

BENZIE SENIOR RESOURCES  
BOARD OF DIRECTORS MEETING

May 18, 2017

Chair Beverly Holbrook called the meeting to order at 4:30 p.m. Prayer of invocation was given by Ned. Pledge of Allegiance was said by all.

ROLL CALL: Beverly Holbrook, Ann Dawe, Ned Edwards, Denise Favreau, Ron Dykstra, Donna Malecki, Barbara Johnson and Scott Harrison. Members excused: Rosemary Russell, Jane Elzerman, Kate Withington-Edwards and Nancy Mullen Call. Also present are Douglas Durand, Sabra Boyle and Frank Walterhouse.

AGENDA: Under Action Items add C. Future Committees. Motion by Denise, supported by Barbara to approve agenda as amended. All ayes, motion carried.

MINUTES: Motion by Ned, supported by Donna to approve the minutes of April 19<sup>th</sup>. All ayes, motion carried.

PUBLIC INPUT: None

FINANCE COMMITTEE: Donna reported for Jane. We have \$4,530 in CMH Stock. Motion by Denise, supported by Scott to approve the Finance Committee Report. All ayes, motion carried.

INFORMATION ITEMS:

- A. Directors Report: Report was given to the board for review. Doug reported on the Older Michiganians Trip-We were the only COA in the area who brought people down.
- B. Program/Services report: Report was provided to the board by Doug. Scott asked if we had any waiting list for any programs, to which Doug answered no. Ned commented that he would like to see a Home Health Care report. Doug presented the report to the board.
- C. Senior Center Update: Report was given, no questions.
- D. Board of Commissioners Report
  - 1. Village of Honor vote for May 8<sup>th</sup>, did not increase fees.
  - 2. Maples open house is June 5<sup>th</sup> from 2-4 p.m. Start moving on June 6<sup>th</sup>.
  - 3. There is a new Benzie Bus bus shelter in the Village of Honor.

**ACTION ITEMS:**

- A. Retainer Fee for Christopher Cooke, Senior Counsel from Neumann Law Group-Motion by Barbara, supported by Donna to discuss hiring Christopher Cooke as our attorney and how much for retainer fee. After discussion: Roll call vote taken to hire Christopher Cooke as attorney: Ayes-Ann Dawe, Ned Edwards, Denise Favreau, Ron Dykstra, Donna Malecki, Barbara Johnson and Beverly Holbrook; Opposed-None. Motion carried. Roll call vote taken to pay \$1,500 retainer fee for Christopher Cooke: Ayes, Ann Dawe, Ned Edwards, Denise Favreau, Ron Dykstra, Donna Malecki, Barbara Johnson and Beverly Holbrook; Opposed-None. Motion carried.
- B. Approval for a Serving Counter Steam Table for The Gathering Place Kitchen Group-Motion by Scott, supported by Ned to recommend we go with Doug's recommendation for the Serving Counter Hot Food, Electric unit for \$3,162.00. Roll call vote taken: Ayes-Ann Dawe, Ned Edwards, Denise Favreau, Ron Dykstra, Donna Malecki, Barbara Johnson and Beverly Holbrook; Opposed-None. Motion carried.
- C. Future Committees: Beverly presented board with suggestions from Matt Olsen for Senior and Students; Building and Repairs suggestion from Doug Rodriguez, Honor Building Supply; Bev suggested a Future Building plans committee for BSR. Ron Dykstra asked if we could consider having a student representative on our board.

**OLD BUSINESS:**

- A. Marketing/Branding Materials & Updates: Rough Draft has been put out by Nancy. Doug is doing the content. We should have the building sign and the van signs around the June 1<sup>st</sup>.
- B. Fundraising/Marketing Committee Update
  - 1. Walk-a-Thon-next meeting is May 30<sup>th</sup>. Trying to encourage bike groups. Packets are ready for teams

**PUBLIC COMMENT:** Frank presented the board members with the Benzie County 2016-2017 Annual Report from Michigan State University Extension.

**BOARD ROUND TABLE DISCUSSION/EVALUATION OF MEETING:** Donna is impressed with the short meeting.

Barbara Johnson makes a motion to adjourn at 5:42 p.m.

Respectfully submitted,

Denise Favreau for Rosemary Russell

NEXT MEETING

Wednesday, June 21, 2017

4:30 p.m.

At The Gathering Place

Honor, MI