chippewa Indians. Also, Nancy is checking with "100 Women Who Care". Ron also reports that we have been approached by the Betsie Currant Newspaper office to run an ad.

- C. Program and Personnel Needs Report: Guardian Monitor has negotiated a discount for additional monitors needs. Project lifesaver: We are working with the Sheriff's Department for wondering devices, \$300 each device.
- D. Agency/Building Needs Report: Leo reports he and Ron took a full tour of the Admin office and has determined that the team has outgrown the building. As far as the 4-seasons Patio, he is still checking on Zoning Ordinances for the Village of Honor (they have their own). Rosemary Naulty does Zoning for both the Village of Honor and Homestead Township. Leo will also be talking to Dave Stapleton to get his input on the cost and size of the permeant tent at Crystal Lake Golf Course.
- E. Directors Report-February 2021/March 2021: Doug reports that an application was submitted for the use of the Pavilion at Seventh Street Beach for the Walk-A-Thon August 7th. He also reports that the Cherryland grant is a go for \$10,000 for a new vehicle. The vehicle must be purchased first, then turn in the receipt. Benzie Senior Resources is continuing to work with BLDHD, now scheduling for the COVID-19 vaccine for 60+. He also reports the cameras have been installed at the Admin office. Great quality. Price quotes have been received for security on the doors. Still looking for Full time and Part time RN and Home Health Aides. Two staff members are being called back to work after COVID; one is returning 3/22 and the other 3/29.
- F. Program/Service Report-February 2021: Now distributing over 1,400 pounds of fresh produce weekly. Another 1,000 pounds of shelf stable foods have been distributed over the past several weeks. HDM: 5,610 meals were provided to 233 clients; an increase of 44% over Feb, 2020. Information & Assistance: The agency handled 1,238 calls. This is a record for the agency. Much of the increase is related to questions regarding the COVID Vaccine and Income Tax Assistance.
- G. Board of Commissioners Update: None

ACTION ITEMS:

1. Finance Committee Report on February 2021 Financials-Approval of the January & February 2021 Financials: Motion by Nancy, supported by Paul to approve the January Financials. Roll Call: Call, yes; Dykstra, yes, Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Favreau, yes. Absent: Russell and Ringleka. MOTION CARRIED. Motion by Denise, supported by Ingrid to approve the February financials. Roll Call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Favreau, yes. Absent: Russell and Ringleka MOTION CARRIED.
2. Approval of the resignation of Board Member: Al Amstutz as given Doug a verbal resignation from the board, due to his health. Al would like to leave his options open to return, maybe in a year. Motion by Deb, supported by Denise to approve Al's verbal resignation from the board. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Favreau, yes. Absent: Russell and Ringleka. MOTION CARRIED.

NEW BUSINESS:

1. Review Draft Fund Reserve Policy: Doug will send a draft for the board to review and approve for the April 21st board meeting.
2. Deb reports the Finance Committee recommends board approval of a lump sum payment of \$150,000 to help with liability on MERS Retirement plan. She reports that the ratio isn't at 100%. Motion by Nancy, supported by Paul for approval of a lump sum payment of \$150,000 to MERS. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Favreau, yes. Absent: Russell and Ringleka. MOTION CARRIED.

There being no further business to discuss, motion by Denise, supported by Deb to adjourn the meeting. Roll call: Call, yes; Dykstra, yes; Rogers, yes; Hughes, yes; I. Turner, yes; P. Turner, yes; Howe-Perry, yes; Favreau, yes. Absent: Russell and Ringleka. MOTION CARRIED. Meeting adjourned at 5:42 p.m.

Respectfully submitted:

Denise Favreau

BSR Board Secretary

NEXT MEETING: April 21, 2021 @ 4:30 P.M by Zoom Virtual Meeting