

BENZIE SENIOR RESOURCES

BOARD OF DIRECTORS

MEETING MINUTES

AUGUST 21, 2019

Chair Beverly Holbrook called the meeting to order at 4:30 p.m. Prayer of invocation was said by Al Amstutz. Pledge of Allegiance was said by all members and guests. Roll Call: Beverly Holbrook, Ron Dykstra, Nancy Mullen-Call, Rosemary Russell, Deborah Rogers, Al Amstrutz, Leo Hughes and Denise Favreau. Excused: Jane Elzerman; absent: Barbara Johnson. Also present: Doug Durand, Sabra Boyle Commissioner Sherry Taylor and guest.

New board member, Leo Hughes, introduced himself to the rest of the board.

**Approval of the August 21, 2019 Agenda:** Motion by Nancy, supported by Deborah to approve the August 21<sup>st</sup> agenda. Motion carried.

**Approval of the Minutes from the July 21, 2019 meeting:** Motion by Denise, supported by Rosemary to approve the July 21<sup>st</sup> meeting minutes. Motion carried. Thank you, Bev, for doing the minutes in Denise's absence.

**Suggestion box Contents:** Empty

**Public Input:** None

**Finance Committee Report-approval of BSR Financial Statements for July-2019:** Doug reports that revenue was up 19.2% or \$27,425. YTD we have a positive cash flow. Expenses for July 2019 were up by less than 1% or \$1,247 Overall, we ended July 2019 with a net gain of \$17,300. Motion by Nancy, supported by Ron to approve the Financial Statements for July, 2019. Motion carried.

**INFORMATION ITEMS:**

- A. Director's Report-July 2019/August 2019:** Doug reports that he worked with Area Agency on Aging of NM to receive an additional \$5,000 related to the Respite Grant. This will help an additional 3 clients and their families for July, August & September. BSR hired a new Homemaker Contractor, Kitchen Assistant and Home Healthcare CENA, starting next week. He reports the Walk-A-Thon reached 87% of the goal with \$19,230.46. Also the "March for Meals" campaign generated \$1,148.00, with restaurant participation. BSR will participate in the National Coho Salmon Festival Parade on Saturday, 9/7 and will also have the crowning of the Senior King and Queen, and they will ride in the parade.

**B. Program/Services Report-July 2019:** Home Delivered meals-4,662 meals were provided to 152 clients; YTD down 0.2% compared to FY 2018, and an increase of 16% compared to FY 2017. Congregate meals-TGP served 1,885 meals. YTD this is a 14% reduction compared to FY 2018. Through 10 months (October 2018-July 2019) we are down 3,016 meals compared to last year. There will be an evening meal offered on Wednesday, Sept 25<sup>th</sup>. The lunch for that day will be soup and salad. The full meal will be served in the evening. The hope is to offer the evening meal once a month to bring in Seniors who are unable to attend during lunchtime.

Dining Out program-215 customers purchased 5589 vouchers in July 2019 For FY 2019, the number of clients will remain consistent, but the number of vouchers bought will be 25% less due to the reduction in the amount available. The reduction was done to place additional funds in the HDM program to meet additional client needs. Homemaker Program-418 servicer units were provided; down less than .5% and up 10% compared to July 2018. Lawn Chore-201 mows provided, up 10.3% compared to 2018. Guardian Medical Monitoring-30 clients have received the free service; 11 clients are on the waiting list. Senior Project Fresh-Distributed 94 \$20 Coupon Booklets through July 31<sup>st</sup>; total of 240 booklets available. Benzie Bus Punch Cards-151 bus passes were issued, representing 1,812 rides. YTD up 2.2% compared to 2018 and up 20.2% compared to 2017. Information & Assistance-The Agency handled 1,003 calls, YTD up 1.3% compared to 2018 and up 3.4% compared to 2017. MMAPS-Six people were helped with their Medicare/Medicaid needs. Hearing Clinic-There was no scheduled hearing clinic in July 2019. Estate Planning-5 people were provided with estate planning counseling in July, at no cost to the client. Senior Companion Program-Five clients are benefiting. Foot Care-41 people were provided foot care. Benzie Senior Dental Program-Six clients were provided financial assistance. Emergency Senior Essential Needs Fund-Two clients received financial assistance for dental care, and one received financial assistance to repair an electric Amigo. The Gathering Place Senior Center-offered twenty core activities and one special event that 711 cumulative number of people participated in. The top activities: Music Programs; Card Games/Board Games/Crafts; Health, Wellness ad Educational; Exercise Groups; and Day Trips. YTD decrease of 11.7% compared to 2018, and a decrease of 3% compared to 2017. In-Home Service-up 15% compared to 2018. Total number of in-home care service hours up 8.8% compared to 2018.

**C. Senior Center Update-July 2019/August 2019:** Received by the board. Very Busy!

**D. Board of Commissioners Update:** Commissioner Sherry Taylor reports that the City of Frankfort is still trying to decide where the beach bathrooms should be placed. She also reports that the EDC is working with Eclipse Communications for broad band to run though out the county; Centra Wellness is offering an Autism Program at Platte River School; Benzie County will be celebrating their 150yr Anniversary; the county is working on the budget for 2020.

## **ACTION ITEMS:**

- 1. MERS Withdraw Agreement:** Doug has devoted many hours, and has worked extremely hard, for over 2 yrs, to finalize this MERS withdraw agreement. After board discussion and with the recommendation from attorney Chris Cooke, a motion by Nancy, supported by AI for the Board to authorize Chair Beverly Holbrook to sign the MERS withdraw agreement. Roll Call vote taken: Leo Hughes, Nancy Mullen-Call, Rosemary Russell, Al Amstrutz, Deborah Rogers, Ron Dykstra, Denise Favreau and Beverly Holbrook; all ayes, MOTION CARRIED. Excused: Jane Elzerman; absent: Barbara Johnson.
- 2. Inclement Weather/Emergency Closing Procedure:** Al pointed out some corrections that needed to be made to the language/grammar. Motion by Al, supported by Rosemary to accept the Inclement Weather/Emergency Closing Procedure as corrected. Roll Call vote taken: Leo Hughes, Nancy Mullen-Call, Rosemary Russell, Al Amstrutz, Deborah Rogers, Ron Dykstra, Denise Favreau and Beverly Holbrook; all ayes, MOTION CARRIED. Excused: Jane Elzerman; absent: Barbara Johnson.

## **NEW BUSINESS:**

- 1. Board Member Resignation:** It is with regret that we accepted the resignation of Anne Dawe. Thank you, Anne, for your service on the board.
- 2. 2020 Budget Discussion:** Doug presented three versions of the budget, targeting the Dining Out program, that would decrease the deficit. After discussion, a motion by Rosemary, supported by Denise to choose Option 2 (Version 4.0)-Stay with the 4 vouchers every 60 days, but increase the customers amount for each voucher from \$3 to \$4. This would decrease the deficit from \$23,660 to \$17,360. Roll call vote taken: Leo Hughes, Nancy Mullen-Call, Rosemary Russell, Al Amstrutz, Deborah Rogers, Ron Dykstra, Denise Favreau and Beverly Holbrook; all ayes, MOTION CARRIED. Excused: Jane Elzerman; absent: Barbara Johnson. Motion by Deborah, supported by AI to approve the 2020 Budget. Roll call vote taken: Leo Hughes, Nancy Mullen-Call, Rosemary Russell, Al Amstrutz, Deborah Rogers, Ron Dykstra, Denise Favreau and Beverly Holbrook; all ayes, MOTION CARRIED.

## **OLD BUSINESS:**

- 1. Fund Development Committee Update:** Ron reports that Nancy and Dawn have been working on a tri-fold appeals brochure that will be mailed out in Sept. Ron stated there will be four testimonials from clients on the brochure.
- 2. Building Discussion:** Bev wrote a letter to Mr. Beaton regarding the Secretary of State building. He said there is a 10yr commitment for the SOS to remain in that building. Mr. Beaton suggested she contact the Lynch family regarding the possibility that they would sell the property behind us. Beverly will write the letter.

**Public Comment:** None

**Board Round Table Discussion/Evaluation of Meeting: None**

Meeting adjourned: 6:00 p.m.

Respectfully submitted,

Denise Favreau

Benzie Senior Resources

Board Secretary

**NEXT MEETING**

September 18, 2019 @4:30 p.m.

The Gathering Place Senior Center

Honor, MI 49640