

Minutes of the Meeting
Benzie County Council of Aging, Inc.
Board of Directors
September 18, 2013
The Gathering Place

Members Present: Bev Holbrook, Board Chairman, Bruce Anderson, Jane Elzerman, Rosemary Russell, Niel Haugen, Ron Dykstra, Donna Malecki, Don McCash.

Also Present: Doug Durand, Executive Director, Frank Walterhouse, Glen Rineer, Representatives from BCBC, Bob Schlueter, AAANM, Sabra Boyle, Dawn Bousamra.

Members Absent: Bob McQuilkin. Members Excused: Denise Strom

- I. Bev Holbrook called the meeting to order at 2:00 pm.
Don McCash offered the Prayer of Invocation.
The Pledge of Allegiance was stated by all.
The Roll Call of Board Members was completed.
- II. Approval of Agenda. Motion by Bruce to approve agenda, seconded by Niel. Motion passed.
- III. Approval of Minutes
 - a. Motion by Ron to approve the minutes of the Board meeting on August 21, 2013 as written, seconded by Rosemary. Motion passed.
- IV. Finance Committee Report
 - a. Jane Elzerman reviewed the financials and reported to the board. There is \$998.25 sitting in receivables from Lakeside Lawn Maintenance. BCCOA has not been able to collect on this debt despite several attempts. Jane asked for a motion to write off the debt. Motion made by Donna to approve August financials and write off debt, seconded by Rosemary. Motion passed. Roll call: 7 yes, 1 no.
- V. Public Input
 - a. Sherriff, Ted Schendel talked about the upcoming election, November 5th. Sherriff Dept. is asking for 1.5mil for Law Enforcement/24 hour road patrol.
 - b. Suggestion Box:
 1. Rubbery chicken
 2. Joke day – need more laughing
- VI. Information Items
 - a. Director's Report – Doug Durand reviewed his report. Rotary Charities grant submitted 9/9/13. Attended Northsky training. Presentation done at Chamber of Commerce. Cooler/freezer and floor stripping at TGP are complete. Website up and running. Database progressing. Still looking into dental services for seniors. Offering a fall clean up at \$20 per hour. In process of setting up snow removal program.
 - b. County Commissioners Report – Glen Rineer gave an update on issues pertaining The Maples, personnel changes including an update on the administrator position. A search is underway for a new Health Department Officer.
- VII. Action Items
 - a. Board Resolution to add Jane Elzerman, Board Treasurer, to bank accounts. Motion by Ron to add Jane Elzerman to bank accounts, seconded by Don. Motion passed. All ayes.

VIII. New Business

- a. The Gathering Place Senior Center Survey Results - Doug presented a synopsis of the survey results and gave a general overview
- b. Benzie Food Partners – Empty Bowls Project Fundraiser – Oct 9th. Doug will be celebrity server. Encouraged Board to attend. Fun time, good food, silent auction.

IX. Old Business

- a. Fund Development Committee – First Meeting 9/4/13. Early projects include tagline, new logo, establish “Friends of COA” for marketing and fundraising. Goal to meet twice monthly for remaining 4 months of this year. Next scheduled meeting will be Monday, September 30, 2013 at 12 noon.

X. Roundtable

- a. Outgrowing TGP building discussion
- b. Sequestration cuts discussion

XI. Adjournment

- a. There being no further business to discuss, motion by Niel, seconded by Ron to adjourn the meeting. Meeting adjourned 3:30 pm.

Respectfully Submitted,

Sabra L Boyle

NEXT MEETING

Wednesday, October 16, 2013

2:00 pm

The Gathering Place

Honor MI