

BENZIE COUNTY COUNCIL ON AGING, INC.
BOARD OF DIRECTORS MEETING
February 19, 2014
4:30 pm

The meeting was called to order at 4:30 p.m. Ron D. gave the Prayer of Invocation. All members and guests said the Pledge of Allegiance. **Roll call was taken:** Present: Bev Holbrook, Ron Dykstra, Donna Malecki, Rosemary Russell, Jane Elzerman and Denise Favreau. Excused: Niel Haugen and Bob McQuilkin (Bob came in at 5:30 p.m.). **Also present:** Doug Durand, BCCOA Exec. Dir; Sabra Boyle, Exec. Assistant; Glen Rineer and Frank Walterhouse, BCBC; and guests. Changes in the agenda under “New Business” (C) Volunteer Dinner. Motion by Donna, supported by Ron to approve the agenda as amended. All ayes, motion carried. Motion by Denise, supported by Rosemary to approve the minutes of the previous meeting. All ayes motion carried. Finance Report was given by Jane. Motion by Donna, supported by Rosemary to approve the Financial report as presented. All ayes, motion carried.

Public Input/Suggestion box: Suggestion box was open-it was empty. Kathy Burns commented that affordable Senior Housing is needed in Benzie County.

Information Items:

- A. **Director’s Report**-Doug commented on the additional vouchers that have been used for snow plowing. Donna asked what happens if we go over our budget for snowplowing due to the winter weather. Doug said we have had to take away from lawn care services-maybe do spring/fall cleanup, or charge more for the vouchers.
- B. **Program/Services Report**- Doug commented on the Dental Care Services. Dental Clinics North is the participating clinic for dental services. There will be 30 vouchers, \$150. Dental Clinics North will match \$150 for services.
- C. **Senior Center Update**-Many activities report. Have had seven snow days!
- D. **Board of Commissioners Report**-Glen Rineer reported on State Revenue Sharing. Reports the Maples has paid off the debt to the County; some progress has been made on the expansion; and as of 2/19 the snowfall is 198.5”. The record snowfall is 213 in 1996/97.

New Business

- A. Kitchen Staff Changes-New head executive chef and new assistant cook, both positions were filled internally. Currently advertising for Kitchen Aide III.
- B. Fiscal Year 2013 Financial Audit-Board members will look it over and discuss at next meeting.
- C. Volunteer Dinner-will be held at St. Andrews, 5 p.m. April 30th.

Old Business:

- A. Fund Development Committee Report
 - a. New Logo and Tagline-New letterhead and envelopes have been developed to show the new logo.
 - b. BCCOA Webpage-Sabra and Doug are attending a Webinar on Feb. 22.

- c. Marketing & Special Events-Looking at developing a database. Would like to develop a newsletter to send to the same people we sent cards to for a donation request.
- B. Surveys are out in clinics, churches, etc.
- C. The room divider worked great, would need one that was higher. Would like to purchase one, but the cost is \$2,700. Not in the budget right now.

Public Comment: Linda Saffron suggested a tea, or a white elephant sale for possible fundraiser ideas.

Kathy Burns asked if there was a possibility that we will add on to the Gathering Place building in the future. Bev said that that's not possible for this building.

Round Table Discussion/Evaluation of Meeting-We have outgrown this building. The population of the seniors in Benzie County is growing! Great meeting.

There being no further business to discuss, motion by Ron, supported by Jane to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Denise Favreau

NEXT MEETING
Wednesday, March 19, 2014
4:30 p.m.
The Gathering Place, Honor, MI