

BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING

DECEMBER 12, 2018

Chair Beverly Holbrook called the meeting to order at 4:38 p.m. Prayer of Invocation was given by Ned. Pledge of Allegiance was recited by all.

ROLL CALL: Beverly Holbrook, Ron Dykstra, Denise Favreau, Jane Elzerman, Nancy Mullen-Call, Rosemary Russell, Ned Edwards, Anne Dawe and Barbara Johnson. Excused: Shirley Robert. Also present: Doug Durand, Sabra Boyle and Sherri Moseler, BSN, RN. Guests: Mackenzie Russell, Donna Malecki, and Mrs. Ned Edwards.

APPROVAL OF THE AGENDA: Motion by Ron, supported by Rosemary to approve the agenda for December 12, 2018. All ayes, motion carried.

APPROVAL OF MINUTES-November 14, 2018-Motion by Ned, supported by Ron to approve the minutes of November 14th. All ayes, motion carried.

No public input, suggestion box empty.

FINANCE COMMITTEE REPORT-Narrative was presented. Overall we ended November 2018 with a deficit of \$4,040. We paid \$6,000 to the team for Senior Needs Assessment. However, the county approved to fund \$8,000-\$10,000 for the Assessment, so the \$6,000 invoice will be submitted to Benzie County for reimbursement. Motion by Ned, supported by Barbara to approve the BSR Financial Statements for November 2018. All ayes, motion carried.

INFORMATION ITEMS:

1. Director's Report-November/December 2018: Received by board. Doug did a presentation at the Frankfort Rotary on 12/12. Two questions: How do people go about calling for services? What two programs are high impact services? Beverly asked how receptive are people to the extended lunch hour? Doug said it was going very well. People liked being about to arrive at 1 p.m. and still be able to eat lunch. Also very nice for the Home Delivered Meals drivers to be able to take the time to eat lunch when they got back from deliveries.
2. Program/Services Report-November 2018-Received by board. Highlights: 5,752 Home Delivered Meals were provided to 156 clients in November 2018. This is an increase of 48.7% compared to this same period in FY last year. In November 2018, 1,733 meals were served at The Gathering Place and Thompsonville. YTD this is a 15% reduction as

compared to the same period in FY last year. Through October 2018-November 2018, an additional 3,159 meals were served compared to the same period last year.

3. Senior Center Update-November/December 2018-Received by board.
4. Board of Commissioners Update-None

ACTION ITEMS:

1. MERS-Approval of the Exit Plan-after some discussion, a motion by Ned, supported by Denise to Move to Freeze the Benzie County Commission on Aging MERS Defined Benefit Plan as of April 30, 2017 and proceed to a Closed Division effective May 1, 2017. Roll call vote: Ron Dykstra, Yes; Jane Elzerman, Yes; Anne Dawe, Yes; Nancy Mullen-Call, Yes; Rosemary Russell, Yes; Ned Edwards, Yes; Barbara Johnson, Yes; Denise Favreau, Yes; Beverly Holbrook, Yes. None apposed. Excused: Shirley Robert. Motion carried by roll call vote.
2. Set Board Meeting Dates for 2019-Motion by Barbara, supported by Rosemary to continue the meeting time for 4:30 p.m., on the third Wednesday of each month. All ayes, motion carried. Our next meeting is January 16, 2019, at 4:30 p.m.
3. Approval of the Fiscal Year 2018 Financial Audit-Motion by Ned, supported by Denise to approve the Financial Audit of FY 2018 and also to give thanks to Sabra for her excellent work. All ayes, motion carried.
4. New Board Member Vote-Applications for two potential board members was presented. Donna Malecki gave some information regarding both. Motion by Jane, supported by Rosemary to approve the addition of Al Amstutz as a member to the board. All ayes motion carried. Motion by Barbara, supported by Jane to approve the addition of Deborah Rogers as a member to the board. All ayes, motion carried. We welcome Al and Deborah to our board for January 2019.

NEW BUSINESS:

1. BSR Annual Report-Received by Board. Doug will be presenting the BSR Annual Report to the Benzie County Commissioners on 12/18.
2. Board Member Celebration-Donna Malecki and Ned Edwards were presented with certificates for appreciation regarding all their work and dedication to the Benzie Senior Resources. Thank you Donna and Ned!

OLD BUSINESS:

1. Fund Development Committee Updates-Ron reported that the meeting for December 2018 was cancelled. Doug reports that the Year End Appeal letters have generated \$16,385. Nancy suggested we do appeals letters at a different time of year. This is something to consider for next year.

2. Discussion on The Gathering Place Needs Survey Results-Continued during potluck.

PUBLIC COMMENT: None

With no further business to discuss, meeting was adjourned at 5:37 p.m.

Respectfully submitted,

Denise Favreau, Board of Directors Secretary

Benzie Senior Resources

NEXT MEETING

4:30 p.m., January 16, 2019

The Gathering Place Senior Center

Honor, MI 49640