

BENZIE SENIOR RESOURCES
BOARD OF DIRECTORS MEETING

July 18, 2018

Chair Beverly Holbrook called the meeting to order at 4:34 p.m. Ned gave the prayer of invocation, and the Pledge of Allegiance was said by all.

ROLL CALL: Members present: Beverly Holbrook, Barbara Johnson, Ron Dykstra, Ned Edwards, Nancy Mullen-Call, Donna Malecki, Jane Elzerman, Shirley Roberts and Denise Favreau.

Because of the absent board members for the May meeting, new board member, Shirley Roberts was introduced to all.

Absent and excused: Rosemary Russell, Ann Dawe.

Also present: Douglas Durand, Sabra Boyle, Roger Griner BOC, and Sherrie Moseler, RN.

APPROVAL OF AGENDA: Motion by Ron, supported by Donna to approve the agenda. Motion carried.

APPROVAL OF MINUTES OF MAY 16, 2018: Denise asked for correction of misspelling of Sabra's name. Also Barb's name was missing from the Yes votes for roll call vote regarding the repair of the van. Motion by Barb, supported by Denise to approve the minutes with corrections. Motion carried.

PUBLIC INPUT: None and suggestion box empty.

FINANCE COMMITTEE/REPORT: A statement of financial income and expense for June 2018 and Third Quarterly YTD Budget report was submitted and a review of the financials was given by Doug. Doug informed the board that he'll be taking a look at the programs, maybe looking at putting a cap on some of the least important programs, i.e. Lawn Care. We are 75% into our budgeted year through June 2018. Revenues for June were up 7% with State and Federal income leading the way. We did receive the 2nd half of the Federal Funds for the remaining year through December 31, 2018. Expenses were up less than 1% than what was projected. For June we ended the month with a net gain of \$35,723. Third Quarterly report (YTD) shows revenue up 7.8% and expenses down 4.4% resulting in a net gain of \$196,332. Out of this amount, \$28,958 is an in-kind related to the Subaru; and \$66,000 potential to MERS. The net gain is still \$101,374. Motion by Ned, supported by Donna to approve the Financial Statements for June 2018. Motion carried.

INFORMATION ITEMS:

- A. Meet Sherrie Moseler, RN-Director of Home Healthcare Services.
Sherrie gave a brief history of her background. Born and raised in Frankfort. Sherrie brings over 24 years of experience working in MI CHOICE Program through Northern Health Care Management. Sherrie also worked at Munson Home Healthcare, West Shore Medical Center and Benzie County Medical Control Authority Coordinator. Her goals are: getting assessments done, fine tuning policies/procedures and would like to train with Doug so she can learn his job in order for him to take time off.
- B. Directors Report: June/July 2018
Doug submitted a copy of the report to the board. Some highlights: We received a grant from the Grand Traverse Band of Ottawa & Chippewa for \$5,000 to purchase a new HDM Vehicle. We also received a \$2,500 grant from Taste Local Difference to purchase the water bottle refill station. They did a taste test of Parsnip Pancakes, sausages, fruit sauce and whole wheat pancakes; got some good feedback. Senior Needs helped a lady obtain a battery for her Scooter.
- C. Program/Services Report-June/July 2018: Received
- D. Senior Center Update-June/July 2018: Received
- E. Board of Commissioners Report-by Commissioner Roger Griner
Roger reports that the county is working on the language to have a School Resource Officer for both Frankfort-Elberta Area Schools and Benzie Central Schools on the ballot. Also Roger talked about his recent tour of the Pentagon. And he feels we made an excellent choice for hiring Sherrie Moseler, RN.

ACTION ITEMS:

- A. Opportunity to have a lot donated to BSR (West corner of Riverside & US131 in Honor). Lot size, 200' x 200'. Motion by Donna, supported by Barb to table the discussion to accept/decline until next month's August meeting. Motion carried.
- B. Offer to consider for the 2002 Bus-Motion by Donna, supported by Denise to accept the offer of \$3,000 from Benzie Bus. Motion carried.

NEW BUSINESS:

- A. Sign-up for Walk-a-Thon duties, Aug. 4th. All duties filled. Doug has the copy of the sheet.

OLD BUSINESS:

- A. MERS Update-Attorney Chris Cook sent letter June 29, 2018 to MERS. Waiting for response.

- B. Walk-a-Thon Updates- Yard signs have been distributed, duties have been assigned.
- C. Senior Needs Survey Update: Over 300 have been collected. Another 151 have been sent. 153 more received.

Donna excused from meeting at 5:50 p.m.

PUBLIC COMMENT: None

BOARD ROUND TABLE DISCUSSION/EVALUATION OF MEETING: None

ADJOURN: 5:54 p.m.

Respectfully submitted:

Denise Favreau, Board Member trustee

In absence of:

Rosemary Russell, RN, Board Secretary and Board Member

Next meeting:

Wednesday, August 15, 2018

Benzie Senior Resources, The Gathering Place