

BENZIE COUNTY COUNCIL ON AGING, INC.
BOARD OF DIRECTORS MEETING
May 18, 2016

Chair Beverly Holbrook called the meeting to order at 4:34 pm. Prayer of invocation was given by Bob, and the Pledge of Allegiance was said by all.

Roll Call: Present: Beverly Holbrook, Rosemary Russell, Jane Elzerman, Ann Dawe, Bob McQuilken Denise Favreau, Ron Dykstra, and Niel Haugen, Donna Malecki and Sylvia Bennett. Also present are Sabra Boyle and Douglas Durand, Frank Walterhouse, Scott Harrison, and Carl, Bob's friend.

Agenda

- Add under action items: A1 Scott Harrison from BHHC
- Add under New business C Art fair, D. MERS, and E. Draft MI envision statement.
- Motion to approve the agenda with additions was made by Rosemary and Seconded by Denise. All ayes being heard, the motion to approve the agenda was made.

Minutes

- A motion to approve the minutes of the previous meeting, with no corrections was made by Denise and Supported by Sylvia. All ayes being heard, the motion was carried to approve the previous minutes.

Finance Committee:

Doug reviewed the financial report. We are at 58% of our budget. Revenues were up by less than 1% Expenses were up by 4% this was mostly due to Dues, subscriptions, computer expenses, food and travel expenses, equipment repair and the sewer bill. There were some increases in contractual services such as lawn chore. Overall we ended April with a surplus of \$5,104; however this is less than the projected surplus. Looking ahead the spring clean up and lawn mowing will start to impact our budget. Volunteer recognition events, a brake job that was necessary from MDOT on the 15 passenger van and Jeff will need a new computer as his went blue screen.

Public Input:

- There was a comment from our public in attendance, he reported that he had no idea of the level of passion for the seniors the board has and that the county of Benzie should be proud of the work being done. The comment box was empty except for two of the meal surveys that praised the food, especially the Prime Rib dinner. Kudos to the staff.

Information Items

A. Directors Report: April/ May 2016

A copy was submitted to the board and Doug reviewed the highlights.

- Our annual area on agency on aging compliance survey was done on April 28th. We were in 100% substantial compliance. This was a very hard assessment process and all areas of the agency including employee files and all of our services including a ride along occurred. Kudos to the staff for all of their hard work.

- Benzie Business expo was a success and many kind words and praises were heard from our local businesses and chamber of commerce.
- New kitchen assistant has been hired.
- Volunteer recognition event was a success with many local businesses supporting us to make such a special occasion for our 135 volunteers.
- Senior project fresh is moving along, our retractable awning was purchased and we are getting some new plant containers for the gathering place.
- Older Michigianian's day was a success. 6 of us went to Lansing to support our seniors and programming. Presentation was given from Senator Booher, house of representative regarding Meals on wheels of North West Michigan and the need for an additional \$5,000,000 in nutritional funding for our fiscal year 2017. This presentation was well received.

B. Program Report April

- Nutritional Programs
 - Home Delivered Meals are up 29% from 2014 and 17% from 2015.
 - Congregate Meals up 3% from 2014 and 3.7% when compared to 2015.
 - Dining out is up 63% from 2014 and 59% from 2015.
- Homemaker Program increased by 13% from last month. 290 service units were provided
- MMAPS 23 persons were seen
- Guardian Medical 25 clients are on this service at no charge. 12 are on a waiting list.
- Benzie Bus-119 passes were given
- 692 calls were handled this month for information related to services and information for older adults.
- Foot Clinic 22 persons received foot care at no cost.
- Hearing Clinic 6 people had hearing evaluations at no charge.
- The Gathering Place has had an 18% increase over the same time as last year.

C. Senior Center Coordinator's Report for May 2016

- WE ARE BUSY!!
- All of our regular happenings continue, we also had a Mother's Day Luncheon complete with cupcakes, from Integrity home care, a fabulous meal and all ladies got a flower.
- Josh Stoltz from Grow Benzie was here to inform us of the happenings at Grow Benzie.
- We were chosen to be the judge in a drawing contest for the Coho Festival. The art works were hung and our seniors voted for their favorites.
- We won 1st placed at Wii bowling, The Older Michigianian's day in Lansing along with a tour of the capital was a hit. We went to the matinee to see James Dean, Dining out continues, and we are gearing up for another Matter of Balance Class.

D. County Commissioner, Frank Walterhouse

- His update included an upcoming program to begin in Benzie County. This program will be a collaborative effort between the prosecuting attorney and the Sheriff office. The prosecuting attorney will have the use of a service dog to go to court with kids. This will assist in helping the children to relax and be calm during their court appearances. Benzie will also include the assistance and possibility in using our own K-9 unit.
- The Maples is looking into replacing the roof on the new building and getting the building open as soon as possible. The sprinkler was already put in place but to no avail. That did not pass the inspections and a waver will not be awarded year after year, so it looks like the replacement of the roof is a must.

Action Items

A. Resolution of the Potential Merger of Benzie Council on Aging and Benzie Home Health Care.

A motion was made by Donna and Seconded by Rosemary to vote on the board resolution of the proposed BHHC and BCCOA merger. Roll call of the board members was taken. All yes being heard. The board approved unanimously to approve the resolution as written. Benzie Home care has also approved the merger unanimously per Scott Harrison.

Congratulations to BHHC and BCCOA.

A1. Scott Harrison from BHHC wished to congratulate BCCOA and provide information related to the merger from the steering committee. He also would like to invite one BCCOA board member to join their next board meeting at POMH June 21 at 4:00pm.

Donna volunteered

New Business

A. Square Dance Fund Raiser. June 10, 7-9

B. 2017 Budget

A meeting was held on 6/6/2016 and a preliminary budget was drafted with input from Mary Dykstra, Doug, and Sabra. More details will be coming..

C. New Contract August 1.

The first draft was given to Kate Redman, attorney, and is being reviewed.

D. Draft of a vision statement for the new combined organization. Scott and the two boards will work together to draft this for the steering committee. A joint application and vision statement will be necessary.

E. MERS:

This retirement plan is not affordable for the agency long term. Doug is looking into ways to revamp the retirement plan and keep the long standing employees with MERS so that there will not be a change in retirement for them.

Old Business

A. Fund Development

- Square Dance at PRA hall.
- Sip and Dab will be in June

B. Update on HDM clients discharged

- We scored 9.44
0-10 scale 0=worst 10=best
- Many positive comments. Overall appreciation from those clients.

C. Art Fair is coming up July 9th Signup sheet was passed around and filled out by board members.

ROUND TABLE DISCUSSION

There was no round table discussion.

ADJOURNMENT

A Motion to adjourn the meeting made by Ron and seconded by Rosemary. The meeting was adjourned at 6:04pm.

Respectfully Submitted,

Rosemary Russell, RNC
Secretary BCCOA

Next Meeting
Wednesday, June 15, 2016 at 4:30pm
The Gathering Place
Honor, Michigan 49640