

BENZIE COUNTY COUNCIL ON AGING, INC.

BOARD OF DIRECTORS MEETING

October 21, 2015

Chair Beverly Holbrook called the meeting to order at 4:35 p.m. Bob McQuilkin gave the Prayer of Invocation; Pledge of Allegiance was said by all. Roll Call: Present: Beverly Holbrook, Ron Dykstra, Jane Elzerman (came late at 5:40 p.m.), Bob McQuilkin (left at 5:35 p.m.), Niel Haugen, Ann Dawe, Sylvia Bennett (left at 5:55 p.m.), and Denise Favreau. Excused: Rosemary Russell and Donna Malecki. Also present: Douglas Durand, BCCOA Exec. Dir. and Roger Griner, BC Commissioner. Guest: Kathy Frederick.

Motion by Denise, supported by Niel to approve the agenda as presented. All ayes, motion carried. Motion by Bob, supported by Ron to approve the minutes of 9/16/2015 meeting. All ayes, motion carried. Motion by Bob, supported by Denise to approve the Financial Statement for Sept. 2015. All ayes, motion carried.

Public input-public suggestion box-no public input. Suggestion box had several comments for Dave Main re: food and service at TGP. Also received a very nice letter from an anonymous lunch customer.

Information items:

- A. Meet Kathy Frederick-Assistant Cook**-Kathy started with TGP Dec. 16th, 2013. Thank you for your service, Kathy.
- B. Director's Report-Sept/Oct 2015**- Doug's report was given. In addition, Doug and Jeff will have a meeting to set up days to deliver the gallon water jugs to HDM clients.
- C. Program/Services Report-Sept 2015- HDM Meals**-3,495 meals were provided to 154 clients, an increase of 7% compared to 2014. YTD, 4,429 meals for the same period as 2014. Three to six clients/week get referred from Area Agency. **Congregate Meals**-TGP and Thompsonville served a total of 2,155 meals, an increase of 1.8% compared to 2014. YTD: 402 meals compared to 2014. We are up a total of 4,920 meals compared to a year ago. **Dining Out Program**-A total of 169 customers purchased 551 vouchers; an increase of 3.8% compared to 2014. **Lawn Chore**-57 clients enrolled in the program; an increase of 26% compared to 2014. **MMAPS**-counselors saw 13 clients for 33.75 hours of assistance. **Guardian Medical Monitoring**-25 clients receive this no charge service with 9 currently on the waiting list. **Benzie Bus Passes**-163 bus passes were given; a 5% increase from 2014. **Senior Companion Program**-currently sponsoring 5 Benzie County residents. **Information % Assistance**-agency handled 444 calls. **Foot Care**-There was no clients scheduled for Sept. **Benzie COA Senior Dental Program**-One new client was

signed up, but 4 clients went to the Dental Clinics during Sept. **The Gathering Place Senior Center**-Thirteen core activities offered for 468 people. The top 5 attended activities: musical programs, bingo, card games, trips and exercise groups. YTD: Up 17% in attendance compared to 2014. **Township report**-Total impact of our Home Maker Program for each township and the City of Frankfort is 105.

- D. Senior Center Update**-Dawn's report was presented. Pumpkin decorating during lunch (10/22). Bring your own pumpkin or help decorate one for TGP. Ol' Time Gathering (10/30). Music starts at 6 p.m. with a potluck dinner at 7 p.m. Halloween Party (10/30) during lunch. Come dressed in your best costume. Prizes awarded for most creative!
- E. Board of Commissioners Update**-Commissioner Roger Griner's report was given. Roger reports that Mitchell Deisch is the new County Administrator.

Action items:

- A. Approval of 2 bids for snow tires for the HDM Fleet**-Tire quote from Watson's Benzie: \$2,185.80. Tire quote from Northern Auto: \$2,388.22. Motion by Niel, supported by Denise to accept the bid of \$2,185.80 from Watson's Benzie. Roll call vote taken: Beverly Holbrook, aye; Ron Dykstra, aye; Denise Favreau, aye; Niel Haugen, aye; Sylvia Bennett, aye; Ann Dawe, aye. Absent from vote: Bob McQuilkin (5:35 p.m.), Jane Elzerman (arrived 5:40 p.m.). Excused: Rosemary Russell and Donna Malecki. All ayes, motion carried.
- B. Approval of Benzie County Commission on Aging Service Agreement with Board Chair Signature.** Motion by Niel, supported by Ron to for approval of Service Agreement with Board Chair Signature. Roll call vote taken: Beverly Holbrook, aye; Ron Dykstra, aye; Denise Favreau, aye; Niel Haugen, aye; Sylvia Bennett, aye; Ann Dawe, aye; Jane Elzerman, aye. Absent from vote: Bob McQuilkin (5:35 p.m.). Excused: Rosemary Russell and Donna Malecki. All ayes motion carried. Agreement signed by Board Chair Beverly Holbrook, witnessed by Denise Favreau, Board Secretary.

New Business:

- A. Process of Electing Board officers for 2016.** A reminder of the Election of Board officers at the Dec. 16, 2015 annual meeting. Bev has asked all members to think about who they would like to elect, or if they would like to run for an office.

Old Business:

- A. Update from the Fund Development Committee**-Ron reports five churches are involved in the Christmas Bags. He attended a presentation from David Abeel, Benzie Area Christian Neighbors and got suggestions regarding fund development strategies.

- B. Update from the combined BCCOA/BHHC Executive Committee Meetings-**The main focus of these meetings for agencies to work together maybe share physical space and/or get new signage listing both agencies on the Admin. Building. Also discussed the upcoming Senior Millage campaign and action steps to take to get the millage increase on the ballot.

Public comment: None

Board Round Table Discussion/Evaluation of Meeting

- A. Millage Renewal Discussion:** Some action steps discussed in the joint committee meeting were to talk to Dawn Olney regarding the process of getting the millage increase on the ballot; also discussed a joint mailing campaign, renting billboards, and targeting absentee ballots.

There being no further business to discuss, motion by Denise, supported by Jane to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:59 p.m.

Respectfully submitted,

Denise Favreau, Secretary

NEXT MEETING

Wednesday, Nov. 18, 2015

4:30 p.m.

The Gathering Place Senior Center