

**BENZIE SENIOR RESOURCES  
BOARD OF DIRECTORS MEETING  
JANUARY 17, 2018**

Chair Beverly Holbrook called the meeting to order at 4:34 pm. Prayer of invocation was given by Ron, and the Pledge of Allegiance was said by all.

Roll Call: Ann Dawe, Ron Dykstra, Beverly Holbrook, Ned Edwards, Rosemary Russell Denise Favreau, Donna Malecki, Barbara Johnson, Nancy Mullen Call, Scott Harrison, Jane Elzerman. Also present are Sabra Boyle, Douglas Durand.

### **Approval of Agenda**

- Under action items add C. Fund Development year end donors contact.
- Motion to approve the agenda with additions was made by Denise and seconded by Ron. Ayes being heard, the motion to approve the agenda was made.

### **Minutes**

- A motion to approve the minutes of the previous meeting was made by Ned and seconded by Denise. All ayes being heard, the motion was carried to approve the previous minutes.

### **Public Input-**

- There was no public in attendance and the key for the suggestion box was unavailable.

### **Finance Committee**

Doug reviewed the financial report. We are at 25% of our budget. Revenues were up by 41% this was due to grants. Total expenses for December 2017 were down by 9%. Overall we ended December 2017 with a surplus of \$70,275.00. A motion to accept the finance committee report was made by Barbara and seconded by Scott all Ayes being heard the motion was carried.

### **Information Items**

#### **A. Directors Report: December 2017/January 2018**

- A copy was submitted by Douglas Durand and received by the board.
- Highlights include:
  - a potential for a regional senior needs assessment, MI endowment Grant, Betsie Valley community center update, Platte river school task force, and a \$3,500 grant from GT area community foundation. There was a discussion regarding how to improve senior information during the 2020 census to reflect the current levels of poverty in our elder population.

#### **B. Program Report for January 2017**

- Nutritional Programming
  - HDM (Home Delivered Meals) 4,527 meals were provided to 160 clients in December. This is an increase of 6.5% since December of 2016.

- Congregate Meals served 1,586 meals in December 2017. This is a 3.6% increase si compared to December 2016.
- Through the first 5 months we have served 2,205 additional meals than the same time last year.
- Other Services
  - Dining out increased by 18%
  - Homemaker Program 368 service units were provided for December. That is up 9.5% when compared to December of 2016
  - Snow removal 148 clients and 564 plows in December 2017.
  - Guardian Medical Monitoring. We have 33 clients.
  - Benzie Bus 123 bus passes were given to clients
  - Information and assistance there were 879 calls in December 2017.
  - Foot Clinic 35 people were seen in the clinic and another 14 in their homes..
  - Estate Planning- 3 clients were seen in December.
  - The Gathering Place-Activities are up 3% when compared to December 2016. 513 people participated in the 15 core activities.

#### **C. Senior Center Coordinator's Report for January 2016**

- Busy, Busy, Busy
- Our activities are up by 3% when compared to the same time last year.
- 15 core activities continue and are well attended.

#### **D. County Commissioner update: Frank Walterhouse**

\*Frank Walterhouse has resigned from all of his boards and committees.

#### **Action Items**

##### **A. Proposal for additional snow plowing**

1. A proposal was sent to the board by doug in an attempt to be proactive with regards to the frequency and number of the plows done in December.
2. A motion to approve the proposal was made by Ned
3. Roll Call: Ann Dawe Yes, Ron Dykstra Yes, Beverly Holbrook Abstain, Ned Edwards Yes, Rosemary Russell Yes, Denise Favreau Yes Donna Malecki Yes, Barbara Johnson Yes, Nancy Mullen Call Yes, Scott Harrison Yes, Jane Elzerman Yes.
4. The motion was passed by board roll call to accept the proposal for additional snow plowing.

##### **B. Review and approve IT proposals.**

1. Two proposals were sent to the Board by Doug for IT. These proposals were similar in amounts however, after some discussion among the board regarding both proposals Wyatt was preferred by the board.
2. A motion to approve the proposal was made by Scott
3. Roll Call: Ann Dawe Yes, Ron Dykstra Yes, Beverly Holbrook Yes, Ned Edwards Yes, Rosemary Russell Yes, Denise Favreau Yes Donna Malecki Yes, Barbara Johnson Yes, Nancy Mullen Call Yes, Scott Harrison Yes, Jane Elzerman Yes.
4. The motion to approve the proposal for Wyatt for our new IT software was made by board

roll call and carried.

### **New Business**

- A. Lawn Chore satisfaction survey was given to the board for review. Many kudos to the providers of lawn chore for the increased satisfaction results.
- B. Invitation of board members to the next platte river school reuse task force. Kaye Bond is heading this project. 1/31/18 at 6pm the gathering place or platte river school.

### **Old Business**

- A. Fundraising/ Marketing
  - Ned Edwards presented a review of fundraising meeting 1/8/18
  - 1. Locomotion/ Walk a Thon Garden theater banners
  - 2. Potential special presentations for walk a thon
  - 3. Amazon smiles program
  - 4. Youtube videos
  - 5. weekly mission moments
  - 6. Memorial donation drafts and planning drafts.

### **ROUND TABLE DISCUSSION none**

### **ADJOURNMENT**

The meeting was adjourned at 5:45 pm.

Respectfully Submitted,  
Rosemary Russell, RNC, DONA,LTC

Next Meeting  
Wednesday, February 21,2018  
Benzie Senior Resources  
The Gathering Place  
Honor, Michigan 49640