

BENZIE COUNTY COUNCIL ON AGING, INC.

BOARD OF DIRECTORS MEETING

November 18, 2015

Chair Beverly Holbrook called the meeting to order at 4:40 p.m. Bob McQuilkin gave the Prayer of Invocation; Pledge of Allegiance was said by all. Roll Call: Present: Beverly Holbrook, Ron Dykstra, Denise Favreau, Jane Elzerman, Bob McQuilkin, Rosemary Russell, Niel Haugen, Donna Malecki, Sylvia Bennett and Ann Dawe. Also present: Douglas Durand, COA Exec. Director.; Sabra Boyle, COA Fiscal Manager; Frank Walterhouse and liaison, Roger Griner, BCBC; and Mary Dykstra, BHHC Interim Director.

Motion by Denise, supported by Donna to approve the agenda as presented. All ayes, motion carried. Corrections to the minutes of Oct. 21, 2015 meeting minutes: under Director's Report, "Doug and Jeff will have a meeting to set up days to deliver the gallon water jugs **and 5 day box of emergency meals**". Motion by Rosemary, supported by Jane to approve the minutes as corrected and amended. All ayes, motion carried. Doug gave the financial report. Motion by Denise, supported by Bob to approve the Financial Statement for Oct. 2015. All ayes, motion carried.

Public input/Suggestion Box-No public input. Suggestion box had three slips for Dave Main.

Information Items:

- A. **Director's Report-Oct/Nov 2015**-Doug had a meeting on 11/16 with our Homemaker contractors to discuss the future of this program. His goal is to hold these meetings quarterly. There are currently 116 clients, and three homemakers. The homemakers have not had a cost increase in three years. The homemakers report that some clients (low income) need bedding and pillows. Doug is checking around for donations possibly from BACN, Father Fred's, etc. A handful of clients need more services such as batteries for smoke alarms. Doug also reports the MMAPS program has saved millions of dollars in Michigan.
- B. **Program/Services Report-Oct. 2015**-HDM: 3,785 meals were provided for 129 clients in Oct. 2015, an increase of 30% compared to Oct. 2013 and 13% compared to Oct. 2014. Congregate Meals: TGP and Thompsonville served 2,370 in Oct., an increase of 1.5% compared to Oct. 2013, and we are about even with Oct. 2014. Dining Out Program: 154 customers purchased 517 vouchers in Oct. 2015, a 20% increase compared to 2014. Homemaker Program: 252 service units were provided to 106 clients, this is 15 more clients compared to 2014. Lawn Chore: 88 additional lawn mows were provided, an increase of 26% over 2014. MMAPS: Counselors saw 30 clients for 45 hours of

assistance. Benzie Bus Passes: 134 passes were given. Doug reports that he and Bill Kennis are working on a "Benzie Bus Buddies Program". A rider will ride with a bus client and may increase ridership. A free ride is offered to the client, which in turn may bring people into the COA office where they would receive free bus passes and possibly learn more about our services. Guardian Medical Monitoring: 25 clients receive this service in Sept. 2015, we currently have 9 on the waiting list for this free service. Senior Companion Program: Currently sponsor 5 Benzie County residents. Information & Assistance: 693 calls in Oct. 2015. Foot Care Clinic: Twenty-three people came in for Foot Care. Benzie COA Senior Dental Program: Four new clients were signed up in Oct. 2015. Doug collaborated with several other agencies to get additional funding for two clients that have extensive dental needs. The Gathering Place Senior Center: 553 people participated in thirteen core activities and three special programs. This is a 10% increase over Oct. 2014. The top 5: Card Games, Musical Groups, Exercise Groups, Day Trips and Bingo.

- C. **Senior Center Update-Oct/Nov 2015**-Upcoming event: Benzie Bucks Auction, at 1:15 p.m., Dec. 18th; Thanksgiving Turkey Dinner, 11:30 a.m.-1:00 p.m., Nov. 25th. A \$3.00 suggested donation for those 60 and older; Foot Clinic with Rosemary Russell, RN. 9 a.m., Nov. 19th, at the COA Admin office.
- D. **Board of Commissioners Update**-Roger Griner reports that the new Northwest Michigan Health Services clinic will be open Dec. 7th, and is now taking patients. This is for low income people who don't have insurance, but will accept those that do have insurance.

Action Items:

- A. **Approval of the Animal Bite Policy**-After discussion, motion by Niel, supported by Rosemary to approve the Animal Bite Policy with the stipulation that Doug checks with our insurance company re: liability and also will be asking for visual shot records of the dog at the time of assessment for Home Delivered Meal clients. All ayes, motion carried.

Old Business:

- A. **Update from the Fund Development Committee**-Ron reports we now have six churches involved in the Holiday baskets. \$1,100 has been raised for the patio; \$400 for the quilt fund, \$1,592 towards the awning; and \$980 was collected for the Branson trip.
- B. **Update from the combined BCCOA/BHHC Exec. Committee Meeting**-meeting was very productive. Doug and Mary are waiting to hear from Joe Liszewski from Rotary Charities of TC to help brain storm ideas in the collaboration effort.

- C. **Legislative Update**-Road bill was passed. \$600 Mil will have to come out of General Funds of Michigan. Worry about programs funding for Seniors, Disabled, Vets and local government.

Public Comment-None

Board Round Table Discussion/Evaluation of Meeting

- A. **Christmas Potluck at the December 16, 2015 Meeting**-A sign-up sheet was passed around so we know what to bring. Also passed the Holly Berry sheet around for out booth times. Denise also reminded members that the Dec. meeting was election of officers.

Meeting adjourned at 6:15 p.m.

Respectfully submitted

Denise Favreau

Board Secretary

NEXT MEETING

Wednesday, Dec. 16, 2015

4:30 p.m.

The Gathering Place Senior Center

Honor, MI