

**BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING**

August 15th 2018

Chair Beverly Holbrook called the meeting to order at 4:35 pm. Prayer of invocation was given by Ned, and the Pledge of Allegiance was said by all.

Roll Call:

Nancy Mullen Call, Anne Dawe, Ron Dykstra, Ned Edwards, Jane Elzerman, Denise Favreau, Beverly Holbrook, Barbara Johnson, Donna Milicki, Rosemary Russell, Absent and Excused is Shirley Roberts. Also present are Sabra Boyle, Douglas Durand, Mackenzie Russell, and Sherri Moseler, RN

Approval of Agenda

- Motion to approve the agenda with additions under action item #4 write offs, was made by Denise and seconded by Ned all Ayes being heard, the motion to approve the agenda was made.

Minutes

- A motion to approve the minutes of the previous meeting with corrections was made by Rosemary and seconded by Barbara. All ayes being heard, the motion was carried to approve the previous minutes with corrections was carried.

Public Input-

- A. The suggestion box was empty.
- B. No public comment

Finance Committee

A statement of financial income and expense was submitted to the board by Jane and highlights given by Doug. We are at 83% into our budgeted year. Revenues are up by 1.2 %, and expenses are up by 3%. Overall we ended July with a net loss of \$1638.00 A motion to accept the finance committee report was made by Denise and Seconded by Jane, all Ayes being heard the motion was carried .

Information Items

A. Directors Report: July/ August 2018

A copy was submitted by Douglas Durand and received by the board. Doug gave some highlights of this report including a quick updated on the Walk A Thon (WAT) we are currently at \$19,356.00 raised to date for this fundraiser.

B. Program Services report for July/ August 2018

A program services report was submitted and accepted by the board. HDM (home delivered meals) is up by 16.5% Dining out is up by 28%, Benzie bus passes are up by 17.6%, Most services and activities are up for the month the only reductions were in congregate meals and the gathering place meals when compared to the same time last year; however, the increases in HDM and Dining out more than makes up for the the decreases noted.

C. Senior Center Coordinator's Report for July/ August 2018

A senior center report was submitted to the board by Doug and activities are well attended and are showing increases in activity participation throughout the the last month. Kudos to our

volunteers Judy Fast and Lynn Vanderplow for selling the WAT shoes.

D. No county commissioner present this meeting.

Action Items

A. Opportunity to have a piece of property donated to BSR. Board members ask Ron Dykstra to meet with Bill Ward and look into possible building on the site. The location is 200' x 200' on the corner of Riverside drive and 31. Ron Agreed to look into the property and bring back recommendations to the board.

B. Board Resolution on the MERS 457 (B) withdrawal agreement plan.

Douglas Durand, Executive Director reviewed the process for terminating the Municipal Employees' Retirement System of Michigan ("MERS"), regarding the ineligibility of Benzie Senior Resources to participate in the MERS 457 (b) plan due to privatization, it is the desire of Benzie Senior Resources to terminate the MERS 457 (b) plan.

The plan was initiated on December 1, 2013, for staff to have an opportunity of establishing and directing their own funds through payroll deduction in the MERS 457 (b) Plan.

In order for the 5 individuals that enrolled in the MERS 457 (b) Plan to gain access to their funds, the Benzie Senior Resources Governing body needs to approve the MERS 457 (b) withdrawn agreement and grant Douglas Durand the authority to act on behalf of Benzie Senior Resources with regards to the MERS 457 (b) plan and withdrawal agreement Motion was made by Ned and Seconded by Nancy Mullen Call. Roll Call, Beverly Holbrook Yes. Barbara Johnson, Yes, Ron Dykstra Yes. Ned Edwards, Yes, Nancy Mullen Call Yes, Donna Milicki Yes, Jane Elzerman Yes, Rosemary Russell, yes, Denise Favreau Yes. Ann Dawe Yes. Ayes 10/ Nays 0 / Motion passed by roll call.

C. Approval of the revised Sliding scale fee schedule for home health, home making, snow removal and lawn chore.

a. An updated sliding scale fee schedule was given to the board for review.

b. Several discussions among board members regarding how the "bumps" were being justified divided up according to income level. Doug gave information from current fee schedule to proposed schedule and there are only small increases across the board utilizing the same level of "bump or increase" as before. Also it is noted that all areas are now on the same fee schedule with regards to income levels. A motion was made by Ned and Seconded by Nancy Mullen Call to have the increases take effect October 1st. Roll call: Beverly Holbrook, Yes. Barbara Johnson, Yes. Ron Dykstra Yes. Ned Edwards Yes. Nancy Mullen Call Yes, Donna Milicki Yes. Jane Elzerman Yes. Denise Favreau Yes. Rosemary Russell Yes. Ann Dawe Yes.

c. Motion was passed by roll call unanimously

D. Write Offs

- a. Sabra addressed the board requesting that two accounts be written off. The first account in the total of \$186.56 the person no longer lives in the area and several attempts to collect have been unsuccessful. The second account is for \$32.50 this account is from February 2018 and the person is no longer on services several attempt have been made to collect this and have been unsuccessful as well.

A motion was made by Denise and Seconded by Ned to write off these accounts. Roll Call: Beverly Holbrook Yes, Barbara Johnson Yes, Ron Dykstra Yes. Ned Edwards Yes. Nancy Mullen Call Yes. Donna Malecki Yes, Jane Elzerman Yes, Denise Favreau Yes, Rosemary Russell Yes, and Ann Dawe Yes. Motion to write off these two accounts was passed by unanimous roll call.

New Business

- A. Fiscal; year budget 2019 was handed out to the board members. Doug requested that the board review the budget and email questions ready at the next board meeting. There may have to be changes in the dining out, and the number of vouchers for lawn/snow removal available. We need to be mindful and concentrate on programs that will keep people in their homes. We are just growing so fast.

Old Business

- A. MERS update see above section under action items. The rest of the MERS accounts are continuing to be worked on.
- B. Fund Development committee. Ned gave information regarding last meeting and excitement of WAT fundraiser. Year end appeal is on the topic and ways to increase social media and the potential for the non active donors to have specific hands on/or projects like a new van etc. Ideas and methods to encourage donations continues. The next meeting is 9-10-2018.

PUBLIC COMMENT

None.

ROUND TABLE DISCUSSION

Donna Maleick requested that the board review the financial narratives prior to the board meeting and to consider all the work the financial committee puts into their meeting regarding the recommendations. Thus using board time for questions and clarifications.

ADJOURNMENT

The meeting was adjourned at 5:55pm.

Respectfully Submitted,
Rosemary Russell, RN, Board Secretary and Board Member

Next Meeting Wednesday, September 19, 2018 Benzie Senior Resources The Gathering Place.

