

BENZIE COUNTY COUNCIL ON AGING, INC.

BOARD OF DIRECTORS MEETING

June 17, 2015

Chair Beverly Holbrook called the meeting to order at 4:30 p.m. Bob gave the Prayer of Invocation; the Pledge of Allegiance was said by all. Roll Call: Present: Bev Holbrook, Ron Dykstra, Denise Favreau, Jane Elzerman, Bob McQuilkin, Rosemary Russell, Niel Haugen. Excused: Donna Malecki. Also present: Doug Durand, BCCOA Exec. Dir., Roger Griner and Frank Walterhouse, Commissioners.

Motion by Denise, supported by Ron to approve the agenda. All ayes, motion carried. Motion by Rosemary, supported by Jane to approve the minutes of 5/20/15. All ayes, motion carried. Motion by Denise, supported by Niel to approve the Financial Statements for May 2015. All ayes, motion carried.

Public Input-Suggestion Box-no public input, suggestions in box were all cards for Dave Main regarding meals.

**Information Items:**

- A. Director's Report-May/June 2015** Doug reported was given and he spoke about the trip for Older Michiganian's Day in Lansing. Good experience. Bev stated they had a great time. Doug also reports we were given a van load of flowers from Eden Hill Greenhouse; and also we have seven new HDM clients.
- B. Programs/Services Report-May/June 2015**-Home Delivered Meals-2,824 meals were provided to 117 clients in May 2015, represents a decrease of 8% compared to May 2014. Congregate Meals-2,020 meals in May 2015, represents a decrease of 5% compared to May 2014. We are still up a total of 3,429 meals as compared to a year ago. Dining Out Program-135 customers purchased 478 vouchers, May 2015, an increase of 12% compared to April 2014; YTD we are up by 14%. Homemakers Program-329 service units were provided to 111 clients in May 2015, an increase of 34% from 2014. MMAPS-13 clients for 38 hours were assisted in May 2015. Guardian Medical Monitoring-25 clients receive the no charge service in March 2015 and we currently have 5 on the waiting list. Benzie Bus Passes-89 bus passes were given in May 2015, an increase of 13% compared to 2014. Senior Companion Program-Currently sponsoring 5 Benzie County residents. Information & Assistance-agency handled 712 calls in May 2015. Foot Care Clinic-Foot care was provided to 20 clients in May 2015, an increase of 4 additional clients over April 2014. Benzie COA Senior Dental Program-Three new clients were signed up in May and one client was granted another \$300 due to severity of their

dental needs. The Gathering Place Senior Center-A total of 16 core activities were offered to 515 people, an increase of 13.7% compared to May 2014. YTD attendance is up 25.3%. The top 5 activities are Bunco, Trips, Bingo, Exercise Groups and Musical Programs.

- C. Senior Center Updates-May/June 2015**-Dawn's report was received. Very busy and lots of fun activities.
- D. Board of Commissioners Update**-Roger Griner gave an update on the Maples "roof" project. He said that the main concern is getting the Maples open. Roger also reminded us about the Jail and Benzie Bus renewal proposals coming up.

#### **Action Items:**

- A. Approval of the Revised Fiscal Year 2016 Budget and One-Time request from 2016 Senior Millage Fund Balance.** After discussion and questions, a motion by Bob, supported by Jane to approve the Revised 2016 Budget and One-Time request from 2016 Senior Millage Fund Balance. Roll call vote taken: Bev Holbrook, aye; Ron Dykstra, aye, Denise Favreau, aye, Jane Elzerman, aye; Bob McQuilkin, aye; Rosemary Russell, aye; Niel Haugen, aye. Excused: Donna Malecki. All ayes, motion carried.
- B. Board Resolution of MERS Defined Benefit Plan Adoption Agreement**-After discussion and questions, motion by Bob, supported by Jane for resolution allowing us to make changes to the existing policy. Roll call vote taken: Bev Holbrook, aye; Ron Dykstra, aye; Denise Favreau, aye; Jane Elzerman, aye; Bob McQuilkin, aye; Rosemary Russell, aye; Niel Haugen, aye. Excused: Donna Malecki. Resolution approved, adoption agreement signed by Bev Holbrook, witnessed by Denise Favreau.

#### **New Business**

- A. The Gathering Place Fundraiser for the Patio**-The Gathering Place would like to purchase a SunSetter Retractable Awning that can allow for shade by still keep the breeze. The Garden Club would also like to have an assortment of flower boxes and other decorative items. The goal is to raise \$2,500.
- B. Grand Traverse Band of Ottawa & Chippewa Indians 2% Grant**-Doug is asking for a grant to fund Emergency 5-day shelf packages for meals.

#### **Old Business:**

- A. Fund Development Committee Update**-Ron Dykstra reported about the upcoming Donor Dinner (6/24); Diamond Tours, and Donor newsletter for July.
- B. Board member sign up for Art/Craft Shows**-Beulah Art Fair July 11<sup>th</sup>, Ron was added to the 1 to 3 p.m. timeslot with Bob. CSA Arts & Craft Fair, July 22, Bev was added to the 11 a.m. to 1 p.m. time slot and Ron, 1 to 3 p.m. Holly Berry Arts & Crafts, Nov. 28<sup>th</sup>,

Rosemary added to the 9 to 11 a.m. time slot with Donna; Denise/Niel, 11 a.m. to 1 p.m.; and Bev 1 to 3 p.m. with Bob.

- C. Board presence at the June 18<sup>th</sup> Business After Hours 5 to 7 p.m.**-Niel, Ron, Jane, Bob, Bev.
- D. Donor Appreciation Get Together 5:30 to 7:30 p.m.**-Ron, Bob, Bev, and Denise
- E. Updated Survey Results of Discharged HDM Clients**-From 0-10 the best service possible was 9.375, so overall the clients were very satisfied and would recommend BCCOA to family or friends if they needed Home Delivered Meals.

**Public Comment:** Roger Griner suggested we explore cooking meals at Michigan Shores.

**Motion by Denise, supported by Ron to adjourn the meeting-Adjourned at 5:40 p.m.**

Respectfully submitted,

Denise Favreau, Secretary

**NEXT MEETING**

**Wednesday, July 15, 2015**

**4:30 p.m.**

**The Gathering Place Senior Center**

**Honor, MI 49640**