

BENZIE COUNTY COUNCIL ON AGING, INC.
BOARD OF DIRECTORS MEETING
July 20, 2016

Chair Beverly Holbrook called the meeting to order at 4:31pm. Prayer of invocation was given by Bob, and the Pledge of Allegiance was said by all.

Roll Call: Present: Beverly Holbrook, Rosemary Russell, Jane Elzerman, Ann Dawe, Bob McQuilken, Denise Favreau, and Niel Haugen, and Donna Malecki. Ron Dykstra and Sylvia Bennett are absent and excused. Also present are Sabra Boyle, Wanda Smigiel, from the kitchen, Douglas Durand, Frank Walterhouse, and Barbara Johnson from Benzie Home Health Care.

Agenda

- Motion to approve the agenda was made by Denise and seconded by Jane. All ayes being heard, the motion to approve the agenda was made.

Minutes

- A motion to approve the minutes of June 15, 2016, with no corrections was made by Denise and Supported by Rosemary. All ayes being heard, the motion was carried to approve the minutes.

Finance Committee:

Doug reviewed the financial report. We are at 75% of our budget. Expenses were down by 5% and we ended our month with a surplus of \$2821.00. We did have some extra expenses such as postage added to our postage machine this month for \$500.00. Knife sharpening for the kitchen, advertising costs, cleaning supplies for the homemaker program, and our food costs continue to go up due to our increasing meals. Our Restrictive fund Balance as of June 30, 2016 is \$25,722.00. We are making good use of our finances and we are on target with our annual budget.

Public Input:

- There was a comment in the box. This note stated, "The floors are filthy." Doug responded to this by letting us know that the floors are cleaned daily by the staff. The floors do need to be stripped and refinished. This is scheduled to be done in September, he would like it sooner, but regulations mandate that a non-strip-able cleaner be used. This process takes at least 3 days to accomplish and with our current scheduled events it is not possible until September.
- There were no other comments from the public.

Information Items

A. Directors Report: June 2016- July 2016

A copy was submitted to the board and Doug reviewed the highlights.

- Doug attended the Nutritional Summit by Michigan Department of Aging and Adult services agency was held and we are now able to purchase our food from more local entities. The summit was more informational with regards to food guidelines. There are follow ups via telephone conferences that Doug and/ or David will attend in July and August.
- We received a grant from Meals on Wheels America for \$1250.00.
- Other events included VA Community Action Team, Project Fresh, and Affordable Housing task force with Presbyterian village experts.

B. Program Report April

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- Nutritional Programs
 - Home Delivered Meals are up 23% from 2014 and 10% from 2015.
 - Congregate Meals up 11% from 2014 and 5% when compared to 2015.
 - Dining out is up 45% from 2014 and 23% from 2015.
- Homemaker Program increased by 3% from last month. 324 service units were provided
- MMAPS 15 persons were seen
- Guardian Medical 25 clients are on this service at no charge. 12 are on a waiting list.
- Benzie Bus-99 passes were given
- Lawn Chore- we provided 70 mows in June and have an additional 12 clients when compared to 2015.
- 706 calls were handled this month for information related to services and information for older adults.
- Foot Clinic 26 persons received foot care at no cost.
- Hearing Clinic 5 people had hearing evaluations at no charge.
- The Gathering Place has had a 35% increase over the same time as last year.
- Emergency Senior Essential Needs Funds: Two individuals were provided financial assistance for cleaning and dental care.

C. Senior Center Coordinator's Report for May 2016

- WE ARE BUSY!!
- All of our regular happenings continue,
- Our patio is getting used and our awning is fabulous.
- Our herb garden is growing and our seniors are excited.
- We have taken several trips this last month including a mystery trip which was enjoyed by all.
- Our Dining out at Rich's Roadside Cafe was great.

D. County Commissioner, Frank Waltherhouse

- Buds in honor DNR is evaluating this property to see what can be done with it.
- Harp building they are considering a beauty shop.
- Doug will be presenting his budget to County Commissioners in August
- The Maples will be having a meeting on July 27th to look at the waver vs. repairs.

Action Items/New Business

- A. A motion was made by Donna and Seconded by Jane to accept the new vision statement. Roll call of the board members was taken. All yes being heard. The board approved unanimously to approve the vision statement as written. Benzie Home Health Care has also approved the vision statement..

Old Business

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A. Fund Development

- Beulah art fair it was cold and our location was not ideal.
- Appeal letter is going out in August.
- September 14, 2016 Donner Appreciation evening
- Local Motion Event, signs were given out and members were encouraged to participate
- Coho Festival will be in parade and have a Senior King and Queen

B. Merger Update

The handbook has been reviewed, contracts are being drafted and a new RN Director, Emily Rice, has been hired for home care. 44 North is reviewing our dental/ medical and vision plans to assist with keeping our employee costs down. Mitch from the county was sent an email with regards to building updates needed. A meeting with the board development committee will occur in Aug/Sept to discuss logo, revisions to bi-laws and board applications which are being reviewed by our lawyer.

ROUND TABLE DISCUSSION

Rotary Charities are doing things differently now. There will no longer be 3 year grants. So there is a meeting on Monday from 1-4 outlining the new process. Doug will be going to this meeting.

ADJOURNMENT

A Motion to adjourn the meeting made by Ron and seconded by Rosemary. The meeting was adjourned at 5:45pm.

Respectfully Submitted,

Rosemary Russell, RNCDONALTC
Secretary BCCOA

Next Meeting
Wednesday, August 17, 2016 at 4:30pm
The Gathering Place
Honor, Michigan 49640