

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING
APRIL 15, 2020
4:30 P.M.**

Agenda

Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call

Approval of the April 15, 2020 Agenda

Approval of Minutes from the previous meeting – February 19, 2019 (March 18, 2020 Cancelled Due To COVID-19)

Suggestion Box Contents

Public Input – **Through the Chat Box** (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Finance Committee Report - Approval of BSR Financial Statements for February 2020 & March 2020

Information Items

- A. Directors Report – February 2020/March 2020/April 2020
- B. Program/Services Report – February 2020 & March 2020
- C. Senior Center Update – February 2020/March 2020
- D. Covid-19 Emergency Plan Update
- E. Board of Commissioners Update

Action Items

- 1. Board Resolution to Amend The Gathering Place Commercial Loan and Allow Douglas Durand, Executive Director the Authority to act on behalf of Benzie Senior Resources

New Business

- 1. Small Business Loan Application for Payroll Protection Plan under the CARES Act with possible action
- 2. Cancellation of Events/Programs/Staffing-COVID-19 Related
- 3. Updating Emergency Plans

Old Business

- 1. Millage Renewal Presentations and August 4 Primary

Public Comment

Through the Chat Box (Limit of 3 minutes for individual presentation and 15 minutes for group presentation)

Board Round Table Discussion/Evaluation of Meeting

Adjourn

Benzie Senior Resources Mission Statement – To provide exceptional services, resources and trusted care to support Benzie seniors

NEXT MEETING

May 20, 2020 @ 4:30 pm
The Gathering Place Senior Center
Honor, MI 49640

NO BOARD MEETING IN MARCH 2020
NO MEETING MINUTES

Benzie Senior Resources
Executive Directors Report
March 2020 – April 2020

Much of my report is related to our response related to COVID-19 Pandemic.

Much of our services have been suspended until further notice. The Volunteer Recognition Event, Benzie County Senior Expo and Jamie Gray Group Golf Outing Fundraiser Event have all be postponed to September or October 2020.

Many of our successful grant awards projects are also on hold due to the social distancing guidelines, Governor Whitmer's Executive Orders and Benzie-Leelanau District Health Department Emergency Orders. I have been in touch with the Delta Dental Foundation to ask for an extension of the timeline to implement our pilot project of a Dental Hygienist to conduct in-home dental evaluations and cleanings for home-bound clients. Even though the Seabury Foundation's BoD haven't meet yet to review my grant proposal, they have reached out to see if my original proposal is still feasible under these extraordinary times. I did respond that my proposal would still be viable but to extend the timeline for completion and the Foundation was also interested in our current needs. I updated the Foundation on how our business model has changed and what our focus has been during the COVID-19 crisis.

I want to give an overall review since March 16, 2020 when social distancing became the new norm and Governor's Whitmer's Executive Orders came into effect:

March 17th – Closure of The Gathering Place and suspended services except for Home Delivered Meals and In-home Services. Switched to Curbside Service Meal Pick-up in lieu of the congregate meal. Notifications made to the Homemaker Contractors that today would be there last day of provided services to the clients of BSR.

March 18th – 20th – Phone calls made to all clients of the Homemaker Program to let them know that the program was suspended due to the social distancing and initial guidelines that came from MDHHS. Started to implement staff distancing protocols within the buildings. Contacting volunteers on their own ability to continue to deliver meals or if they wanted to take time off and look out for themselves. Started to put together a plan for our home health aides to ensure their safety in providing services. Placed orders for additional Personal Protection Equipment for staff and volunteers.

March 23rd – 27th – Staff meeting with the home health aides took on a new meaning. We reviewed all of the in-home care client to determine their level of care from life sustaining needs, to border line life sustaining needs but could we reduce hours and exposure from our staff and then the clients that did not meet the new updated life sustaining definitions from MDHHS and that they also had a solid informal caregiver network of family and friends to temporary step in and provide the basic care needs. We also looked at the regular customers that came to The Gathering Place Senior Center for their meals and if some were at a higher risk of their nutritional needs not being met. Staff took to the task of reaching out those customers that we deemed were in fact at a higher risk of not getting their nutritional needs meet and could benefit from the Home Delivered Meals program. By now, the requirements to qualify for HDM was pretty much lifted. With this effort, we quickly saw a large increase in HDM meals. Some volunteers had elected to not volunteer anymore due to their own health risks and wanted to self-isolate themselves. Other volunteers stepped up to volunteer more days and staff took on the role as delivery meals as we worked out a new schedule. We implemented that all volunteers that were coming back from their out of state winter residence would have to follow a 14-day self-quarantine until resuming volunteering for BSR. I continued to adjust our Emergency Plans. Staff started to contact HDM clients to offer up several new options to have their meals

delivered. Option 1 was to offer 1 day a week delivery of one hot meal and then frozen meals for the rest of the week. Option 2 was to offer contact less delivery by placing their meals in a cooler, chair, table, in the garage and then knocking, ringing the doorbell or calling to let them know that their meal was delivered and waiting to visually see them. Option 3 was still coming into their homes but following the social distancing guidelines. Volunteers were trained on how social distancing was going to work in the delivery process and how they will be picking up the meals at TGP. Also, how to keep themselves safe within the delivery process with constant hand sanitizing techniques and staff disinfecting all the delivery vehicles at the end of each day. We started the big purchase project of shelf-stable foods and we looked at many sources to obtain these items which tend to be quite expensive. Our initial goal was to create 3-day supply of shelf-stable food bags. We ended up with being able to increase that to 4-5-day bags. Gogo Squeez provided over 750 applesauce pouches for free. Feeding America had many simple nutritional snacks available at reduced costs to help construct these bags.

March 30th – April 3rd – Implemented our new In-Home Services schedule to reduce the risk of exposure for staff and clients. Everyday, prior to the home health aide going into a client's home, they made a phone call to ask the clients 5 questions related to COVID-19 guidelines. If any question was answered with a "yes" then services would be stopped for 14 days. Volunteers temps were now being taken daily prior to delivery. Additional PPE's were being provided to them as our supplies became available. Telephone Reassurance phone calls became a routine now for clients. Wrote grants for emergency funding. Continued to contact vendors for PPE supplies and did receive additional items from Benzie County Emergency Manager. Laid off our first staff person due to the related life changes from COVID-19. Went to a complete shut down of the Administration Office to the community. Saw an increase in phone calls from the community looking for services and we work with each individually to help in the best way possible to meet their needs. Doing daily conference calls and webinars related to changing guidelines and resources available. Expanded the closure for TGP and many of our services through May 1, 2020.

April 6th – April 10th – By now our volunteer teams had stabilized. New volunteers coming on board, those volunteers that had to self-quarantine were now back in the fold. New PPE protocols went into effect for masks to be worn by all volunteers and staff. Other safety protocols were put in place for the safety of staff, clients and volunteers. Putting together new updated Emergency Plans. Obtaining new funding resources. Trying to accommodate new reporting forms from our friends in Lansing and DC. We reached our highest total in Home Delivered Meals during this week and continue to see an increase in the number of new HDM clients as the week ended. Received important advice and information on how to apply for the Small Business Loans that are now available from the CARES Act Stimulus Package. Sadly, three Kitchen Assistants were laid off and adjustments in hours were made to 3 other staff. Started to implement worst case scenarios in emergency plans if staff did contract COVID-19 and the impact on BSR operations. New letters sent to clients with upcoming changes in how BSR will continue our services for the unforeseen future. Started planning for the next round of shelf-stable food bags. Looking at how to absorb the amount of HDM new disaster clients to the delivery system. Updated the questions that staff, volunteers and clients now must be asked daily before entering the buildings and receiving our services. Plus, I started to see some staff feeling increased anxiety over the uncertainty and worries. I am encouraging the use of PTO for longer weekends and time off in general to recharge themselves.

The focus for the next several weeks is to increase telephone reassurance phone calls to clients. Look at how to get basic essential grocery needs out to those in need. Planning on how to slowly implement the restart of services when that day does come and do we look at conducting activities and do we still look at ways to distance people for a longer time frame just to be proactive in case of a resurgence of COVID-19? We must look at implementing a stronger Telephone Reassurance Program and a restart of the Friendly Visitor Program in the future as part of an enhanced and improved Business Model. More collaborative efforts within the community as our capacity might be

stretch to the max with the delivery process. Advocating for the extra nutritional dollars that have been made available from the Families First Coronavirus Act and CARES Act. We are the only senior service agency in our 10-County Region that has maintained a 5 day a week hot meal delivery and still providing full time in-home service program. It is a challenge to maintain this level of commitment and still protect staff, their families, volunteers and clients at the same time and to reassure that this will pass. The staff and volunteer's dedication in following my lead is extraordinary and I can't stress enough of my gratitude to them all. Finally, is the support from the community in the many phone calls, emails, notes and letters to this agency, the new volunteers and financial contributions for what we are doing to protect the seniors during this crisis.

Volunteer Report

Two new volunteers completed their orientation and another 3 are going through the process.

Program Report for March 2020

Nutritional Programs

Home Delivered Meals

Home Delivered Meals – 3,903 meals were provided to 147 clients in March 2020.

Congregate Meals

The Gathering Place served 705 meals through March 16, 2020. From March 17 – March 31, we provided 339 curbside meals.

Other Programs/Services

Dining Out Program – 41 customers purchased 109 vouchers in March 2020. Dining Out Program was essentially suspended on March 17, 2020.

Homemaker Program – 378 service units were provided to 126 clients in March 2020. **The Homemaker Program was suspended until further notice on March 17, 2020.**

Snow Removal – For the season to date, we have provided 1,026 plows to 154 clients. Working on closing out the program for the season.

Guardian Medical Monitoring – Thirty-six clients receive this service at no cost to them. Seven clients are currently on the waiting list.

Benzie Bus Punch Cards – 95 bus passes were issued to clients in March 2020 at no cost to them. This represents 1,140 rides for the month. **We expect to see a decline in request for bus passes due to the social distancing orders and seniors electing to stay in their homes.**

Information & Assistance - The agency handled 1,126 calls in March 2020 regarding Information and Assistance for services and questions related to older adults.

MMAPS – Ten individuals were helped with their Medicare/Medicaid needs in March by telephone.

Estate Planning – Suspended until further notice

Senior Companion Program – Program is suspended until further notice by Catholic Human Service.

Foot Care – Office Foot Clinic is suspended until further notice. In-home foot care services will be performed only in an emergency.

Benzie Senior Dental Program – Still sending out applications and giving out the vouchers, but services are extremely limited.

Emergency Senior Essential Needs Fund – Accepting applications and did help one individual with wood delivery. There is 3 more pending.

Income Tax – Prior to the shutdown, the tax preparers did assist 123 returns but now this program is suspended until further notice.

The Gathering Place Senior Center – Prior to the shutdown of TGP on March 17th, 296-cumulative number of individuals had participated in the offered activities.

In-Home Services for March 2020 – Total number of client hours and visits increased as compared to February 2020. Numbers for April and into May will show declines as the agency implemented the new guidelines from MDHHS with regards to life sustaining services definitions for in-home client services.

Number of Home Health Care Clients

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Total Clients
October 2019	29	64	4	97
November 2019	27	61	2	90
December 2019	28	62	2	92
January 2020	27	56	1	84
February 2020	28	57	1	86
March 2020	27	57	0	84
April 2020				
May 2020				
June 2020				
July 2020				
August 2020				
September 2020				

Client Total Hours

Month	Medicaid Waiver and Care Management	Sliding Scale Fee	Private Pay & Long-Term Care Insurance	Assessments	Total Hours
October 2019	634.5	564.5	23	49	1121
November 2019	569	479	36.5	41	1125.5
December 2019	599.75	431.75	12	44	1087.5
January 2020	737.75	470.25	4	19	1231
February 2020	641.5	441.75	0	18	1101.25
March 2020	606.5	493.25	0	13	1112.75
April 2020					
May 2020					
June 2020					
July 2020					
August 2020					
September 2020					
TOTALS	3789	2880.5	75.5	184	6929

Client Total Visits

	RN Assessments	RN Med Management	Personal Care	Respite	Homemaking	Foot Care- in home	Totals
October 2019	49	67	583	66	24	2	791
November 2019	41	56	497	53	27	12	686
December 2019	44	55	448	56	38	6	647
January 2020	19	58	525	57	52	8	719
February 2020	18	59	469	27	55	9	637
March 2020	13	62	491	37	60	5	668
April 2020							
May 2020							
June 2020							
July 2020							
August 2020							
September 2020							
TOTALS	184	357	3013	296	256	42	4148

Respectfully submitted,

Douglas Durand

BENZIE SENIOR RESOURCES
Statement of Financial Position
As of March 31, 2020

	Mar 31, 20
ASSETS	
Current Assets	
Checking/Savings	
001 · STATE SAVINGS BANK CHECKING	369,394.07
003 · STATE SAVINGS BANK HRA	282.36
009 · STATE SAVINGS BANK MM	176,768.45
Total Checking/Savings	546,444.88
Accounts Receivable	
1200 · Accounts Receivable	6,207.00
Total Accounts Receivable	6,207.00
Other Current Assets	
109 · INVENTORY	8,123.29
Total Other Current Assets	8,123.29
Total Current Assets	560,775.17
Fixed Assets	
150 · BUILDING	480,375.70
151 · VEHICLES	169,052.00
152 · EQUIPMENT	100,289.95
157 · LAND IMPROVEMENTS	1,800.00
160 · ACCUMULATED DEPRECIATION	(359,250.96)
Total Fixed Assets	392,266.69
TOTAL ASSETS	953,041.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	11,761.80
Total Accounts Payable	11,761.80
Other Current Liabilities	
2100 · Payroll Liabilities	13,458.14
238 · AFLAC PAYABLE	25.08
Total Other Current Liabilities	13,483.22
Total Current Liabilities	25,245.02
Long Term Liabilities	
250 · MORTGAGE PAYABLE	123,044.60
253 · LEASE PAYABLE	1,939.61
260 · NET PENSION LIABILITY	583,889.00
Total Long Term Liabilities	708,873.21
Total Liabilities	734,118.23
Equity	
3900 · FUND BALANCE	117,904.59
Net Income	101,019.04
Total Equity	218,923.63
TOTAL LIABILITIES & EQUITY	953,041.86

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
March 2020

	Mar 2020	Budget	\$ Change
ORDINARY INCOME/EXPENSE			
INCOME			
519.03 · TITLE III C2 INCOME	8,557.91	8,558.00	(0.09)
540 · GRANTS	0.00	8,750.00	(8,750.00)
561 - HDM WAIVER	904.50	878.00	26.50
642 · CHARGES FOR SERVICES/CONT	853.21	1,904.00	(1,050.79)
642.02 · FEE FOR SERVICE/HOMEMAKER	1,211.00	2,000.00	(789.00)
642.03 - FEE FOR SERV/SNOW REMOVAL	265.00	0.00	265.00
642.1 - FEE FOR SLIDING SCALE CLIENTS	6,569.50	5,500.00	1,069.50
642.05 - FEE FOR PRIVATE PAY & INS	0.00	1,840.00	(1,840.00)
670 - CLIENT INCOME	12,398.10	11,000.00	1,398.10
673 · NEWSLETTER SUB	30.00	30.00	0.00
675 · DONATIONS	7,593.65	9,559.00	(1,965.35)
676 · MILLAGE	92,325.00	92,325.00	0.00
680 · VOLUNTEER WAGES (IN-KIND).	7,935.00	6,000.00	1,935.00
677 - FUNDRAISING	208.44	4,000.00	(3,791.56)
681 - IN-KIND (non-volunteer)	408.73	200.00	208.73
690 - TRIP INCOME	0.00	17,200.00	(17,200.00)
691 - MISC INCOME-Sponsorship	1,175.00	1,100.00	75.00
TOTAL INCOME	140,435.04	170,844.00	(30,408.96)
GROSS PROFIT	140,435.04	170,844.00	(30,408.96)
EXPENSE			
705 · SALARY AND WAGES	63,211.30	66,988.00	(3,776.70)
708 · PAYROLL TAX EXPENSE	5,453.01	6,384.00	(930.99)
709 · EDUCATION/TRAINING	402.88	70.00	332.88
710 · EVENTS	33.11	344.00	(310.89)
711 · TGPSC ACTIVITIES	12.40	0.00	12.40
715 · CLOTHING ALLOWANCE	1,495.00	0.00	1,495.00
717 · DUES/SUBSCRIPTIONS	227.00	250.00	(23.00)
720 - BAD DEBT	0.00	0.00	0.00
721 · COMPUTER EXPENSES	1,950.57	2,048.00	(97.43)
725 · FRINGE BENEFITS	12,210.35	12,250.00	(39.65)
726 - FUNDRAISING/MARKETING EXP	0.00	200.00	(200.00)
727 · SUPPLIES	3,931.87	2,130.00	1,801.87
727.2 · OFFICE EXP	598.37	1,000.00	(401.63)
727.3 - POSTAGE	189.42	340.00	(150.58)
727.4 - ADVERTISING	145.50	400.00	(254.50)
740 · FOOD	16,427.04	14,000.00	2,427.04
819 · CONTRACTUAL	17,501.67	20,525.00	(3,023.33)
820 · VOLUNTEER WAGES (IN-KIND)	7,935.00	6,000.00	1,935.00
825 · VOLUNTEER EXPENSES	2,408.61	1,467.00	941.61
850 · TELEPHONE	287.08	380.00	(92.92)
861 · TRAVEL/MILEAGE/GAS	2,570.61	3,375.00	(804.39)
900 · INTEREST EXPENSE	389.13	400.00	(10.87) ⁹

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
March 2020

	Mar 2020	Budget	\$ Change
910 · INSURANCE	3,263.30	4,500.00	(1,236.70)
915 · PROJECTS	750.00	790.00	(40.00)
920 · UTILITIES	1,742.32	1,750.00	(7.68)
940 · DEPRECIATION EXPENSE	3,265.22	2,975.00	290.22
980 · EQUIPMENT/REPAIRS	2,031.85	2,485.00	(453.15)
981 · HDM VEHICLE MAINT/GAS	409.17	1,330.00	(920.83)
980.2 - INDOOR MAINTENANCE	15.96	150.00	(134.04)
TOTAL EXPENSE	148,857.74	152,531.00	(3,673.26)
NET ORDINARY INCOME	(8,422.70)	18,313.00	(26,735.70)
OTHER INCOME/EXPENSES			
OTHER INCOME			
990 · INTEREST/DIVIDEND INCOME	69.93	18.00	51.93
999 - OTHER INCOME	0.00	125.00	(125.00)
TOTAL OTHER INCOME	69.93	143.00	(73.07)
OTHER EXPENSE			
999.1 · OTHER EXPENSE	0.00	80.00	(80.00)
99999 - LEGAL EXPENSE	0.00	125.00	(125.00)
TOTAL OTHER EXPENSE	0.00	205.00	(205.00)
NET OTHER INCOME	69.93	(62.00)	131.93
NET INCOME	(8,352.77)	18,251.00	(26,603.77)

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Mar 2020

	<u>Oct-Mar 2020</u>	<u>Budget</u>	<u>\$ Change</u>	Percent Received or Expended
ORDINARY INCOME/EXPENSE				
INCOME				
519.03 · TITLE III C2 INCOME	55,211.46	51,347.00	3,864.46	50.8%
519.04 · FEDERAL USDA	17,517.34	28,250.00	(10,732.66)	31.0%
519.05 MIPPA (MMAP)	1,800.00	2,200.00	(400.00)	60.0%
540 · GRANTS	79,999.58	52,500.00	27,499.58	76.2%
561 - HDM WAIVER	4,181.50	5,265.00	(1,083.50)	39.7%
642 · CHARGES FOR SERVICES/CONT	8,298.11	11,424.00	(3,125.89)	36.3%
642.01 · FEE FOR SERVICE/CHORE	305.00	48.30	256.70	50.8%
642.02 · FEE FOR SERVICE/HOMEMAKER	15,049.00	13,290.00	1,759.00	48.2%
642.03 - FEE FOR SERV/SNOW REMOVAL	16,927.00	22,100.00	(5,173.00)	76.6%
642.1 - FEE FOR SLIDING SCALE CLIENTS	31,953.50	27,600.00	4,353.50	55.1%
642.05 - FEE FOR PRIVATE PAY & INS	2,147.50	10,490.00	(8,342.50)	9.8%
670 - CLIENT INCOME	61,482.85	66,000.00	(4,517.15)	46.6%
673 · NEWSLETTER SUB	160.00	180.00	(20.00)	45.7%
675 · DONATIONS	58,394.23	57,349.00	1,045.23	50.9%
676 · MILLAGE	553,950.00	553,950.00	0.00	50.0%
680 · VOLUNTEER WAGES (IN-KIND).	37,043.50	32,350.00	4,693.50	54.3%
677 - FUNDRAISING	35,606.25	24,000.00	11,606.25	52.4%
681 - IN-KIND (non-volunteer)	2,060.00	1,600.00	460.00	32.7%
690 - TRIP INCOME	1,190.00	21,800.00	(20,610.00)	2.5%
691 - MISC INCOME	2,360.00	1,850.00	510.00	157.3%
TOTAL INCOME	<u>985,636.82</u>	<u>983,593.30</u>	<u>2,043.52</u>	25.1%
GROSS PROFIT	985,636.82	983,593.30	2,043.52	
EXPENSE				
700 - ACCOUNTING FEES	8,230.00	7,100.00	1,130.00	112.7%
705 · SALARY AND WAGES	403,623.05	435,419.00	(31,795.95)	46.4%
708 · PAYROLL TAX EXPENSE	34,125.71	41,496.00	(7,370.29)	41.0%
709 · EDUCATION/TRAINING	1,472.20	4,850.00	(3,377.80)	22.0%
710 · EVENTS	1,627.11	1,719.00	(91.89)	44.0%
711 · TGPSC ACTIVITIES	806.08	0.00	806.08	0%
715 · CLOTHING ALLOWANCE	1,495.00	750.00	745.00	199.0%
717 · DUES/SUBSCRIPTIONS	842.00	700.00	142.00	26.0%
720 - BAD DEBT	0.00	0.00	0.00	0%
721 · COMPUTER EXPENSES	12,405.53	12,294.00	111.53	50.5%
725 · FRINGE BENEFITS	39,077.14	78,380.00	(39,302.86)	25.0%
726 - FUNDRAISING/MARKETING EXP	2,641.07	1,500.00	1,141.07	46.3%
727 · SUPPLIES	16,399.68	13,780.00	2,619.68	57.5%
727.2 · OFFICE EXP	5,769.13	6,400.00	(630.87)	52.4%

BENZIE SENIOR RESOURCES
Statement of Financial Income & Expense
Oct 2019 - Mar 2020

	Oct-Mar 2020	Budget	\$ Change	Percent Received or Expended
727.3 - POSTAGE	2,375.27	2,050.00	325.27	57.6%
727.4 - ADVERTISING	2,357.88	2,430.00	(72.12)	47.1%
740 · FOOD	92,279.38	86,400.00	5,879.38	52.6%
819 · CONTRACTUAL	113,965.41	141,100.00	(27,134.59)	43.8%
820 · VOLUNTEER WAGES (IN-KIND)	37,043.50	32,350.00	4,693.50	54.3%
825 · VOLUNTEER EXPENSES	5,910.99	4,846.00	1,064.99	48.4%
850 · TELEPHONE	1,797.35	2,290.00	(492.65)	39.2%
861 · TRAVEL/MILEAGE/GAS	18,765.74	20,250.00	(1,484.26)	46.3%
900 · INTEREST EXPENSE	2,472.68	2,620.00	(147.32)	47.5%
910 · INSURANCE	22,160.64	17,750.00	4,410.64	55.4%
915 · PROJECTS	2,392.62	4,745.00	(2,352.38)	25.2%
920 · UTILITIES	13,123.90	13,125.00	(1.10)	51.5%
940 · DEPRECIATION EXPENSE	19,591.32	17,850.00	1,741.32	55.0%
980 · EQUIPMENT/REPAIRS	8,845.38	14,900.00	(6,054.62)	29.7%
980.1 - OUTDOOR MAINTENANCE	4,259.55	5,560.00	(1,300.45)	61.0%
981 · HDM VEHICLE MAINT/GAS	8,884.44	7,990.00	894.44	55.5%
980.2 - INDOOR MAINTENANCE	297.06	1,090.00	(792.94)	13.5%
991 - TRIP EXPENSE	0.00	21,800.00	(21,800.00)	0%
CAPITAL IMPROVEMENT EXPENSE	0.00	0.00	0.00	0%
			0.00	
TOTAL EXPENSE	885,036.81	1,003,534.00	(118,497.19)	44.5%
NET ORDINARY INCOME	100,600.01	(19,940.70)	120,540.71	
OTHER INCOME/EXPENSES				
OTHER INCOME				
990 · INTEREST/DIVIDEND INCOME	406.18	108.00	298.18	193.0%
999 - OTHER INCOME	65.67	0.00	65.67	0.0%
## GAIN ON ASSET	500.00	0.00	500.00	0.0%
TOTAL OTHER INCOME	971.85	108.00	863.85	
OTHER EXPENSE				
999.1 · OTHER EXPENSE	335.56	490.00	(154.44)	42.0%
99999 - LEGAL EXPENSE	217.26	750.00	(532.74)	14.5%
TOTAL OTHER EXPENSE	552.82	1,240.00	(687.18)	
NET OTHER INCOME	419.03	(1,132.00)	1,551.03	
NET INCOME	101,019.04	(21,072.70)	122,091.74	

Benzie Senior Resources
HDM/Cong comparison
Units Served 2017-2018-2019

	FY 2018		FY 2019		FY 2020	
	HDM	CONG	HDM	CONG	HDM	CONG
October	4,714	2,405	5,320	2,252	4,814	1,942
November	4,531	2,049	5,690	1,736	4,711	1,500
December	4,527	1,566	4,985	1,424	4,404	1,275
January	4,096	1,388	3,555	1,318	4,812	1,706
February	4,771	1,610	4,369	1,296	3,903	1,445
March	5,351	1,955	4,359	1,694	4,416	1,044
April	4,690	1,698	4,748	1,802		
May	5,046	2,271	4,609	1,879		
June	4,832	2,084	4,622	1,682		
July	5,151	1,995	4,662	1,885		
August	5,564	2,205	4,594	1,811		
September	4,922	1,993	4,290	1,791		
total meals	58,195	23,219	55,803	20,570	27,060	8,912

