

BENZIE SENIOR RESOURCES

BOARD OF DIRECTORS

MEETING MINUTES

July 17, 2019

Chair Beverly Holbrook called the meeting to order at 4:30 p.m. Prayer of Invocation was said by Ron Dykstra. Pledge of Allegiance was said by all members and guests. Roll Call: Nancy Mullen-Call, Ron Dykstra, Jane Elzerman, Al Amstutz, Barbara Johnson, Deborah Rogers, Leo Hughes and Beverly Holbrook. Excused: Denise Favreau, Anne Dawe, and Rosemary Russell. Also present: Doug Durand, Sabra Boyle and Commissioner Sherry Taylor.

Welcome new Board Member: Leo Hughes

Approval of the Agenda: Changes to agenda, under New Business (2) WAT sign up. Motion by Al, supported by Ron to approve the agenda as amended. Motion carried.

Approval of Minutes from June 19, 2019 meeting: Motion by Nancy, supported by Barb to approve the minutes from June 19, 2019. Motion carried.

Suggestion box contents-Empty

Public Input-None

Finance Committee Report-Approval of BSR Financial Statements for June 2019. Doug reports the Revenue Highlights for June 2019 decreased by 6.6% or \$11,539. Expenses for June 2019 were up 3.9% or \$5,818. Overall, we ended June 2019 with a net gain of \$7,150. The anticipated USDA NSIP Funds were down due to receiving a larger amount of these funds in February 2019. Motion by Jane, supported by Deb to approve the BSR Financial Statements for June 2019. Motion carried.

INFORMATION ITEMS:

- A. **Director's Report-June 2019/July 2019:** Doug reports that the management team is talking about doing evening meals possibly on a Wednesday once or more in a month to get the participant numbers to increase. Many of the younger seniors are still in the workforce and are unable to take advantage of the mid-day meal. There would be a program of interest to this age group during this time. These would start in September. Doug's report also expresses his pleasure that the organization is financially stable year to date.

There is a new satisfaction survey going out to the Home Delivered Meals and In-Home Clients in August. Both July 4th parades were a success.

- B. Program/Services Report-June 2019:** Home Delivered Meals-4632 meals provided to 137 clients in June 2019, an increase of 1% compared to FY'2018; and a 17.4% increase compared to FY'2017. Congregate Meals-1,682 meals in June 2019, a 14% reduction compared to FY'2018. Homemaker Program-404 service units provided to 111 clients in June 2019. YTD number of clients up 12.2% compared to 2018, and 14% compared to 2017. Lawn Chore-133 mows were provided in June 2019. This is up by 38.6% compared to June 2018. Guardian Medical Monitoring-31 clients receive this service at no cost. Ten clients are on the waiting list. Benzie Bus Punch Cards-113 passes were issued in June 2019, YTD up 2% compared to 2018. Information & Assistance-Agency handled 811 calls in June 2019, YTD number of phone calls received is even to 2018. MMAPS-Four people were helped. Hearing Clinic-none in June 2019. Estate Planning-Four people were provided estate-planning counseling at no cost, June 2019. Senior Companion Program-Five clients are benefiting. Foot Care-41 people were provided foot care. Benzie Senior Dental Program-Six clients received financial assistance. Emergency Senior Essential Needs Fund-No clients received financial assistance in June 2019. The Gathering Place Senior Center offered 21 core activities and one special event that 632 cumulative number of people participated in. The top attended activities for June 2019 were: Music Programs, Exercise Groups, Card Games/Board Games/Crafts; Health, Wellness and Educational; and Day Trips. YTD this is a decrease of 11% compared to FY 2018; and a decrease of 4% compared to FY 2017. In-Home Services for June 2019-Up 12% compared to June 2018. With the largest increase occurring in Medical Waiver Clients up 19%. Total number of in-home care service visits increased 6.6% compared to June 2018.
- C. Senior Center Update-June 2019/July 2019:** Received by the board. Very busy!
- D. Board of Commissioners Update-**Commissioner Taylor reports that the Commissioners are in budget talks and everyone will have to cut. She attended the Betsie Valley Community Center meeting and they are getting a van for a mobile Dentist and Podiatrist. Doug might want to contact them about this. They are also looking into a daycare center building. The village of Honor will be paving streets. There was a Land Bank meeting but no updates on the workforce housing on the Honor lot. She attended the HARP Eat-meet-greet at the new park site and it was very well attended.

Action Items:

MERS WITHDRAW AGREEMENT: Bev said that they reviewed the latest agreement in the Finance Committee meeting and have one paragraph that still is not acceptable plus we have not received any of the Exhibits. She will contact Chris Cooke. An explanation of the history of MERS is to BSR was made for Leo to get up to speed on this.

New Business:

- A. WAT Sponsor List Follow-up:** Doug will update again and send this out. If you can contact someone you know as a follow up to the letter sent out, let Doug know.

- B. **WAT Sign Up Sheet:** Please let Doug know if you will be able to work on August 3 and where you would like to help.

Old Business:

Fund Development Committee Update: Dawn is working on a tri-fold to be used in the September appeal letter. This will be going out the second week of September. Doug shared that we have received a stock donation of approx. \$18,000. The Finance Committee made the decision to take half and use it for a match on the September appeal. We are sure the donor would like this to be used in this manner. The balance will be held and invested to be used next year or if any emergency comes to the agency.

Public Comment: None

Board Round Table Discussion/Evaluation of Meeting: Everyone feels that BSR is moving in the right direction and looking forward to the future.

There being no further business to discuss, meeting adjourned at 5:35 p.m.

Respectfully submitted,

Beverly Holbrook,

Acting

Board of Directors Secretary

Benzie Senior Resources

NEXT MEETING

August 21, 2019 @ 4:30 PM

The Gathering Place Senior Center

Honor MI 49640