

**Benzie Senior Resources
Board of Directors Meeting
October 18, 2017**

Meeting was called to order by Beverly Holbrook at 4:35 pm

Prayer of invocation was given by Ned.

Pledge of Allegiance was said by all.

ROLL CALL:

Present: Beverly Holbrook, Ned Edwards, Anne Dawe, Jane Elzerman, Donna Malecki, Denise Favreau, Barbara Johnson, Rosemary Russell, Scott Harrison, and Nancy Mullen Call. Absent and excused are Kate Withington- Edwards, and Ron Dykstra.

Also present are Douglas Durand, Sabra Boyle, Frank Walterhouse.

Approval of Agenda

The agenda was reviewed. A motion to approve the agenda was made by Rosemary and Seconded by Denise. All ayes being heard the motion was carried.

Approval of Previous Minutes

A motion to approve the minutes was made by Ned and seconded by Donna. All ayes being heard the motion was approved.

Public Input

Suggestion box was checked and found to be empty.

No public input

Finance Committee Report

A report was passed along to the board. Jane gave highlights and passed questions on to Doug. We ended the month with a Surplus of \$2312.00. Revenues were up by 1.5% this was better than anticipated. The expenses were up by 4%, this increase has to do with employee new hires, food costs, and health care costs for our new hires.

Doug gave an update on MERS and that finance committee and MERS are still looking at ways to move forward. A motion was made to accept the financial committee report by Scott Harrison and accepted by Nancy. All ayes being heard the motion was carried.

Information Items

A. Executive Director's Report

Program report was submitted to the board of directors by Doug and he highlighted areas of improvement. All of the programs except congregate meals continue to show increases in services. Congregate meals had a 1% decrease. We have 8 contractors for snow removal this season, MAAPS open enrollment is coming up, The new lawn chore client survey has been sent out, and the Senior essential needs program is increasing.

B. Program Services Report

Most services were up, the largest increase was in home services with a total of 59% increase followed closely by lawn chore services showing an increase of 58% when compared to the same time last year.

C. Senior Center Update

A report was included for board review.

1. There was a 75% increase in attendance when compared to September 2016. This is the highest amount of participation ever recorded.
2. A total of 820 cumulative individuals participated in programs for the month.

D. Board of Commissioners Report

Review of board of commissioners was given by Frank Walterhouse.

1. Budget was adopted
2. Committees are working well
3. County is on task
4. Honor Village had a surplus so they are going to black top Link Dr, and Riverside Drive to help with roads.

Action Items:

- A. No action items today

New Business:

1. Senior Essential Needs Update
 - a) In 2015 we started this grant program. This program is a coordination of local charities including BACN, Fr. Fred, DHHS, Churches, etc. It consists of helping seniors with things like furnace repairs, dentures, hearing aids, and other essential needs to keep them in their homes.
 - b) The program started out with \$3,500 grant in 2015 and last year we had combined shared expenses of \$56,000 to assist 58 people.
 - c) We look forward to continuing the program in 2018.
2. Kate Withington-Edwards gave written notice to step down from the board of Directors. She has graciously offered to handle the upcoming bank open house for BSR. It is with regret that the board of directors accepts this resignation

Old Business

1. Fundraising update by Ned
 - a. Walk A Thon raised \$20,214.00
 - b. We budgeted \$77,000 for fundraising and we got a total of \$75,700.
 - c. Letters and Christmas cards are being finalized by the committee. These letters and Cards will go out November 6th.

2. MERS Update

Doug gave an update on MERS and that finance committee and MERS are looking at ways to move forward.

Public Comment: None
Round Table: None

Adjourn:

A motion to adjourn the meeting was made by Denise and Seconded by Ned
Meeting was adjourned at 5:35pm

Respectfully submitted,

Rosemary Russell, RNC, DONA, LTC
Secretary, BSR

Next Meeting
Wednesday November 15th 2017 @ 4:30 pm
The Gathering Place Senior Center
Honor, Michigan 49640