

Benzie Senior Resources
Job Descriptions

Job Title: Licensed Practical Nurse-Part-Time – Medication Management/
Client Assessment Nurse
Reports to Director of Health Care Services

CLASSIFICATION: Non-exempt, part-time

DUTIES AND RESPONSIBILITIES:

1. Performs comprehensive assessment of physical, psychosocial, environmental, and health behavior needs of new clients in their homes and obtains a copy of proof of income for the office to determine sliding scale fee.
2. Documents significant clinical findings, makes nursing diagnoses, and determines appropriate interventions.
3. Plans, teaches, and counsels regarding physical care measures, social/emotional care, and community resources.
4. Provides medication management and sets up medication boxes for self-administration of medications by clients, demonstrating knowledge of therapeutic action, side effects, and interaction of medications.
5. Promotes client's independence by reinforcing their understanding of disease, medications, self-care skills, and community resources.
6. Communicates with director, client, family, and HHA caregiver regarding client assessment and recommended plan of care.
7. Conducts client reassessments, updates care plans, and alerts caregivers.
8. Communicates in a timely manner to physician any significant changes in client's condition.
9. Attends staff meetings and communicates effectively and as needed with team members to share information and solve problems in a positive, outcome-oriented manner.
10. Other tasks as assigned by Director of Home Care Services or Executive Director.

EDUCATION AND QUALIFICATION REQUIREMENTS

1. Current Michigan LPN license.
2. Current CPR certification.
3. Three (3) years experience as an LPN with prior home care experience and dementia care strongly preferred.
4. Access to reliable vehicle, valid driver's license and personal vehicle insurance.
5. Able to accommodate flexible work schedule.
6. Strong verbal and written communication skills.
7. Working knowledge of Microsoft Office (Word, Excel).