

Finalized with corrections 2/17/2016

BENZIE COUNTY COUNCIL ON AGING, INC.  
BOARD OF DIRECTORS MEETING  
January 20,2016

Chair Beverly Holbrook called the meeting to order at 4:36pm. Ron gave the Prayer of Invocation; the Pledge of Allegiance was said by all. Roll Call: Present: Beverly Holbrook, Bob McQuilken (leaving early), Ron Dykstra, Rosemary Russell, Jane Elizerman, Donna Malecki, Ann Dawe, Niel Haugen. Sylvia Bennett absent and excused, Denise Favreau, absent and excused. Also present are Sabra, Doug, and Frank Walterhouse Commissioner.

### **Agenda**

- Add under new business we want to add B to action Items Committee Planning collaboration with Benzie Home care. Under New Business add B. Planning Cards
- Motion to approve the changed agenda was made by Ron seconded by Jane. Ayes being heard motion approved.

### **Minutes**

- A motion to approve the minutes of the previous meeting with corrections was made by Donna with Ron supporting, All ayes, motion carried to approve the previous minutes with corrections.

### **Finance Committee**

Jane reviewed the minutes from the finance committee. A copy of the narrative was given to the board for review. We are currently at 25% of our annual budget. It was noted that our revenues were up by 2.6% which is impressive due to our allotment from the State being withheld due to the Federal Budget. Now that the Federal Budget has passed moneys will be reimbursed January 2016 Payments. The Grant Line was up 8,000 from two grants, and our year end appeal donations are now coming in. Recommendations from the board members to once again make thank you calls to our donors. A motion to approve the financial report was made by Bob and Seconded by Rosemary. All ayes being heard and the motion was carried and approved.

### **Public Input-**

- No public input
- Public input box is empty.

## Information Items

### A. Directors Report: December 2015

A copy was submitted by Douglas Durand and received by the board.

- All Programming continues to increase across the board by double digits.
- BCCOA has been in the news twice and in an article for prime time news. The word is getting out on the street BCCOA is a happening place. Great Job!!!
- Questions from the board included what will happen with our HDM program is saturated? will there be a waiting list? Doug reported that a route assessment is being done at least bi-weekly to ensure that the routes are less than 3.5 hours. It was noted that if the routes go above this time frame that that routes are adjusted. Doug assured the board that there would not be a waiting list for this programming. Making accommodations to the program including adding another route if necessary.
- Snow Removal programming is growing.
- Our 3 MMAPS counselors saved Benzie county individuals just over \$34,500.
- Dental grant was approved for \$4,000. This grant will be for increased outreaching and education components.
- The insurance package was up for renewal, Doug reviewed proposals. Cincinnati insurance was able to offer additional benefits with a small cost saving. New insurance took effect January 1, 2016.
- Our county administrator, Mitch Deisch, came for lunch and got to know us. We at BCCOA are looking forward to continued collaborations with the board of commissioners on how to better serve our senior population.

### C. Program Report for November 2015

- Nutritional Programming
  - HDM (Home Delivered Meals) has an increase of 19% since last year
  - Congregate Meals has a 22% increase since last year
- Other Services
  - We are continuing to see a rise in all programming by double digits.
  - Guardian Medical Monitoring. We have 25clients and 13 on a waiting list. We are looking into a monitoring system at Walmart that uses a GPS system. This would allow our clients increased mobility (out of their homes) and still have their medical monitoring in place. Doug and Jeff are working on the details.
  - Benzie Bus-98 bus passes were given to clients
  - Information & Assistance 605 calls were handled in December 2015.
  - Dental Program- 3 new clients were signed up for the service in December.
  - The Gathering Place-Activities are up 17.5%

#### **D. Senior Center Updates:**

- BUSY, BUSY, BUSY! Dawn's report was received and our seniors continue to be very busy. The activities are well attended.
  - Benzie bucks auction was held on Friday December 18. Over 30 seniors were bidding for prizes.
  - Our annual Christmas lunch was a hit with Santa (Bonnie Fast) handing out candy canes.
  - Movie day complete with free popcorn was well attended.
  - Our new Years Eve pot luck was a hit with almost 60 seniors ringing in the new year.
  - A new genealogy class was introduced and is a huge success. This 3 week class was double booked and was a giant hit. More of these classes are anticipated.
  - Our upcoming calendar is packed once again. With Snowflake, winter crafts, Hat day, and national puzzle day we will continue to be even busier.

#### **E. County Commissioner, Frank Walterhouse.**

- There will be a rotation of commissioners so that all may get to know BCCOA including newly elected Lisa Tucker and Evan Warsecke.
- Benzie County Health Department has new clinic open now for under insured or non insured individuals in our area. Physicians, Dental, and Mental Health.
- Maples they are placing a sprinkler system and are trying to get a waiver to get the building open.
- New laws on how you can campaign came out of Lansing. Frank stated that our current budget is set for the next year so we may not have to go to the polls and ask for a millage increase this year.

#### **Action Items**

- A. Motion to approve the BCCOA Senior essential needs fund policy was made by Ron and seconded by Jane all ayes being heard motion carried forward.
- B. Committee Appointment
  - Policy/ Bi law committee: Niel, Rosemary,Sylvia and Denise.
  - Personnel and planning: Donna, Ann, Rosemary and Sylvia.
  - Fund Development: Bob and Ron.
  - Finances Committee: Donna and Jane.

#### **New Business**

- A. Board Members Providing thank you calls to Donors.  
Doug will provide a list to each board member.
- B. Comment cards gathered to review of meals  
175 cards reviewed (scoring 1-5 with 5 the highest.  
Flavor 3.9 Appearance 4.4 Temp. 4.2 staff 4.9 clean 4.9 and comfort 4.9

## **OLD BUSINESS**

### A. Fund Development

- Sip and Dab
- meal sponsorship
- March for Meals
- Ride A long
- Senior Expo

### B. Update from BCCOA and BHHC committee meeting.

Meetings are continuing as scheduled and board members and/or representatives from both entities are working together on future collaboration.

## **ROUND TABLE**

There was some discussions as to how to move forward with placing an appeal to the community on the ballot requesting a millage increase. Doug, and Beverly are planning to check with Dawn Olney to get ideas as to how to move forward.

Motion to adjourn the meeting made by Donna, seconded by Jane, the meeting was adjourned at 6:19

Respectfully Submitted,,

Rosemary Russell, RN, Secretary

Next Meeting  
February 17,2016  
4:30pm  
The Gathering Place  
Honor, Michigan 49640