

BENZIE SENIOR RESOURCES

BOARD OF DIRECTORS

MEETING MINUTES

JANUARY 15, 2020

Chair Beverly Holbrook called the meeting to order at 4:30 p.m. Prayer of Invocation said by Ron Dykstra; Pledge of Allegiance said by all members and guests. Roll Call: Bev Holbrook, Ron Dykstra, Denise Favreau, Rosemary Russell, Deborah Rogers, Al Amstrutz and Leo Hughes. Excused: Nancy Mullen-Call. Also present: Doug Durand, Sabra Boyle, Commissioner Sherry Taylor (and guest). Also potential new board members Paul and Ingrid Turner.

Approval of the January 15, 2020 Agenda: Additions to the agenda: Under Action Items (7) Board Resolution for Executive Director to apply for Delta Dental Mini Grant; under New Business: Letter received from HDM Client (2); and 2019 HDM Client Survey (3). Motion by Denise, supported by Deb to approve the agenda as amended. MOTION CARRIED.

Approval of the Minutes from the previous meeting-November 20, 2019: Correction-*Please not there will not be a meeting for December 2019. Should read “*Please note there will not be a meeting for December 2019”. Motion by Al, supported by Rosemary to approve the minutes as corrected. MOTION CARRIED.

Suggestion box contents: None

Public Input: None

Finance Committee Report-Approval of BSR Financial Statements for November & December 2019. Deborah Rogers has been appointed as replacement for Jane Elzerman on the Finance Committee. Doug Durand has been elected to be the Chair for the committee. Doug reports that November 2019 ended with a deficit of \$2,383. For December 2019, Revenues were up by 11.8%, or \$18,290. The biggest contributing factor was Fundraising from the Year-end Appeal. We also received \$15,000 from the Geiger Foundation. Overall, we ended December 2019 with a surplus of \$25,239.

Information items:

1. Director’s Report-December 2019/January 2020: Doug’s report was received by the board members. Additions: We will get results in mid to late May how much we earned from the Subaru “Share the Love Event”. The savings to clients on our sliding scale fee programs, the savings was \$45,064 to clients for November; and \$16,210.75 to clients for December.

2. Program/Services Report-December 2019: Home Delivered Meals-4,478 meals were provided to 129 clients; decrease of 5.6% compared to November 2019. Congregate Meals TGP served-1,284 meals; a decrease of 12% compared to December 2018. Dining Out Program-65 customers purchased 180 vouchers. Homemaker Programs-396 service unites were provided to 116 clients; and increase of 12.3% compared to the same period in 2018. Snow Removal-142 snow plowings were recorded in November/December 2019; an increase of 8% more clients signed up compared to 2018. Guardian Medical Monitoring-Thirty-five clients receive service at no cost to them. Seven clients are currently on the waiting list. Benzie Bus Punch Cards-139 bus passes were issued at no cost to clients, representing 1,668 rides for the month; an increase of 9% compared to 2018. Information & Assistance-Agency handled 745 calls; an increase of 4.5% in the volume of phone calls compared to 2018. MMAPS-Eighteen individuals were helped with Medicare/Medicaid needs. Estate Planning-Three people were provided estate-planning counseling at no cost to them. Senior Companion Program-Eight clients are benefiting from this program. Foot Care-28 people were provided foot care at the clinics and 5 clients were seen in their homes at no cost. Benzie Senior Dental Program-Two people received financial assistance for their dental care. Emergency Senior Essential Needs Fund-one client received financial assistance for vehicle upkeep expense. The Gathering Place Senior Center-offered 16 core activities and three special events that 492-cumulative number of individuals participated in. The top activities: Music Programs; Card Games/Board Games/Crafts; Health, Wellness and Educational; Fitness & Exercise Groups and Day Trips. In-Home Services- the number of in-home care service clients increased by 15%, compared to 2018. Total number of in-home care service hours is down 3.4% compared to 2018. Total number of in-home care visits is down 8% compared to 2018.
3. Senior Center Update-December 2018/January 2020: Dawn's report was presented to the board.
4. Board of Commissioners Update: Commissioner Sherry Taylor reports the county is working on taking care of financials to work out the effects of the hiring freeze. People will have to be hired in the Sheriff's office as well as for 911 dispatch. She also reports that the county is partnering with 44North on healthcare costs.

Action Items:

1. Approval of the Fiscal Year 2019 Financial Audit: The Financial Audit was discussed during the November 16, 2019 meeting. Motion by AI, supported by Deborah to approve Financial Audit report. MOTION CARRIED.
2. Approval of 2 Potential Board of Directors Applications: Introductions were made between the members of the board and potential board members Paul & Ingrid Turner were introduced. Motion by Denise, supported by Ron to accept the new board members Paul & Ingrid Turner. MOTION CARRIED. Welcome!

3. Approval of Millage Ballot Language, Number of years and Millage Levy Number: The language of the millage must be submitted by April 28, 2020. After discussion, Motion by Ron, supported by Al to keep the renewal at .85 mil and bump the number of years to 4. Roll call vote: Ron Dykstra, aye; Denise Favreau, aye; Rosemary Russell, aye; Deborah Rogers, aye; Al Amstrutz, aye; Leo Hughes, aye; Paul Turner, aye; Ingrid Turner, aye; and Beverly Holbrook, aye. MOTION CARRIED. Nancy Mullen-Call excused.
4. Approval of Transferring BSR attorney files with Chris Cooke to Secrest Wardle: Motion by Deborah, supported by Denise to approve the transfer of BSR attorney files. MOTION CARRIED.
5. Tagline for the 45th Anniversary Celebration: Motion by Al, supported by Deborah to use the tagline suggested by Nancy: "Celebrating 45 years of Services to Benzie County Seniors". MOTION CARRIED.
6. Board Resolution of removal and adding names to the State Savings Bank Account: Motion by Rosemary, supported by Al for a Board Resolution to the removal of Jane Elzerman's name and to add Deborah Rogers name to the State Savings Bank Account for signatures. MOTION CARRIED.
7. Board Resolution for Executive Director to apply for Delta Dental Mini Grant. Motion by Denise, supported by Deborah for Board Resolution for Executive Director to apply for the Delta Dental Mini Grant of up to \$5,000. MOTION CARRIED.

New Business:

1. Sign-up for BSR Annual Report Presentation: A list of the townships was received by the board members to signing up to do presentations during township meetings. Sign-up to continue.
2. Letter HDM Client: Doug read a letter that BSR received from a Home Delivered Meals client. Very nice letter!
3. 2019 HDM Client Survey: Results based on 88 returned surveys (75% return rate) Good positive feedback on the Client survey. How clients rate the meals delivered: the lowest score was 92%, scored the vegetables cooked good to excellent. The highest score was 100%, measured the temperature good to excellent (hot food hot/cold food cold).

Old Business:

1. Fund Develop Committee Update: Minutes from the Jan 6th meeting were distributed to the board members. Christmas bags were a success! We received \$100 donation offsetting the \$90 Dawn spent to purchase additional items for the bags. Leo spoke with Steve Loveless regarding the Garden Theater banners and how he (Steve) gets pictures and advertising to show. Steve told Leo he puts his information and pictures on a zip drive and gives it to owner, Rick Schmitt. Leo also met with Jamie Gray about the Golf Outing in June. He stated that Jamie is excited that BSR is a recipient of the funds from the Outing.

Public Comment: None

There being no further business to discuss, meeting adjourned at 6:10 p.m.

Respectfully submitted
Denise Favreau BOD Secretary
Benzie Senior Resources

NEXT MEETING
February 19, 2020 @ 4:30 p.m.
The Gathering Place, Senior Center
Honor, MI 49640