

BENZIE COUNTY COUNCIL ON AGING, INC.
BOARD OF DIRECTORS MEETING
September 21, 2016
Final Board Meeting of BCCOA

Chair Beverly Holbrook called the meeting to order at 4:02pm

Bob gave the Prayer of Invocation;

The Pledge of Allegiance was said by all.

Roll Call: Present: Beverly Holbrook, Bob McQuilken, Ron Dykstra, Rosemary Russell, Jane Elizerman, Donna Malecki, Ann Dawe, Sylvia Bennett, Neil Haugen, Denise Favreau (came in 4:20), Also present were Sabra Boyle, Doug Durand, and Frank Waltherhouse Commissioner.

Agenda

- Add to Action Items: A. Delta Dental Foundation Resolution and B Grand Traverse Area Community Foundation Resolution
- Motion to approve the changed agenda was made by Rosemary and Seconded by Donna. Ayes' being heard motion to approve the updated agenda was made.

Minutes

- A Motion to approve the minutes of the previous meeting with the correction of removal of the last page (next meeting will be our 1st combined and annual meeting.) was made by Donna with Jane supporting . All ayes being heard, a motion was carried and the previous minutes with corrections was made.

Finance Committee

Review of the financial report was given by Doug. We are at 92% of budget and we ended with a deficit of \$498.00 this was anticipated. We are on target with the budget and looking ahead September will have 3 payrolls this will affect our bottom dollar. Some other future expenses include updates to the working areas for the combined office space. Donations from the Foot clinic and other donations to administration will cover the administration offices for these updates. There will also be some 'ETO expenses and some repairs that were incurred with regards to lighting and the drainage discharge pipe. Overall we ended August with a surplus of \$15,013. The Restrictive Fund Balance is at \$25,047. A motion to approve the financial report was made by Bob and Seconded by Sylvia. Hearing all ayes, the motion was approved.

Public Input-

- No public input: suggestion box is empty

Information Items

A. Directors Report

- A copy of the director's report was given to the board and submitted into the meeting.
- We are continuing to review several options for medical health plans for our employees. Blue Care network is our current plan and we have modified a couple of areas to help set off the increases in the plan. We will continue to monitor. Ford Insurance is our vehicle, liability and workman's comp policies and came in under budget.
- We were awarded a grant for home delivered meals and congregate meals for Benzie County. The Senior expo was a success. Senior empowerment day is scheduled for September 22nd.

- Our grant funds are slowly running out for senior essential needs funds. The summer appeal newsletter and donations are helping but the needs are greater than the funds.
- Our employee handbook is almost finished.

B. Program Senior services Report

- Program reports were given to the board and presented by Doug.
- Our services continue to go up, up, up! The following statistics are being compared to the same time as last year. Home delivered meals up 9%, Congregate meals are up 13%, Dining out up 46%, Homemaker up 6%, Lawn chore up 20%, Benzie bus has remained steady at 91 bus passes. Foot care, hearing clinic, and estate planning continue as does senior dental programming.

C. Senior Center Update

- A report was given to the board and submitted into the meeting
- The usual happenings continue with increases in all activities again this month.
- The gathering place has seen an overall increase of 19% since 2015.

D. Board of Commissioners Update

Frank Walterhouse stated that things in the county are looking good. Budget is not official yet but no issues have been voiced, at this time and it is expected to move forward.

Congratulations to BCCOA, and BCHC for the hard work on creating BSR,. The merger will be beneficial for our seniors by streamlining services.

We are looking at October but most likely November for the Maples to open. We are trying to get it open and working for the people of Benzie county.

Action Items:

- A. Board Resolution for Delta Dental Foundation \$5000 grant, motion made by Rosemary, supported by Neil, All Ayes, motion passed.
- B. Board Resolution for Grand Traverse Area Community Foundation, asking \$10,000, motion made by Bob, supported by Donna. All Ayes, motion passed.

Old Business:

A. Fund Development

- Kudos to Storm cloud for providing funds from a fundraiser for us.
- Music on the hill these events at the St. Andrews Presbyterian church went well and \$1,100.00 has been given to BCCOA from these events.
- Notifications of our Grants are coming in.
 - The GTB has provided us with grant monies again this year.
 - Mary has finished up the Rotary Grant.
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New Business

- A. Following this meeting there will be a training session for the combined boards.

Round Table

No round table discussion.

Adjourn

A motion was made to adjourn the meeting by Beverly at 4:58pm and was seconded by Rosemary all ayes being heard, the meeting was adjourned.

Respectfully Submitted,

Rosemary T. Russell, RN
Board Secretary BCCOA