

**Benzie Senior Resources
Board of Directors Meeting
November 16, 2016**

Meeting was called to order by Beverly Holbrook at 4:33 pm

Prayer of invocation was given by Ron Dykstra.

Pledge of Allegiance was said by all.

ROLL CALL:

Present: Anne Dawe, Ron Dykstra, Scott Harrison on phone, Julie Herrick on phone, Barbra Johnson, Dona Malecki, Kate Withington-Edwards, Ned Edwards, Beverly Holbrook, Rosemary Russell,, Jane Elzerman, Nancy Mullen Call, Absent and excused is Denise Favreau.

Also present is Sabre Boyle, Douglas Durand, Caleb Russell, and Rory Brown both are students from Benzie Central High School.

Approval of Agenda

The agenda was given to the board members and reviewed. Ron ask that under New business item B be added and titled Computers. This was done. a motion to approve the agenda was made by Ned and seconded by Ron.

Approval of Previous Minutes

Nancy ask for item clarification under Information Items Item C. Branding proposal item C. should read: a total cost of the branding will be \$20,900 and \$900.00 will be services in kind from brand tonic. This correction was made. A motion to approve the minutes was made by Rosemary and seconded by Jane.

Public Input

Suggestion box was checked and found to be empty.

Introduction to Rory Brown and Caleb Russell, students from Benzie Central High School. They are working on a project for their civics class and learning how BSR works within the Local Government.

Finance Committee Report

- A. A financial report along with a financial narrative was submitted to the board by Jane and further explained by Doug. We are at 8% of the budget. Our revenues came in 2.5% lower than expected. Our millage funds were higher due to a quarterly payment. Our fundraising revenue was higher, donations were higher. Our expenses were down by 15% due to open positions in the kitchen and a part time position in the front office. Overall we ended October with a surplus of \$28,345.82
- B. A motion to approve the financial report was made by Barbra and Seconded by Julie, all eyes being heard the motion was carried.

Information Items

A. Executive Director's Report

1. A report was submitted to the board of directors by Doug and he gave further explanation of this report.
 - a. Pending grants with potential award amounts of \$32,390. Delta Dental, Silver Key Coalition, GT area community foundation, Rotary Charities, and GT Ottawa and Chippewa Indians.
 - b. Snow removal program, Holiday bag program,
 - c. Hippa Training and implementation
 - d. Nutritional Meetings, Fundraising, Senior expo, Holly Berry and the Thompsonville community Christmas Program.
2. Legislative Updates:
 - a. Invitations for Curt Vanderwall to come and visit the agency. Roger Griner and Gary Sauer were reelected and Art Jennot is a new Board of Commissioners.
 - b. Jack Bergman is our new Federal Representative and an invitation is being sent for him to come visit us when he is in the area/district.
 - c. The MI senior Advocate Council will be advocating in Lansing for an increase of \$4.5 million additional dollars in the FY 2018 Budget.

B. Program Services Report

1. A report was submitted to the board and reviewed by Doug
 - a. All services were up again this month with the exception of HDM which were down by 2% from last month. It should be noted that HDM is still up by 10% when compared to the 2014.
 - b. Congregate meals 2,024 meals were served in Thompsonville October 2016. This number is down however, 2 days were spent without electricity.
 - c. Other programs: Dining out up by 39%, Homemakers program is up by 11%, 30 customers are now receiving guardian medical, 111

benzie punch cards were given out and the Lawn chore program helped a total of 70 clients. 836 phone calls came in for information, 36 clients were assisted with MMAPS, 3 clients had a hearing evaluation, 4 individuals were assisted with estate planning, the dental program helped 3 individuals, the emergency senior essential needs fund has 4 open cases, and the gathering place had 597 people participate in activities. Ms. Emily Rice is now taking over the Hoarding task force.

d. Our Web page is now up and running.

D. Board of Commissioners Report

Frank is out today.

E. Fundraising/ Marketing Committee Update

Ned gave an overview of the last 2 meetings they were very productive.

1. The challenge sent out by Ned was met by the board members and a trifold and a letter is going out to our combined 1,500 donors.
2. Nancy Call is working on a christmas card that should be delightful by her description.
3. Branding programming has an upcoming meeting December 9, 2016 at 1:00pm.

Action Items:

A. Proofer Oven Purchase

1. Doug went over the need for the proofer oven purchase and the estimates he has obtained. He is requesting a resolution from the board to allow him to write for grants to assist with the purchase of this oven
2. A motion for a resolution for Doug to write for grants to assist with the purchase of the proofer oven to Walmart, Sam's, Whole foods, and Gorden's was made by was made by Donna and seconded by Ned. Hearing all ayes from the board the motion was carried.

B. December meeting Holiday Potluck

Meeting then Potluck. A sign up sheet went around.

New Business:

- A. Doug is now providing some "Benchmarks" program. This will help him with quality assurance and programming needs.
- B. Ron Dykstra has some input that the computers are not running well and his wife Marla who volunteers for our MMAPS program is concerned that she had to restart the program many times and it is just not running quite right. Doug will look into the computer issue. He feels that with the open medicare enrollment

the site may be bogged down. Doug will let us know.

Old Business:

Holly Berry Craft Show reminder

Public Comment:

Rory and Caleb Russell both had some input, these fine young gentlemen are students from Benzie Central High School, they were both surprised that so many services were available to seniors in Benzie. These two are working on a project for their civics class and learning how BSR works within the Local Government. Ned did a fine Job describing what BSR is and how we play a role in the local community servicing seniors. Nancy provided a trifold with information for them to take back to their school. The boys were also encouraged to come and volunteer their time and talents.

Round Table:

Ron Dykstra wanted to remind everyone that the Christmas Bags will need picked up on the 12th. He is willing to help transport. If anyone would like to help please let him know.

Adjourn:

A motion to adjourn the meeting was made by Ned and Seconded by Jane. Meeting was adjourned at 5:45pm

Next Meeting

Holiday Celebration with Potluck
Wednesday December 16, 2016
The Gathering Place Senior Center
Honor, Michigan 49640