

BENZIE SENIOR RESOURCES

BOARD OF DIRECTORS

MEETING MINUTES

APRIL 17, 2019

Chair Beverly Holbrook called the meeting to order at 4:32 p.m. Prayer of Invocation was said by Ron Dykstra. Pledge of Allegiance was said by all members and guests. Roll Call: Beverly Holbrook, Ron Dykstra, Denise Favreau, Anne Dawe, Barbara Johnson, Shirley Robert, Rosemary Russell, Al Amstutz and Nancy Mullen-Call. Excused: Jane Elzerman and Deborah Rogers. Also present: Doug Durand, Sabra Boyle and Commissioner Sherry Taylor.

**Approval of the Agenda:** Changes to agenda, under Action Items (1) Discussion & Approval of Additional Snow Vouchers removed. Also, under Old Business: (1) Ron reports that there wasn't a Fund Development Committee meeting, so that was removed from the agenda. Motion by Denise, supported by Al to approve the agenda as amended. Motion carried.

**Approval of Minutes from February 20, 2019 meeting:** Motion by Nancy, supported by Rosemary to approve the minutes from February 20, 2019. Motion carried.

**Suggestion box contents**-Empty

**Public Input**-None

**Finance Committee Report-Approval of BSR Financial Statements for February 2019.** Doug reports the Revenue Highlights for March 2019 increased by 2.6% or \$3,391. Expenses for March 2019 were down 1.5% or \$3,258. Overall, we ended March 2019 with a net gain of \$2,392. Motion by Nancy, supported by Denise to approve the BSR Financial Statements for February 2019. Motion carried.

**INFORMATION ITEMS:**

- A. **Director's Report-February 2019/March 2019 & March 2019/April 2019:** Doug reports that Spring Clean-up and Lawn Chore will begin on April 22<sup>nd</sup>. There are 8 contractors for Lawn Care. A married couple have completed the HDM Volunteer Orientation Training and have started to deliver meals. There hasn't been any announcement regarding the Benzie Community Chest yet. We received a Notice for \$10,000 respite grant from AAA from May 1-Sept. 30. This allows an additional 50 hours for 5 months saving clients through the waivers. In 2018, we served 1,760 new clients, 854 (48%) received at least one service; 644 (37%) received 2-3 services; 182 (10%) receive 4-5 services and 82 (5%) receive 6 or more services. March for Meals, we received three \$1,000 donations! We are currently at \$4,600 The Build A Van letters were targeted to the family members of

our HDM clients. A Facebook fundraiser has been started. Doug and Dawn will hold a Webinar at 1 p.m., May 1<sup>st</sup> at the Administrative office on how to use Facebook.

- B. Program/Services Report-February 2019 & March 2019:** Home Delivered Meals-4,414 meals provided to 149 clients in March 2019, an increase of 1.4% compared to FY'2018; and a 22.8% increase compared to FY'2017. Congregate Meals-1,694 meals in March 2019, a 13% reduction compared to FY'2018. Homemaker Program-340 service units provided to 107 clients in March 2019. YTD number of clients up 5% compared to 2018, and 3% compared to 2017. Snow Removal-358 snow plows were provided in March 2019. This is up by 293% compared to March 2018, and 115% compared to March 2017. Guardian Medical Monitoring-31 clients receive this service at no cost. Six clients are on the waiting list. Benzie Bus Punch Cards-151 passes were issued in March 2019, YTD up less than 1% compared to 2018. Information & Assistance-Agency handled 1,101 calls in March 2019, YTD number of phone calls received is up 6.8% compared to 2018. MMAPS-Eleven people were helped. Income Tax Program-95 people were seen in March 2019 at no cost, to have 2018 income taxes done. Hearing Clinic-Eight clients were seen in March 2019. Estate Planning-Six people were provided estate-planning counseling at no cost, March 2019. Senior Companion Program-Seven clients are benefiting. Foot Care-37 people were provided foot care. Benzie Senior Dental Program-Five clients received financial assistance. Emergency Senior Essential Needs Fund-Two people received financial assistance in March 2019 related to new dentures and ambulance bill. The Gathering Place Senior Center offered 21 core activities and one special event that 645 cumulative number of people participated in. The top attended activities for March 2019 were: Music Programs, Card Games/Board Games/Crafts; Health, Wellness and Educational; Exercise Groups, and Day Trips. YTD this is a decrease of 14% compared to FY 2018; and an increase of 1.5% compared to FY 2017. In-Home Services for March 2019-Up 36.5% compared to March 2018. With the largest increase occurring in sliding scale fee clients up 26.2%. Total number of in-home care service visits increased 20% compared to March 2018.
- C. Senior Center Update-February 2019/March 2019 & March 2019/April 2019:** Received by the board. Very busy!
- D. Board of Commissioners Update-**Commissioner Taylor reports about a Mac Conference the BOC attended. There was discussion about Jail Diversion to keep people out of jail. County has mandated for a Public Defender; 80% funded through the state, and 20% through the Benzie County. Commissioner Taylor attended an Opiate Seminar & Vaping Discussion at the Little River Casino. She said it's not just doctors who are prescribing the opiates, dentists are as well. Land Bank treasurer has property foreclosures for possible properties to use for affordable housing.

#### **Action Items:**

**Executive Director Annual Evaluation and Compensation Discussion-**Doug stated that he didn't want the 3% pay increase. He requested a pay out of 80hrs of ETO instead. Motion by

Rosemary, supported by Barb to continue with the 3% pay increase and pay him the 80 hours ETO. Roll Call Vote: Ron Dykstra, yes; Denise Favreau, yes; Anne Dawe, yes; Barbara Johnson, yes; Shirley Robert, yes; Rosemary Russell, yes; Nancy Mullen-Call, yes; Al Amstutz, yes; Beverly Holbrook, yes. Excused: Jane Elzerman and Deborah Rogers. All ayes, motion carried.

**Old Business:**

2. **MERS UPDATE:** MERS had agreed to everything we asked. Attorney Chris Cooke will come to a Board Meeting to present the agreement to employees. Before signing anything, Beverly stated she wants a schedule of payments.

3. **Update on meeting with Spence Brothers re: Platte River School-**After discussing the report from Spence Brothers, the board has decided not to pursue the Platte River School for Benzie Senior Resources. The cost to renovate is not “in our budget”.

**Public Comment:** None

**Board Round Table Discussion/Evaluation of Meeting:** We, as a board, have decided to table the discussion of a new building, for now, and meet to discuss what the priorities are for Benzie Senior Resources to move forward in 2019/2020; such as our vision and programs that we offer now and what can be offered in the future.

There being no further business to discuss, meeting adjourned at 5:45 p.m.

Respectfully submitted,

Denise Favreau,

Board of Directors Secretary

Benzie Senior Resources

**NEXT MEETING**

**MAY 15, 2019 @ 4:30 PM**

**The Gathering Place Senior Center**

**Honor MI 49640**