

BENZIE COUNTY COUNCIL ON AGING, INC.

BOARD OF DIRECTORS MEETING

February 23, 2015

Chair Bev Holbrook called the meeting to order at 4:30 p.m. Bob gave the Prayer of Invocation; the Pledge of Allegiance was said by all. Roll Call: Present: Bev Holbrook, Ron Dykstra, Jane Elzerman, Bob McQuilkin (Bob was excused from the meeting at 5:15 p.m.), Niel Haugen, Donna Malecki, and Denise Favreau. Rosemary Russell is excused. Also present: Doug Durand, BCCOA Exec. Director.

Items to add to agenda under New Business B) Snow Removal program update. Motion by Denise, supported by Donna to approve the agenda as amended. All ayes, motion carried. A correction in the minutes of the previous meeting: under Action Items A) Roll call vote was taken for approval of employee handbook, Bev's "aye" vote was omitted. Motion by Donna, supported by Niel to approve the minutes of meeting of January 21st as corrected. All ayes, motion carried. Motion by Jane, supported by Denise to approve the Finance Committee Report. All ayes, motion carried. Public comment/Suggestion box: No public comment. Suggestion box was opened and there were a few comments re: Improvement in food. Also Doug received an email that suggested more baked/sweet potatoes; lower sodium in food; would like to know what nutritional ingredients are in the food i.e, MSG, sodium; writer suggested having someone trained in nutrition. Doug stated if requested, ingredients information can be pulled from the computer.

Information items:

- A. Directors Report-**Doug's report was received. He noted the time and date for the Volunteer Recognition Event is from 5-8pm, May 13th at St. Andrew's Presbyterian Church. He also reports a few commitments from our Community Champions to go out on a route in March; Vance Bates, Darwin Booehher, Mary Carroll, Sheriff Ted Schendel and Craig Johnson. Suggestion from Bob: "Call the volunteer drivers thanking them for their service".
- B. Program/Services Report-**Home Delivered Meals: shows a 36% increase for Jan 2015. YTD totals shows ahead by 1,961 meals compared to last year. Congregate Meals: shows a 29% increase for Jan. 2015. YTD totals shows ahead by 440 meals compared to last year. Dining Out Program: a total of 93 customers purchased 283 vouchers, an increase of 6.4% compared to Jan. 2014. Homemaker Program: shows an increase of 22% with 232 service units provided to 94 clients. MMAPS: 38.5 hours were provided to 21 clients in Jan. 2015, increase of 300% over Jan. 2014. Guardian Medical Monitoring: there are 25 clients receiving this no charge service with three currently on waiting list. Benzie Bus

Passes: shows an increase of 2% compared to Jan 2014, value for Jan 2015 is \$1,395. Senior Companion Program: currently 5 people Benzie County residents being sponsored. Information & Assistance: the agency handled 876 calls in Jan 2015, a 90% in total call volume. Senior Dental Program: three individuals filled out applications and were signed up on Feb. 2nd. The program will remain the same as last year for their vouchers. Snow Removal Program: shows 116 clients signed up for Jan. and provided 183 plows, representing an increase of 9% from Jan. 2014. Foot Care Clinic: 13 clients served for Jan. 2015. The Gathering Place Senior Center: a total of 14 core activities were offered that 300 people attended, an increase of 55% compared to Jan. 2014. The top five activities were Bunco, Exercise Programs, Day Trips, Musical Programs and Bingo.

- C. **Senior Center Updates-** Dawn's report was received. She noted that TGP has line dancing every Wed. in February at 2:30 p.m.; a Hawaiian Luau is planned for Feb. 27th; and a food drive all month long for Benzie Food Partners.
- D. **Board of Commissioners Update-**None

New Business:

- A. **Manistee County COA Collaboration-** Doug is trying to work with Sarah Howard from the Manistee County COA to enhance the NE corner of Manistee Co. to tie in with Benzie County. There is one HDM address in Thompsonville that is right at the county line. NW Community Action Agency is okay with deliveries 2 miles into Manistee County. Sarah will also advertise the Thompsonville meal site.
- B. **Snow Removal program update-** Doug reports that with the "funny" winter we've had, the customers are using the vouchers at an alarming rate due to the Feb. weather. Vouchers that are beyond the allotted 12, the price is a bit more; for example \$2.00 vouchers cost \$5.00, \$6.00 vouchers-\$10.

Old Business

- A. **Fund Development Committee Update-** Ron reports that there is a balance of \$956.00 from the fundraiser. The committee will be talking to Pam Evans regarding a big event; the Antique Appraisal will be held sometime in May; would like to have a donor get together event in June.
- B. **March for Meals Plans Update-** The restaurants participating in the March for Meals program are:
 1. **Jodie's Tangled Antler (March 5)**
 2. **Mayfair (March 10)**
 3. **Papa J's (March 11)**
 4. **Geno's Sports Bar (March 20)**

5. **Cold Creek Inn (March 25)**
6. **Hungry Tummy (March 30)**

A portion of the proceeds from the restaurants for their days will be donated to the Meals on Wheels program.

Public comment: None

Board Roundtable Discussion/Evaluation of Meeting: Niel has returned from his trip to California and brought back brochures for Dawn regarding trips that are offered at the Senior Center there. We discussed trips that are available through different agencies and programs.

There being no further business to discuss, motion by Denise supported by Donna to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:30 p.m.

Respectfully submitted:

Denise Favreau, Secretary

NEXT MEETING

Tuesday, April 14, 2015

4:30 p.m.

**The Gathering Place Senior Center
(REMEMBER NO MARCH 2015 MEETING)**