

BENZIE COUNTY COUNCIL ON AGING, INC.

BOARD OF DIRECTORS MEETING

SEPT. 16, 2015

Chair Beverly Holbrook called the meeting to order at 4:37 p.m. Bob McQuilkin gave the Prayer of Invocation; Pledge of Allegiance was said by all. Roll Call: Present: Beverly Holbrook, Jane Elzerman, Donna Malecki, Bob McQuilkin, Ann Dawe, Rosemary Russell, Niel Haugen and Denise Favreau. Excused: Ron Dykstra and Sylvia Bennett. Also present: Doug Durand, BCCOA Exec. Dir. and Frank Walterhouse, BC Commissioner. Guests: Heidi Gustine, Area Agency on Aging Liaison.

Motion by Niel, supported by Rosemary to approve the agenda as present. All ayes, motion carried. Motion by Denise, supported by Donna to approve the minutes of 8/19/2015 as present. All ayes, motion carried. Motion by Denise, supported by Donna to approve the Financial Statements for August 2015. All ayes, motion carried.

Public Input-public suggestion box is empty and no public input at this time.

**Information items:**

- A. Directors Report August/Sept. 2015-** Doug's report was given. We will once again assist a group of people from Michigan Shores in one of their outings using our 15 passenger van with our driver. Doug also reports that the 5 day emergency shelf stable foods for our HDM clients have been ordered, with expected delivery date in late October. He is also going to order one gallon water jugs to with the meal boxes.
- B. Program/Services Report August 2015-**HDM: 3,089 meals were provided to 132 clients; increase of 19% in 2013 and 12% in 2014. YTD. We are up a total of 4,093 meals compared to a year ago. DINING OUT PROGRAM: A total of 174 customers purchased 573 vouchers; an increase of 47% in 2013 and 23% in 2014. HOMEMAKER PROGRAM: 276 service units provided to 105 clients; and increase of 56% in 2013 and 3.5% in 2014. LAWN CHORE: Currently have 57 clients enrolled. An increase of 30% in 2013 and 65% in 2014. There are still a couple of contractors who have not submitted their invoices for August. This program ends Sept. 30<sup>th</sup> for the season. MMAPS: The counselors saw 8 clients for 27.5 hours of assistance. GUARDIAN MEDICAL MONITORING: 25 clients receive this no charge service; we currently have 9 on the waiting list. BENZIE BUS PASSES: 94 bus passes were given; an increase of 12% in 2013 and 4% in 2014. SENIOR COMPANION PROGRAM: We are currently sponsoring 5 Benzie County residents. INFORMATION % ASSISTANCE: The agency handled 582 calls. FOOT CARE: Twenty individuals received this service. BENZIE COA SENIOR DENTAL PROGRAM: Two new

clients were signed up in June. THE GATHERING PLACE SENIOR CENTER: TGP offered 13 core activities for 466 people. YTD we are up 20% in attendance compared to 2014. Top 5 activities: Card Games, Musical Programs, Exercise Groups, Trips and Bingo.

- C. Senior Center Update August 2015-A Matter of Balance is Back!** The session begins on Tuesday, Sept. 22 and meets every Tuesday for eight consecutive weeks. Dates are: Sept. 22, 29, Oct. 6, 13, 20, 27 and Nov. 3 and 10, 1 p.m. to 3 p.m. at Homestead Township Hall in Honor. No cost to attend the class, however a one-time \$15 donation is appreciated. Space is limited so call the Administration Office to sign up, (231) 525-0601; also enjoy a trip to the Tunnel of Trees, leaving at 9 a.m., Wed. Oct. 14, returning by 5 p.m. Trip fee is \$15.00. Sign up by calling (231) 525-0601. September is National Senior Center Month. Dawn is looking for volunteers to share what TGP means to them. These thoughts will be recorded and shared on our webpage, YouTube and/or Facebook page. For details, please call (231) 525-0601.
- D. Board of Commissioners Update-Frank Waltherhouse reports for Roger Griner:** Karl Sparks is staying on as County Commissioner and the contract meeting is set for Sept. 22<sup>nd</sup>. Maples meeting is set for Sept. 23<sup>rd</sup> re: Roof. Also trying to get the Emergency Manager back to a full time position.

#### **Action items:**

- A. Board Resolution for Executive Director to apply for a grant with the GT Regional Community Foundation for Senior Essential Needs Fund in the amount of \$8,000.** Motion by Niel, supported by Rosemary to for the resolution to apply for the grant. All ayes, motion carried.

#### **New Business:**

- A. BCCOA & BHHC Executive Committee Meeting-Set for 11 a.m., Sept. 22<sup>nd</sup> in the BCCOA Administration Office.**
- B. ADRCOMIPPA Grant for 2016 Community Outreach-How to do more outreach for MAPPS program.**
- C. 2016 Snow Removal Request for Bids-An ad was run in the BC Record Patriot 9/16 edition. People from last year are interested as well.**
- D. Doug attending the MDSA Fall Conference Oct. 7-9.-To is held at the Tree Top Resort in Gaylord.**
- E. Honor Food Pantry Soup Nite Oct. 7-will be held from 4 to 7:30 p.m., at TGP. There will be four soups from here and a better "to go" system is in the works.**

**Old Business:** Ron Dykstra will meet with the Ministerial Association re: Christmas Bags. Trinity Lutheran Church will partner with us. Ron has a list of needs for the bags.

**Public comment:** None

**Board Roundtable Discussion/Evaluation of Meeting-**Doug stated the Delta Dental Foundation Grant of \$5,000 is due Sept. 30<sup>th</sup>. Donna and Rosemary will both be gone for our Oct. 21<sup>st</sup> meeting, so are excused. Doug will send board members the follow up presentation from NorthSky that Pam Evans put together for us.

There being no further business to discuss, motion by Denise, supported by Jane to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:45 p.m.

Respectfully submitted,

Denise Favreau, Secretary

**NEXT MEETING**

Wednesday, Oct. 21, 2015

4:30 p.m.

The Gathering Place Senior Center