

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

September 19, 2018

Chair Beverly Holbrook called the meeting to order at **4:32** pm. Prayer of invocation was given by Ned, and the Pledge of Allegiance was said by all.

Roll Call: Nancy Mullen Call, Anne Dawe, Ron Dykstra, Ned Edwards, Jane Elzerman, Denise Favreau, Beverly Holbrook, Barbara Johnson, Donna Malecki, Rosemary Russell. Absent and excused is Shirley Robert. Also present are Sabra Boyle, Douglas Durand, County Commissioner Roger Griner and Sherrie Moesler

Approval of Agenda

- Motion to approve the agenda with additions was made by Denise and seconded by Ned Ayes being heard, the motion to approve the agenda was made.

Minutes

- A motion to approve the minutes of the previous meeting was made by Ned and seconded by Donna. All ayes being heard, the motion was carried to approve the previous minutes was carried.

Public Input-

- A. The suggestion box was empty
- B. No other public input.

Finance Committee

A statement of financial income and expense was submitted to the board by Doug. A review of the financials was given by Doug to the board members. We are at 92% into our budgeted year. Overall, we ended August with a net loss of \$33,820. A motion to accept the finance committee report was made by Rosemary and Seconded by Denise, all Ayes being heard the motion was carried.

Information Items

- A. Directors Report: Aug/Sept 2018

A copy was submitted by Douglas Durand and received by the board. Doug gave some highlights of this report including wrapping up both community and The Gathering Place assessments.

- B. Program Services report for August/Sept.2018

A program services report was submitted and accepted by the board. Another record increase for meals delivered. 15.2% when compared to the same period in 2017.

- C. Senior Center Coordinator's Report for August/Sept 2018

A senior center report was submitted to the board by Dawn and activities are well attended. Flu shots will be offered again this year sponsored by Hometown Pharmacy, Gerri Killeen our long time silverware roller and Icon has passed away, she will be missed by all. Fall activities are underway and October 3rd will be the annual tunnel of trees trip to celebrate the beautiful autumn colors.

D. Board of Commissioners Update presented by Roger Griner

1. The Chairman of the Board of Directors for The Maples is opening up. Tom Hart is currently in this position and Roger would like some suggestions for a new chairperson. Ned Edwards suggested that Scott Harrison be considered for this position.
2. Senior Housing: Idea in Ann Arbor, they are have housing with 4-5 seniors per household (called a community) It seems to be working well there he is wondering if Benzie county should consider this as well it could be cost effective.

Action Items

1. Approval of fiscal year 2019 budget. The budget was handed out last meeting for board members to review. Board members were ask if they had questions regarding the 2019 fiscal budget hearing none a motion to approve the Fiscal year 2019 budget was made by Ned and seconded by Nancy. Roll Call: board vote. Nancy Mullen Call, Yes, Anne Dawe, Yes., Ron Dykstra Yes, Ned Edwards Yes, Jane Elzerman Yes, Denise Favreau Yes, Beverly Holbrook Yes, Barbara Johnson Yes, Donna Milicki Yes, Rosemary Russell Yes. Absent and excused is Shirley Robert. The motion to approve the Budget for fiscal year 2019 was approved by unanimous vote.
2. Acceptance of Board Member Resignation Donna Malecki. A motion to approve the resignation of Donna was make by Denise and seconded by Rosemary. It is with heavy hearts that all ayes being heard the motion to approve Donna's resignation was made. We are very sad to see her go. She did recommend Deb Rogers for membership in January.
3. Property on Riverside drive. It was decided by the board to refrain from accepting the property due to the cost of improvements. The board felt monies would be better spent on a parcel that could service all the seniors needs in one place. Kudos to Ron for all his help and assistance with this. Also, a subcommittee could look into property needs for BSR in the future. Roll Call: Nancy Mullen Call, Yes, Anne Dawe, Yes., Ron Dykstra Yes, Ned Edwards Yes, Jane Elzerman Yes, Denise Favreau Yes, Beverly Holbrook Yes, Barbara Johnson Yes, Donna Malecki Yes, Rosemary Russell Yes.

New Business

1. Annual Meeting scheduled for October 17, 2018 Also Officers will be needing to be voted on as well.
2. Nominating Committee to put together a slate of officers, (president, Vice-President, Treasurer & Secretary. This can be done via email.
3. 2018 Christmas bag program. We will shoot for 200 bags again this year. Doug will send out to the churches for donations.
4. New Board Member application given to the board for review. Will vote next meeting.
5. Doug had a study of the Gathering place done to look into the accessibility for handicapped persons. This study revealed that Parking is adequate, placement of a heavy duty rug by the door, the bathroom doors are too heavy, more grab bars are necessary and there needs to be plastic covers over the drain pipes. Doug is getting an estimate to fix these things. A motion was made by Ned and seconded by Barbara to allow Doug to write for a grant to obtain monies to fix these problems and make the Gathering place more handicap accessible. Roll Call was taken, board vote. Nancy Mullen Call, Yes, Anne Dawe, Yes., Ron Dykstra Yes, Ned Edwards

Yes, Jane Elzerman Yes, Denise Favreau Yes, Beverly Holbrook Yes, Barbara Johnson Yes, Donna Malecki Yes, Rosemary Russell Yes Motion to allow Doug to write for a grant was passed by unanimous board vote.

6. AAANW Nutritional Assessment Site Report not quite finished from Darcia but Doug will forward it at the next meeting.

Old Business

- A. MERS Update: MERS did respond back to us but we need to get back with our attorney to see if we can finally resolve this issue.
- B. Fund development Ned gave information.
 1. Walk a Thon update-\$20,015.63 raised to date. Atill waiting on one last business.
 2. Nancy and Dawn B. are working on our year end appeal the focus is on (YOU) involvement.
 3. Inactive donor letter with the van/ cartoon. Buy a part etc.

PUBLIC COMMENT

No public comments

ROUND TABLE DISCUSSION

No round table discussion.

ADJOURNMENT

A motion to adjourn the meeting was made by Denise and Seconded by Jane
The meeting was adjourned at 5:50pm.

Respectfully Submitted,

Rosemary Russell, RN, Board Secretary and Board Member

**Next Meeting Wednesday, October 17, 2018
Benzie Senior Resources The Gathering Place.**